GOVT. OF NCT OF DELHI: DIRECTORATE OF EDUCATION
EXAMINATION CELL, ROOM NO. 222-A
OLD SECRETARIAT, DELHI-110054

No.DE.5/43/04/Exam/2015/230-232 Date: 02/04/2016

// CIRCULAR //

Sub: Mechanism for Time Bound Redressal of Grievances Related to
Exams

All the Heads of Govt. Schools are hereby informed that the mechanism
for time bound redressal of grievances related to exams issued by the Directorate vide
circular no. DE.5/43/Exam/2015/1621-1626 dated 19/08/2015 shall remain in force till
further order. Copy of the said order is enclosed herewith for ready reference.

Enclosure: As Above

(Dr. SATISH KUMAR)
OSD (EXAM)

To
All Heads of Govt. Schools through DEL E

Copy to:
1. All RDEs/DDEs (District & Zonal)/DEOs through DEL E
2. ADE (IT) to get it uploaded on DEL E
3. Guard File

(Dr. RAJ KUMAR)
OSD (EXAM)
GOVT. OF NCT DELHI: DIRECTORATE OF EDUCATION
Examination Cell, Room No. 222-A, Old Secretariat, Delhi-110054

No.DE 5/43/04/Exam/2015/ 1(2) 1 --- 1(2) 4
Date: 19-8-15

//CIRCULAR//

Sub: Mechanism for Time Bound Redressal of Grievances Related to Exams

For effective and time bound redressal of grievances related to the examination, the mechanism to be followed is as under:-

1. Applications for Rechecking / Inspection of the answer sheets may be submitted to the concerned HOS within 15 days of the declaration of the result of the relevant exam.
2. Justified corrections will be done by the school within 07 days of the date of the receipt of the application.
3. Students or their parents, if not satisfied with the decision taken by the school, may appeal to the concerned Zonal DDE.
4. Second appeal in this regard may be made to the concerned District DDE.
5. The answer sheets can be shown only to the aggrieved students or their parents and not to any other person.
6. Answer sheets of only the applicant will be shown, upon request. Answerscripts of other students will not be shown.

This issues with the prior approval of the Competent Authority.

(DR. SUNITA S. KAUSHIK)
Addl. DE (EXAM)

To

Heads of all the Govt Schools through DELE

Copy to:

1. PS to Secretary (Education).
2. PS to Director (Education).
3. All Regional Directors.
4. All Zonal & Distt. DDEs.
5. ADE (IT) to get it placed on DEL E.

(SAVITA DRALL)
DDE (EXAM)