GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: COORDINATION BRANCH
LUCKNOW ROAD: DELHI-54
(PH: 011-23811388)

No.30-3(17)/(3)/Misc.Cir./Coord/2016/2397-2426 Dated:- 16/3/16

CIRCULAR

Sub: Submission of Data of DGEHS beneficiaries for preparation of Smart Card for DGEHS Beneficiaries.

Please find enclosed herewith a copy of letter No.F.30(19)/Circular/DGEHS/LNH/2015-16/14-35 received from Office of the Medical Superintendent, Lok Nayak Hospital, GNCT of Delhi, New Delhi, on the subject cited above for information and further necessary action.

All HOD/DDO are requested to send the requisite information in prescribed proforma to Lok Nayak Hospital, Deptt. of Delhi Govt. Employee Health Scheme directly under intimation to their Administrative Authority.

Encls: As above

(Daya Nand Singh)
ADE (Coord.)

Copy to:-
1. PS to Secretary (Education), GNCT of Delhi, Old Sectt., Delhi
2. PS to Director, Directorate of Education, GNCT of Delhi, Old Sectt., Delhi.
3. PA to Spl.DE (Finance/Coordination), Directorate of Education, Delhi.
4. PA to Spl. Director of Education (Admin), Directorate of Education.
5. PA to Addl. Director of Education (School), Directorate of Education.
6. All RDsE/DDsE of Districts, Directorate of Education, Delhi (through website).
7. All Branches of HQ, Directorate of Education, Delhi (through website).
8. HOS, Directorate of Education (through website).
9. Nodal officer & AMA, Office of MS, Lok Nayak Hospital, New Delhi-110002 w.r.t above mentioned letter for information.

10. OS (IT) with the request to upload the Circular on the website of Department.

(Daya Nand Singh)
ADE (Coord.)
CIRCULAR

Subject: Submission of Data of DGEHS beneficiaries for preparation of Smart card for DGEHS Beneficiaries.


All the officers/dealing assistants of the concerned administrative department mentioned below are hereby informed to submit/provide the details mentioned as per proforma enclosed within a week, which is desired by the Additional Director-DGEHS for the preparation of the Smart card for all the DGEHS beneficiaries registered with DGEHS-LNH as per order mentioned in the subject and reference.

To,

2. Administrative Department, DHS, Karkardooma, New Delhi.
3. Administrative Department, All Delhi Govt. Hospitals.
4. Administrative Department, MAMC, New Delhi.
5. Administrative Department, GNEC, New Delhi.
6. Administrative Department, GIPMER, New Delhi.
7. Administrative Department, DTU, New Delhi.
8. Administrative Department, DOE, New Delhi.
10. Administrative Department, GAD, Delhi Secretariat, New Delhi.
11. Administrative Department, H & FW Deptt., Delhi Secretariat, New Delhi.
13. Administrative Department, MAIDS, New Delhi-110002.
14. Administrative Department, PWD, New Delhi.
15. Administrative Department, Finance Deptt., Delhi Secretariat, New Delhi.
17. Administrative Department, Labour Deptt., New Delhi.
18. Administrative Department, Patiala House Court, New Delhi.
19. Administrative Department, CATS, New Delhi.
20. Administrative Department, DSSSB, New Delhi.
21. Administrative Department, Deptt. of Ayush, Tibia College, New Delhi.
22. Administrative Department, Department of Trade & Taxes, New Delhi.

(F.DR. P. S. BHANDARI)
NODAL OFFICER & AMA

Date:-

(F.DR. P. S. BHANDARI)
NODAL OFFICER & AMA

Date:-
## Format for Data Collection

<table>
<thead>
<tr>
<th>Serial Number</th>
<th>Name of the Employee (In block letters)</th>
<th>Father's/Husband's Name (In block letters)</th>
<th>DGEHS Number as issued by DGHS</th>
<th>Date of Joining Service (DD-MM-YYYY)</th>
<th>Name of Department</th>
<th>Date of Birth (DD-MM-YYYY)</th>
<th>Gender (M/F)</th>
<th>Marital Status (Married/Unmarried)</th>
<th>Address</th>
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## Information about Family Dependents

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<th>Sl. No.</th>
<th>Name of Employee</th>
<th>Father's Name</th>
<th>Aadhaar Number</th>
<th>No.</th>
<th>Name of Dependents</th>
<th>Date of Birth (DD-MM-YYYY)</th>
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Please use CAPITAL LETTERS