Circular

Sub:- Education U.T of Lakshadweep - Filling up the post of Subject Expert (Social Science, Physical Science and Mathematics) under Department of Education on deputation basis – Regarding.

Please find enclosed herewith a copy of letter No.F. 18/4/98 - Edn/Estt(1)/200 dated 08.03.2016 received from GOI, Lakshadweep Administration, Directorate of Education, Kavaratti - 682555 on the subject cited above, for information.

Encls: As above

(Daya Nand Singh)
A.D.E (Coord.)

Copy for information and necessary action to:-

1. PS to Secretary (Education), GNCT of Delhi, Delhi
2. PS to Director, Directorate of Education, Delhi.
3. PA to Spl.DE (Finance/Coordination), Directorate of Education, Delhi.
4. All RDsE/DDsE of Districts Directorate of Education, Delhi (through website).
5. All Branches of HQ, Directorate of Education, Delhi (through website).
6. All HOS, Directorate of Education, Delhi (through website).

☑ OS (IT) with the request to upload the Circular on the website of Department.

(Daya Nand Singh)
A.D.E (Coord.)
To  

1. The Secretary to the Govt. of India  
   Ministry of Home Affairs, New Delhi  

2. The Secretary to the Govt. of India  
   Ministry of Defense, New Delhi  

3. The Secretary to the Govt. of India  
   Ministry of Human Resource Development, New Delhi  

4. The Secretary to the Govt. of India  
   Ministry of Transport & Communication, New Delhi  

5. The Secretary to the Govt. of India  
   Ministry of Health & Family Welfare, New Delhi  

6. The Secretary to the Govt. of India  
   Ministry of Information & Broadcasting, New Delhi  

7. The Secretary to the Govt. of India  
   Ministry of Labour, New Delhi  

8. The Secretary to the Govt. of India  
   Ministry of Civil Aviation, New Delhi  

9. The Secretary to the Govt. of India  
   Ministry of Agriculture, New Delhi  

10. The Secretary to the Govt. of India  
    Ministry of Works & Housing, New Delhi  

11. The Secretary to the Govt. of India  
    Ministry of Food & Civil Supplies, New Delhi  

12. The Secretary to the Govt. of India  
    Ministry of Surface Transport, New Delhi  

13. The Secretary to the Govt. of India  
    Ministry of External Affairs, New Delhi  

14. The Secretary to the Govt. of India  
    Ministry of Law, New Delhi
<table>
<thead>
<tr>
<th>No.</th>
<th>Official</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.</td>
<td>The Secretary to the Govt. of India Ministry of Company Affairs, New Delhi</td>
</tr>
<tr>
<td>16.</td>
<td>The Secretary to the Govt. of India Ministry of Industries, New Delhi</td>
</tr>
<tr>
<td>17.</td>
<td>The Secretary to the Govt. of India Ministry of Trade, New Delhi</td>
</tr>
<tr>
<td>18.</td>
<td>The Secretary to the Govt. of India U.T. of Andaman &amp; Nicobar Administration, Port Blair</td>
</tr>
<tr>
<td>19.</td>
<td>The Director of Public Instructions (G), Chandigarh Administration, Chandigarh</td>
</tr>
<tr>
<td>20.</td>
<td>The Director of Education, Govt. of Pondichery, Pondichery</td>
</tr>
<tr>
<td>21.</td>
<td>The Assistant Director of Education, U.T. of Daman &amp; Deo, Daman</td>
</tr>
<tr>
<td>22.</td>
<td>The Director of Education, Delhi Administration, Old Secretariat, Deli - 110 054</td>
</tr>
<tr>
<td>23.</td>
<td>The Director, Navodaya Vidyalaya Samithi, Palika Place, RK Ashran Marg, New Delhi - 110 001</td>
</tr>
<tr>
<td>24.</td>
<td>The Commissioner, Kendriya Vidyalaya Sangathan, JNU Campus, New Mehroli Road, New Delhi</td>
</tr>
<tr>
<td>25.</td>
<td>The Secretary, Central Tibetan School, New Delhi</td>
</tr>
<tr>
<td>26.</td>
<td>The Director of Public Instructions, Govt. of Kerala &amp; All other State Governments</td>
</tr>
</tbody>
</table>

Sub:— Education-U.T. of Lakshadweep — Filling up the post of Subject Expert (Social Science, Physical Science and Mathematics) under Department of Education on deputation basis—Regarding.

Sir,

I am directed to say that the Lakshadweep Administration proposes to fill the post of Subject Expert (Social Science, Physical Science & Mathematics) Group 'B' Gazetted in pay scale of Rs.6500-10500 (Pre-revised) (PB-2, Rs. 9300-34800 + GP Rs. 4800/-) plus usual allowances under Directorate of Education on deputation basis from among officers having the following eligibility criterion.

(a) Officers of the Central Govt./UT Administration.
   (i) Holding analogous posts on regular basis or
   (ii) With 3 years regular service in posts in the scale of Rs.5500-9000 (Pre-revised) (PB-2, Rs. 9300-34800 + GP Rs. 4600/-) or equivalent or

...3/-
(iii) With 8 years regular service in a post in the Scale of Rs.4500-7000 (Pre-revised) (PB-2, Rs. 9300-34800 + GP Rs. 4200/-) or equivalent and

(b) Possessing the qualifications and experience as below.

**Essential:**  
1. Masters Degree of a recognized University or equivalent in the concerned subject.
2. Degree in teaching from a recognized University or equivalent.
3. 3 years teaching experience in relevant subject in a recognized educational institution.

**Desirable:** Knowledge of the local language (Malayalam)

Re-employment: The armed forces personal who are due to retire or to be transferred to reserve within a period of one year and having the qualifications and experience prescribed.

Period of deputation: 1 (one) year which is extendable for further period as per guidelines of Government of India.

It is requested that the above may please be circulated among the staff working under your establishment and application, if any, in the prescribed format (enclosed) received may please be forwarded to the Director of Education U.T. of Lakshadweep Kavaratti  - 682555 with full bio-data and a confidential assessment of the candidate from the Head of his/her office for consideration. The terms and condition of the deputation are given in the Annexure enclosed. The application for the post should reach the Directorate on or before 11.04.2016. Late applications will not be entertained.

This issues with the approval of Administrator, U.T. of Lakshadweep vide Diary No. 3013 dated 03.03.2016.

Endl: - As above

(A. HAMZA)  
DIRECTOR OF EDUCATION

Copy to:
2. P.A. to Secretary (Education) for information.
3. The Resident Commissioner (Lakshadweep), Near Bihar Bhavan, Chanakyapuri, New Delhi.
4. The Director of Information & Publicity, U.T. of Lakshadweep with a request to publish the same in Lakshadweep Times.
5. Principals/ Head Masters of all Educational Institutions in all Islands.
ANNEXURE

TERMS AND CONDITIONS OF DEPUTATION

1. Period of deputation shall be a term of one year initially but shall not exceed 3 years.

2. During the period of deputation the Government Servant will have the option either to get his pay fixed in the deputation post under the operation of the normal rules or to draw pay of the post held by him in his parent department plus deputation (duty) allowances in accordance with and subject to the conditions of the Ministry of Finance O.M.No.10(23)111/60 dated 04.05.1961 and Office Memorandum No. F.I(II)E.III(E)/75 dated 07.11.1975 read with the Ministry of Personal Public Grievances and Pensions (Department of Personal & Training) O.M.No.2/12/87-Estt(Pay II) dated 29.04.1988 as modified from time to time and such other general or special orders issued by the Ministry of Finance under para 1 (iii) of the O.M. cited 04.05.1961 referred to above.

3. Dearness Allowance:- The Government servant will be entitled to Dearness allowance under the rule of the parent Government or he draw pay in the scale attached to the post under the borrowing Government.

4. Local allowance like Compensatory (City) allowance the following rate and House Rent Allowance/ Island Special Duty Allowance to be regulated under the rule of the borrowing Government. In the case of deputation of a Central Government Servant to the State Government, the State Government concerned may however if they so desire apply the Central Government rules to such a deputationists.

<table>
<thead>
<tr>
<th>Pay range</th>
<th>Rate of Special compensatory allowance per month.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade pay below Rs.5400/-</td>
<td>Rs.2,500/-PM</td>
</tr>
<tr>
<td>Grade pay above Rs.5400/-</td>
<td>Rs.3,250/-PM</td>
</tr>
</tbody>
</table>

5. Children Education Allowance during the period of deputation the deputationist will be eligible to claim the CIA from the Central Government as laid down in para 1(d) of the Finance Ministry O.M.No.8(ii) E.II.B/63 dated 12-08-84 in the O.M.No.19(1) Estt/Spl/68 dated 30-01-92 as amended & clarified from time to time.

6. Reimbursement of tuition fees:- the Government Servant will be entitled to reimbursement of tuition fees in respect of his children subject to the fulfillment of the terms and conditions laid down in Finance Ministry’s O.M.No.F.17/1/B.II(B)/64 dated 03-06-64 as amendment/clarified from time to time and the liability in this regard will devolve or the borrowing Government.

NOTE:- The Government Servant cannot claim both the concession (Si.No.5 or 6) in respect of the same child.

7. Joining time pay in Transfer TA:- The Government servant will be entitled to TA and joining time both on joining the post of deputation and on reversion there from to the parent department under the rules of the Government to which he is deputed. The expenditure in this account will be born by the borrowing Government.

...2/-
8. TA for journey of duty during the period of deputation on temporary transfer he will continue to be governed by the leave and pension rules of the parent employer applicable to his before such transfer.

9. The allocation of leave salary and pensionery charges will be regulated under the rules of allocation contained in appendix 3 to Account Code Vol.1

10. (a) Provident fund benefits:- During the period of Deputation he will continue to subscribe to the provident fund on his parent Government to which he may be subscribing when he is placed on deputation, in accordance with the rules of such fund.

In case of deputation of a Government servant who is governed by the contributory provident fund rules Govt. contribution is payable by the Government to whom he is deputed for the period of his deputation.

(b) Extra ordinary Pension/Gratuity:- This will be regulated in accordance with the Ministry of Finance Department of Expenditure O.M.No.19/23/EV(A)/64 dated 02.08.1965, Government of India decision No.1 below articles 728 in Choudri’s compilation of CSR Vol.I.

11. Leave Travel Concession:- The Government Servant will continue to be entitled to leave travel concession under the Ministry of Home Affairs O.M.No.43/1/85-Estt LLPT 11 dated 11.10.1986 as amended from time to time and the cost thereof will be borne by the borrowing Government.

12. Medical concession:- He will entitled to these concession under the rules of the borrowing Government.

13. Residential accommodation:- Rent fee unfurnished accommodation of House Rent Allowances in lieu of a fixed by the Government of India from time to time.

14. The deputation will commence on the date of which he hand over charge of his post under the Government of India and on the date of which has assumes charge of a post under that Government.

15. Pension leave salary contribution:- Leave salary and pension contribution at the rates prescribed in FR.116 and O.M.No.10-E.II(B)/65 dated 17-04-67 respectively will be recovered on behalf of the Government servants from the borrowing Government. The leave salary and pension contribution shall be remitted by the borrowing Government by demand draft in favor of Pay and Accounts Office U.T. of Lakshadweep, Kavaratti the contribution is payable within 15 days after the drawer of pay in each month. Penal interest at 2 paise per Rs.100/- will have to be levied if payment are delayed.

16. the deputies can be reverted at any time during the period of deputation without assigning any reason in consultation with the lending Government.

17. Deputation duty allowance @ 5% of (Pay Band + GP) subject to maximum of Rs.2,000/- per month for transfer within the station and 10% (Pay Band + GP) subject to a maximum of Rs.4,000/- per month in all other cases.
BIO DATA PROFORMA

1. Name and address : (in block letters)

2. Date of birth (in Christian Era) :

3. Date of Entry in Govt. Service :

4. Date of retirement under Central/ State Government rules :

5. Educational qualification :

6. Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

<table>
<thead>
<tr>
<th>Qualifications/ Experience required</th>
<th>Qualifications/ experience possessed By the officer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essential: 1)</td>
<td></td>
</tr>
<tr>
<td>2)</td>
<td></td>
</tr>
<tr>
<td>3)</td>
<td></td>
</tr>
<tr>
<td>Desired: 1)</td>
<td></td>
</tr>
<tr>
<td>2)</td>
<td></td>
</tr>
</tbody>
</table>

7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post :

8. Details of employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

<table>
<thead>
<tr>
<th>Office/Institution/ organization</th>
<th>Post held</th>
<th>From To</th>
<th>Scale of pay &amp; basic pay</th>
<th>Nature of duties</th>
</tr>
</thead>
</table>

...2/-
9. Name of present employment (e.g., ad-hoc) or temporary or quasi permanent

10. In case the present employment is held on deputation /contract basis please state:
   (a) The date of initial appointment
   (b) Period of appointment on deputation /contract.
   (c) Name of the present office/Organization to which you belong

11. Additional details about present employment: please state whenever working under:
    (a) Central Government
    (b) State Government
    (c) Autonomous organizations
    (d) Government undertaking
    (e) Universities

12. Are you in revised scale of pay. If yes give the date from which the revision took place and also indicate the pre-revised scale

13. Total emoluments per month now drawn

14. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

15. Whether belongs to SC/ST

16. Remarks

Date: __________________________

Signature of the candidate: __________________________

Counter signature
(Employer)

Address: __________________________