GOVT. OF NCT OF DELHI, DIRECTORATE OF EDUCATION
(Examination Cell), Room No. 222-A, Old Secretariat, Delhi-110054

No. DE.5 (43)/04/Exam/2015/18323 Date: 13/08/2016

//CIRCULAR//

Subject: Re-checking of Answer-sheets of Class IX & XI Common Compartment / Improvement School Examination 2015-16

All the Heads of the Schools are hereby once again directed to follow the guidelines issued by this office vide O.No.DE.5/43/04/Exam/2015/1621-1626 dt. 19-08-2015, while dealing with applications of students/parents pertaining to the re-checking of answer sheets of class IX & XI Common Compartment / Improvement School Examination 2015-16.

Copy of the said circular is enclosed herewith for ready reference.

(SAVITA DRALL)
DDE (Exam)

To

Heads of all the Govt. Schools through DEL E.

Copy to:
1. PS to Secretary (Education)
2. PS to Director (Education)
3. All Regional Directors
4. All Zonal & Distt. DDEs
5. ADE (IT) to get it placed on DEL E

(SHARDA TANEJA)
OSD (Exam)
GOVT. OF NCT DELHI: DIRECTORATE OF EDUCATION
Examination Cell, Room No. 222-A, Old Secretariat, Delhi-110054

No.DE.5/43/04/Exam/2015/1621 - 1626

Date: 19-8-15

//CIRCULAR//

Sub: Mechanism for Time Bound Redressal of Grievances Related to Exams

For effective and time bound redressal of grievances related to the examination, the mechanism to be followed is as under:-

1. Applications for Rechecking / Inspection of the answer sheets may be submitted to the concerned HOS within 15 days of the declaration of the result of the relevant exam.
2. Justified corrections will be done by the school within 07 days of the date of the receipt of the application.
3. Students or their parents, if not satisfied with the decision taken by the school, may appeal to the concerned Zonal DDE.
4. Second appeal in this regard may be made to the concerned District DDE.
5. The answer sheets can be shown only to the aggrieved students or their parents and not to any other person.
6. Answer sheets of only the applicant will be shown, upon request. Answer scripts of other student/s will not be shown.

This issues with the prior approval of the Competent Authority.

(DR. SUNITA S. KAUSHIK)
Addl. DE (EXAM)

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