Subject: Inspection Report in respect of GGSSS, Nithari (Sch. ID 1412131), GGSS, Nithari (Sch. ID 1412258) and SKV, Nithari (Sch. ID 1412093) conducted on 19.07.2016.

GGSSS, Nithari (Sch. ID 1412131)

Ms. Sonia Bhatia, Principal has been working as Head of School for GGSSS, Nithari for the past one year. The school is a senior secondary school having two streams i.e. Arts & Vocational. Total enrollment of the school is 3772 and the result of class XII was 81.82% and class X was 95.79% during the year 2015-16. The school has a total sanctioned post of 141 teachers out of which 14 posts are filled by regular teachers and 86 posts are filled by guest teachers. Additionally, 5 contract teachers under SSA are also posted in the school.

1. On the issue of opening of bank accounts and seeding with the Aadhar number, it was observed that out of total student enrolment of 3772, only 2120 bank accounts have been opened so far. Further, there were 675 cases where the details filled were incomplete. The concerned linked bank which was IDBI, Nithari Branch has not been giving the forms for opening of new accounts. Matter may be taken up with the bank, SLBC & UIDAI to immediately open the accounts and also seed the same with the Aadhar numbers. Further, the school will immediately take steps to complete/update the bank account details on the website.

Action: JDE (Planning)/HoS

2. The ICT Lab in the school has not been set up till date. Spl. DE (IT) to immediately take up the matter with TCIL and also process for imposition of penalty for the delay.

Action: Spl. DE (IT)

3. The security agency was not making payment to the security guards in time despite the bills being cleared. Further, only four staff had been deputed by the sanitation agency despite the large enrollment of the school.

Action: Spl. DE (CTB)

4. Work has been started by PWD for civil repairs in corridors etc. Progress of work was very slow and contractor had not been reporting
for work ostensibly on the grounds that he had not been provided accommodation within the school campus. The same is not possible as it would affect the safety of the students. The HoS also submitted that the requisite clearance had not been taken by the previous contractor who had constructed the boundary wall. Matter to be immediately taken up with PWD.

**Action: Spl. DE (L&E)**

5. The open space in the school is partially tiled and very uneven. The Head of School submitted that EOR had been raised for leveling and laying of interlocking tiles in the ground which had been rejected by the Estate branch. ADE (L&E) stated that the same had been denied as there was a circular directing the open spaces to be kept for playground purposes. Since in the instant school, the open space was already less and could not be used properly for playground purposes, Estate branch to put up a proposal that wherever the grounds space was less the schools be allowed to cover the same with interlocking tiles as it would reduce the problem of water logging etc.

**Action: Spl. DE (L&E)**

6. The school is having 13 sections in IX class with 868 students. Out of these, 284 students are in Pratibha, 68 in Vishwas and 516 in Nishtha. 300 students are first time failures. During interaction with the students, it was observed that a large number of students had failed in Social Studies besides the usual subjects i.e. Maths & Science. Additional DE (School) to call the concerned teachers and analyze the reason for large number of failures in the Social Studies subject.

**Action: Addl. DE (School)**

7. During inspection of classes being undertaken, it was observed that the green boards were not up to standard as the writings on the same were not clearly visible. The HoS informed that the green boards functioned properly for a period of 8-12 months and thereafter the writings on it were not clearly readable. DDE (CTB) to look into the issue.

**Action: Spl. DE (CTB)**

8. Only one sports teacher (PET) was found posted in the school who had been allotted 14 periods in senior classes i.e. XI & XII only. Not even a single physical education class had been held for middle classes as per interaction with the students. Sports article were also issued to classes XI & XII only. HoS to immediately resolve the issue and take up the matter with Planning branch for posting of additional guest teachers so that the interests of students of middle class do not suffer.

**Action: JDE (Planning)/HoS**
9. It was observed that there was a huge constraint of space in the school with around 100 students sitting in each class. During inspection of the available space, it was seen that there was space available for construction of a four storied SPS having 12 rooms. Estate Branch to take up the matter with PWD.

**Action:** Spl. DE (L&E)

10. As per the scrutiny of the instant bill register for the financial year 2016-17, it has been noticed that neither the Head of Office nor the DDO are signed anywhere in the bill register which are mandatory as per Receipts and Payment Rules. It is also noticed that the post sanction order or sanction number issued by the Post Fixation Cell (PFC), Head Quarter, Directorate of Education has not been mentioned in the front pages of PBR which is mandatory to ascertain the total post sanctioned, filled up post, vacant post etc to avoid duplicacy in the preparation of salary bills.

**Action:** HoS/DDO

11. As per the scrutiny of Bill No. 8 dated 18.04.2016, it has been noticed that the bill amount has not been verified by any of the office like Security incharge, DDO and HoS of the concerned school. As per the bill the concerned agency M/s Advance Services (P) Ltd., 214, Laxmi Chamber, D-223, Laxmi Nagar, Main Vikas Marg, Delhi-92 is charging a sum of Rs. 9299/- per person per month. However, as per the verbal information received from the security personnel those who are deployed in the concerned school namely, Sh. Anil Kumar, Sh. Pappu, Sh. Lalit, Sh. Shaajid and Smt. Zaffarnisha says that they are getting only Rs. 5000/- per month. In view of the above, it has been noticed that a lion part of salary is making as profit by the concerned agency which is to be look into the Caretaking Branch of Directorate of Education and HoS of the school. It was also noticed that only 01 security person Sh. Lalit is having PF number and only 02 security persons Sh. Lalit and Smt. Zaffarnisha, having ESI Number as per the verbal version of all security staff. It is also noticed that the attendance register of the security staff are not signed any of the higher authority of security staff or DDO/HoS of the concerned school which are mandatory before releasing the payment.

**Action:** Spl. DE (CTB)/HoS

**GGSS, Nithari (Sch. ID 1412258)**

12. During inspection of GGSS, Nithari (Sch. ID 1412258), it was observed that there was water logging in the school. The Head of School Ms. Jayanti Gupta submitted that there was construction of additional class rooms going on in the school and the water logging had been taking
place due to the inefficient working of the contractor. Estate branch to take up the matter with PWD to ensure that no water logging takes place in the schools due to construction activities.

**Action: Spl. DE (L&E)**

13. The HoS, GGSS, Nithari informed that there were 2274 students studying in IXth Class in 26 sections. 2 new sections were required to be opened to accommodate the students; however the school was not getting the requisite permission from MIS. Spl. D.E. (IT) to resolve the issue on priority.

**Action: Spl. DE (IT)**

14. The HoS also raised the issue of lack of classrooms in the school with each class accommodating around 100 children each. Presently, construction of 16 additional rooms was going on in the school which was also not sufficient. It was informed that there was no Science lab in the school and last year the students of class XIth & Xth had done practicals with the help of Augustya, an NGO which provided mobile labs.

**SKV, Nithari (Sch ID 1412093)**

15. The adjoining school i.e SKV, Nithari (Sch ID 1412093) was also inspected. It was observed that whereas there was a huge space crunch in the other two schools, on the contrary in this particular school there was ample space available which had not been utilized properly. A large number of porta cabins were constructed, most of which were in dilapidated condition and appeared not in use. This misutilization of space is not at all acceptable, considering the fact that the other two adjoining schools are desperately struggling for space. Concerned Deputy Director of the District to immediately coordinate with the PWD and Spl. DE (L&E) and devise a plan for optimum utilization of space amongst the three school buildings.

**Action: Spl. DE (L&E)/DDE(NW-B)**

16. It was observed that a large number of rooms were locked. On enquiry, the HoS submitted that the same had been locked by the evening shift school for its own use. Rooms being kept locked when there is already severe shortage cannot be tolerated. Estate Branch to issue clear cut directions to schools that all rooms in the school except the HoS office, examination room and one room for sports/yoga/NCC items will be used commonly and no rooms except as mentioned above will be kept locked.

**Action: Spl. DE (L&E)**
17. The HoS of SKV, Nithari also raised the issue of crowding around the school at entry and exit times because of the large enrollment in all the six schools functioning in the three adjoining buildings. The HoS to sit together with the other HoS and DDE concerned to devise staggered entry/exit timings.

Action: Spl. DE (L&E)

18. It was also noticed that there was a lot of malba/garbage lying near the entry gate of SKV, Nithari. Matter may be taken up with MCD immediately to ensure removal of the garbage and maintain hygienic surroundings.

Action: Spl. DE (L&E)/HoS

Copy to:

1. Secretary to Dy. CM/MoE
2. Secretary (Education)
3. Spl.DE (Land & Estate)
4. DDE (North West-B)
5. HoSs, GGSSS, Nithari, GGSS, Nithari & SKV, Nithari.
6. OS(IT) to put it on the DoE's website