GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION
(Act-1 BRANCH)
OLD SECRETARIAT, DELHI – 110054.

CIRCULAR

Directions were issued to all the schools (Govt./Aided/Un-aided) vide this office Circular No. DE.15(143)/Act-I/Tpt./2013/6320-32 dated 04-01-2013 that before hiring any chartered buses/transport to ferry children of their schools, they must ensure that only those drivers/staff shall be deployed in the buses, whose character and antecedents have been verified by the police. The said direction was applicable to the staff deployed in buses/transport vehicles owned by the schools as well.

Further all HOSs and Managers of Aided/Un-aided recognized schools were also directed vide this office order No.DE.15 (330)/Act-I/2013/11649-11662 dated 12-11-2013 to submit a certificate-cum-undertaking in Annexure – “A” or “B” (whichever is applicable) to their respective zonal offices of the Directorate with regard to verification of character and antecedents of drivers/staffs deployed on the buses/transport vehicles hired or owned by their schools.

The matter of verification of character and antecedents was again discussed in the meeting held in MHA, GOI on 07-04-2015 and it has been decided that necessary instructions to be issued to schools to furnish undertaking regarding verification of incumbents with in 30 days.

Therefore, all the private schools (Aided/Un-aided), which are using transport vehicles for children (owned or hired), are hereby directed to submit the undertaking regarding verification of staffs/drivers deployed on the transport vehicles within 30 days of issue of this order to their respective zonal offices of this Directorate in the Proforma enclosed.

Further, all DDEs are hereby directed to forward compiled information in r/o schools running under their respective jurisdictions to this office immediately on receipt of undertakings from schools so that MHA, GOI may be informed accordingly in the next meeting.

This issues with the prior approval of Competent Authority.

(DR. ASHIMA JAIN), IAS
ADDL. DIRECTOR OF EDUCATION (ACT-I)

To
All HOSs and Managers of all Aided/Un-aided recognized schools.
No.F.15(330)/Act-1/2013

Copy to:

1. P.S. to Secretary Education, Dte. of Education, GNCT of Delhi
2. P.S. to Director Education, Dte. of Education, GNCT of Delhi
3. All Addl. Directors/RDEs/JDEs/DDEs/ADEs, Dte. of Education, GNCT of Delhi.
4. All Branches Incharges, Dte. of Education, GNCT of Delhi.
5. Director (Education), South/North/East Municipal Corporation of Delhi.
6. Director (Education), New Delhi Municipal Council.
7. Chief Executive Officer, Delhi Cantonment Board.
8. OSD to Chief Secretary, GNCT of Delhi
9. Dy Secretary (Home), Home Police-II, Department, GNCTD.
10. OS (IT) with the request to place it on the website of Directorate of Education.

(P. Lata Tara)
Deputy Director of Education (Act-1)
CERTIFICATE-CUM-UNDEARTAKING

I, S/o, W/o Shri __________________________ Manager/HOS
Of _______________________________________

________________________________________ (School name with ID & address) hereby certify that only those drivers/staffs have been deployed for transport vehicles (Hired/owned) whose character and antecedents have been verified by the police authorities.

Manager/HOS
Name of the school with address.