GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION
OLD SECRETARIAT, Delhi-110054

ORDER

Sub: Merging the Functions of Vidyalaya Kalyan Samiti (VKS) with the School Management Committee (SMC) in Govt. Schools.

Approval of the competent authority is hereby conveyed for merging the functions of Vidyalaya Kalyan Samiti (VKS) with the School Management Committee (SMC's) to promote efficient implementation of School Development Plans in the respective govt. schools under the Directorate of Education with immediate effect. Accordingly, all the Vidyalaya Kalyan Samities in the schools shall stand dissolved with immediate effect. SMC's hereafter shall be responsible for the proper implementation and monitoring of VKS Plan Scheme as per the following terms & conditions.

1. Guidelines already issued vide order No. DE/31/VKS/61/2008/318-328 dated 27.01.2015 regarding purpose & procedure of incurring expenditure from VKS fund (Plan) shall remain unchanged and are reproduced below:
   (i) An amount of Rs. 5 lacs is earmarked for each of the building per annum. In case school is running in two shifts, then out of the total of Rs.5 lacs per building/annum an amount of Rs.4 lacs will be at the disposal of morning shift and the remaining Rs.1 lac is at the disposal of the second shift school under the scheme.
   (ii) VKS fund can be utilized towards both the subheads namely VKS and BaLa as per their requirement without any expenditure ceiling with respect to either of the subheads, however within the stipulated amount.
   (iii) Imprest money under the scheme is Rs. 10,000/- and in case of double shift school it will be Rs. 5000/- each for both the shifts.
   (iv) The purposes for which VKS fund can be utilized remain unchanged and the same is annexed for ready reference (see Annexure).
   (v) As far as BaLa related activities are concerned the guidelines book of MHRD titled “Effectively using BaLa in Elementary schools: A Teacher’s Manual” is available on the web portal of DOE.
   (vi) All codal formalities for incurring expenditure for the specified purposes shall be followed without fail.

2. The Junior Engineer (Civil/Electrical), PWD of the area concerned will be a special invitee to the meetings of the School Management Committee.
3. Two Parents of the students studying in Secondary & Senior Secondary Classes of the school will be nominated to the SMC, in case, such parents are not members of the SMC already.

4. VKS branch in the Directorate of Education will continue to be responsible for issue of policy & guidelines on matters relating to implementation of VKS plan scheme.

This issues with the prior approval of the Hon'ble Dy. CM/Minister Education, Delhi.

(BINAY BHUSHAN)
ADDL. DIRECTOR (EDUCATION)

No.DE/31/VKS/2015/64/656
Copy to:
1. PS to Lt. Governor, Delhi.
2. PS to Chief Minister, Delhi.
3. PS to Dy. CM/Minister (Education), Delhi.
4. PS to All Ministers, Delhi.
5. PS to Secretary (Education), Old Secretariat, Delhi.
6. All Spl. Des/Addl. Des/JDEs/HOSs, Directorate of Education.
7. Director, Planning Department, 6th level, Delhi Secretariat.
8. Dy. Controller of Accounts, Principal Accounts Office, Vikas Bhwan, ITO.
9. Dy. Secretary Finance (Budget), Finance Deptt., Delhi Secretariat.
10. All DDEs / HOSs.
11. All PAOs through DDOs.
12. OS (IT) with the direction to upload on the website.

(BINAY BHUSHAN)
ADDL. DIRECTOR (EDUCATION)
## E. LIST OF WORKS

### MINOR CIVIL WORKS/REPAIRS

1. Repairing of leaking taps.
2. Repairing of WC, Rain Water pipeline, sewer line, cleaning of manhole and leakage of pipelines.
3. Repairing/replacement of glass panels/FRP sheets in windows and doors.
4. Replacement of water taps.
5. Replacement of waste pipe in washbasin/sinks.
6. Replacement of broken lid of PVC water tanks.
7. Change of valve in the PVC water tank.
12. Cleaning of sewers/blockages.
14. Repair of boundary wall, gate and tube well.
15. Patching of floor.
17. Providing & fixing of seat in toilet.
18. Providing & Fixing of cistern in toilet.
19. Fixing of water tapes.
20. Purchasing of phenyl, tejab, Brooms, Duster, pochee etc.
21. Paint on Black Board.
22. Repairing of classrooms walls, Stage etc.
23. Repairing of classrooms gates with fixing of kabja, lumba.
25. Fixing of inter lock in gates.
27. Painting work.
28. Welding work.
29. Repair/renovation of window.
30. Purchase/Replacement of PVC Water Tanks.

### B. HORTICULTURE WORKS:

1. Covering of Lawn with bricks.
2. Use of composted khad in lawn.
3. Soil dumping for plantations.
4. Plantation.
5. Purchase of flowerpot.
6. Position After Changes.

### C. MINOR ELECTRICAL WORKS/REPAIRS:

1. Tubes, chokes, starters, switch/sockets including repair and replacement.
2. Replacement of lamps/tube light.
3. Hylam sheet replacement.
4. Repairing of DBs including replacement of MCB.
5. Fan blades repairing including minor repairs of fans.
7. Wiring in classrooms.
8. Fixing of switch, Board etc.
10. Motor windings.

### D. OTHER WORKS

1. Hiring of water tankers.
2. Repair of furniture like dual desks.
4. Repair of public address system.
5. Repair of electrical/electronic devices like TV, DVD, VCR, VCD player, Tape recorder, 2 IN 1, Audio CD player, aqua guard water cooler, Fridge, Electric motor, Water pump, computer, printer, duplicating machine, type writer, etc.
7. Providing & fixing of mosquito net.
8. Providing & fixing of iron Patti in windows.
9. Paint on stage etc.
10. Wooden work.
11. The above list is only illustrative in nature. Work of similar nature for infrastructure improvement may also be undertaken by the V.K.G.