CIRCULAR

Sub: Online submission of requisition of Value Based Question Books for Class IV to XII & Mental Maths Books for Class I to X in English, Hindi & Urdu Medium for academic Session 2016-17 through link available in student login-reg and issuance of required certificate by the DDE (Zones) accordingly.

Delhi Bureau of Text Books has to deliver the Value Based Question Books & Mental Maths Books at the doorsteps of each Govt. School of G.N.C.T. of Delhi through its authorised printers.

HOS of all Govt. Schools of Dte. of Education are requested to submit their requisition of Value Based Question Books (Class IV to XII) & Mental Maths Books (Class I to X) only through a link available in Student Login module. The link will be operational till 30/04/2016. Therefore, HOS have to get the data entered under their supervision latest by 30/04/2016.

HOS of all schools shall feed/input the number (as per their requirement of Value Based Question Books & Mental Maths books, medium wise) in the box appearing on the screen against the Value Based Question Books & Mental Maths books for a particular class. In all, the numerical value has to be fed in respect of all the Classes. In case the requirement, in respect of particular Class is NIL, the box/space is to be filled with 0 (numerical zero). In no case, any box is to be left blank.

All HOS may kindly ensure that the data submitted by them is correct before submitting the entered data online, by clicking the "submit" button. HOS may recheck the entered data with reference to the finalised admission plan for Academic Session 2016-17 enrolment data, medium of instruction (Hindi/English/Urdu) etc.

HOS can edit/update the data till link is available i.e. up to 30/04/2016. Once the link is closed no updation will be possible at the level of HOS. Books will be supplied strictly as per requisition
submitted by HOS. No correction in the requisition or medium will be made at later stage.

Further, DDE (Zone) of all 29 Zones are requested to ensure that all schools under their jurisdiction have submitted the requisition of Value Based Question Books & Mental Maths books.

The DDE (Zone) are further requested to upload scanned copy of the following certificate countersigned by DOE (District) latest by 03/05/2016 on DBTB email delhibureauoftextbooks@gmail.com

CERTIFICATE

Certified that HOS of ...............(number of Schools) under the jurisdiction of Educational Zone No. ....... have submitted their requisition for Value Based Question Books & Mental Maths Books for the academic session 2016-17.

Signature
Name of the DDE Zone..............
Zone No. ........................................

C/s by DDE District......................

(BIMLA KUMARI)
SECRETARY

No. F.1(S) DBTB/Distri./Invoices/2016-17/

Copy for information to:

1. P.S. to Director of Education(Chairman, DBTB).
2. P.A to MD, DBTB.
3. PA TO Addl. Director of Education (School).
4. All DDE’s Districts.
5. All DDE’s Zone
6. All HOS of Govt. Schools of Dte. of Edn.
7. Programmer MIS for posting the same on pop-up and circular link of website of DoE.

(R.K. GAMBHIR)
D.E.O. (DBTB)