GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: CARETAKING BRANCH
ROOM No. 256, OLD SECTT., DELHI-110054

No. F1/CTB/557/SVP/2016/969

Dated: 15.7.16

CIRCULAR

SWACHH VIDYALAYA PURASKAR 2016

The Swachh Vidyalaya Puraskar is instituted by the Ministry of Human Resource Development, Government of India to recognize, inspire and celebrate excellence in sanitation and hygiene practice in Schools. The explicit purpose of the awards is to honour schools that have undertaken significant steps towards fulfilling the mandate of the Swachh Vidyalaya Campaign.

ELIGIBILITY CRITERIA:–

All schools BOTH IN RURAL AND URBAN AREAS are invited to apply for the awards by 31st July 2016.

Guidelines for filling the proforma:

- Schools will register and submit information as per the prescribed format (Annexure 1) made available online (http://mhrd.gov.in → Swachh Vidyalaya → Swachh Vidyalaya Puraskar) or by downloading a mobile app, Swachh Vidyalaya Puraskar. The mobile app can be downloaded from Google Play Store or by giving a missed call @ 07097298400.
- The registration of schools would be done with the U-DISE code of the school.
- Schools will first complete the Primary Information section in the prescribed format. Upon submission, a "Password" will be send to the mobile number given by the school in the primary information section.
- Schools will then login with the U-DISE code and Password to complete the rest of the six sections (water, toilets, hand washing with soap, operations & maintenance, behaviour change & capacity building, photographs) of the survey.
- On submission of the application by the schools, the data will be aggregated into a colour coded matrix by the APP and the performance report of the school would be shared with the states/districts/schools. Depending upon the rank category they belong to, the schools will be awarded at different levels, subject to physical validation and screening at different levels.
b) In addition, six schools (three elementary and three secondary) having the highest score in each of the Sub Categories with rating not below GREEN in the sub-category will be selected for sub-category wise awards at the district level (Total 30)

- **URBAN:**
  a) Two schools (one elementary and one secondary) having the highest overall score with rating not below YELLOW will be selected for the District level Award (Total 2)
  b) In addition, two schools (one elementary and one secondary) having the highest score in each of the Sub Categories with rating not below GREEN in the sub-category will be selected for sub-category award at the district level (Total 10).

- The district level committee may get a physical verification of the nominated schools done by a team consisting of school teachers and students in the district. The verification would be done using a check list and by taking photographs.
- Each of the selected schools with highest overall score (Total 8) and each of the schools having the highest score under each sub-category (Total 40) will be awarded with certificate of recognition at district level, provided that all the schools with an overall rating of GREEN would be awarded with a certificate of Recognition.

(ii) **State/UT Level Awards: Open for Green and Blue Rated Schools:**

- Schools selected for District Level Awards with overall rating not less than BLUE will be considered for the State/UT Level Awards. In case the number of Schools in a district having GREEN Rating is more, all the schools having overall GREEN Rating will be considered for State/UT Level Awards.
- These schools will be screened by a State/UT Level Committee headed by the State Education Secretary or her/his nominee and comprising of Director (Education), Director (Health), two eminent school heads (selected by the State Education Secretary), Chief Engineer (Water Supply & PHD), Director (Panchayati Raj), Director (Urban Local Bodies), representatives of Civil Society Organizations as members.
- Twenty Elementary and twenty Secondary schools having the maximum score and rating not less than Blue from urban & rural areas (5 from urban and 15 from rural) will be selected for State/UT Level Awards.
- The State/UT Level Committee may get a physical verification of the selected schools done by a team consisting of school teachers and students in the district. The verification would be done using a check list and taking photographs.
- Each of the 40 schools selected at State/UT level will be awarded with a certificate of recognition. The State may also decide to confer these schools with additional grants/funds for incentivizing them.
- A maximum of twenty entries each at Elementary and Secondary level would be considered for the National Level Award.

(iii) **National Level Awards: Open to only Green Categories:**

- 100 schools each at Elementary and Secondary level will be awarded at the National level (30 urban and 70 rural).
- The 40 schools selected for State/UT Level Awards from each state will be considered for National Level Awards.
- 100% physical verification of the nominated schools will be done using a check list and by taking photographs.
CRITERIA OF EVALUATION

THE PERFORMANCE OF THE SCHOOLS WILL BE EVALUATED UNDER THE FOLLOWING CATEGORIES

<table>
<thead>
<tr>
<th>SUB-CATEGORIES</th>
<th>MAXIMUM SCORE</th>
</tr>
</thead>
<tbody>
<tr>
<td>WATER</td>
<td>22</td>
</tr>
<tr>
<td>TOILETS</td>
<td>28</td>
</tr>
<tr>
<td>HANDWASHING WITH SOAP</td>
<td>20</td>
</tr>
<tr>
<td>OPERATIONAS &amp; MAINTENANCE,</td>
<td>15</td>
</tr>
<tr>
<td>BEHAVIOUR CHANGE &amp;CAPACITY BUILDING</td>
<td>15</td>
</tr>
<tr>
<td>TOTAL</td>
<td>100</td>
</tr>
</tbody>
</table>

- On the basis of the scores obtained, the schools would be given a rating as described below School Rating Scheme

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Score</th>
<th>Rating</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>90% - 100% of the Norms</td>
<td>Green/****</td>
<td>Excellent Keep it up!!</td>
</tr>
<tr>
<td>2.</td>
<td>75% - 89% adherence to the Norms</td>
<td>Blue/****</td>
<td>Very Good</td>
</tr>
<tr>
<td>3.</td>
<td>51% - 74% adherence to the Norms</td>
<td>Yellow/***</td>
<td>Good, but there is a scope for improvement</td>
</tr>
<tr>
<td>4.</td>
<td>35% - 50% adherence to norms</td>
<td>Orange/ **</td>
<td>Fair, Needs Improvement</td>
</tr>
<tr>
<td>5.</td>
<td>Below 35% adherence to the Norms</td>
<td>Red / *</td>
<td>Poor : Needs considerable Improvement</td>
</tr>
</tbody>
</table>

* Each school should score a minimum of orange rating in each of the Sub-categories in order to be eligible for any award.

Categories of Awards

The awards are categorized at the District level, State and National level

(i) District Level Awards: Open to All Green, Blue and Yellow Rated Schools

- Online (web/ mobile) applications received before the cut-off date will be screened by a District level Committee headed by the District Collector (or her/his appointee) and comprising of District Education officer, three eminent school teachers, Superintendent Engineer (Water supply / PHD), District Health Officer and two members from civil society organizations/NGOs.

- RURAL:  
  a) Three Elementary and Three Secondary schools having the highest overall score with rating not below YELLOW will be selected for the District level Award (Total 6)
A National level Committee headed by the Secretary (School Education & Literacy) and comprising of Additional Secretary (School Education), Joint Secretary (Ministry of Drinking Water and Sanitation), Joint Secretary (School Education), 3 experts in Schools/ Bilateral agencies/Civil Society Organizations (to be nominated by Secretary (School Education & Literacy) as members will decide the final awardees.

The best 100 schools both at the Elementary and Secondary levels having the maximum score will be given an award of Rs. 50,000/- as additional School Grant to be utilised as per the School Grant Guidelines for improving Sanitation and hygiene at the national level along with a Certificate of Recognition.

In addition, Certificates of Recognition would be awarded to:

a) Best performing Districts (Total 10) that will be judged on the basis of the percentage of the total schools in the district having overall GREEN rating. The districts are expected to make incremental progress every year with the schools having lower ratings moving towards higher rating and the schools already having Green Rating should be able to sustain the same.

The Expenditure for the National Level Awards will be borne under SSA/RMSA programmes.

Stages and Timelines of the Awards Process

<table>
<thead>
<tr>
<th>Submission of application</th>
<th>1st July - 31st July, 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selection for awards at the District Level and submission of the results to the State/UT Level</td>
<td>1st August - 31st August, 2016</td>
</tr>
<tr>
<td>Selection for awards at the State/UT Level</td>
<td>1st September - 30th September, 2016</td>
</tr>
<tr>
<td>Submission of State/UT Level results to MHRD for National Level selections</td>
<td>by 7th October, 2016</td>
</tr>
<tr>
<td>Selection of school for National award</td>
<td>25th November, 2016</td>
</tr>
</tbody>
</table>

This issues with the prior approval of Director, Education.

(RAVINDER KUMAR)
Dy. DIRECTOR EDUCATION (CTB)

Dated: 15.7.16

Copy to:
1. P.S. to Secretary (Education), GNCTD
2. P.S. to Director (Education), GNCTD
3. All Spl./Addl. Directors (Education), GNCTD
4. All RDEs
5. All DDEs
6. HOSs of all Govt./ Govt. Aided Schools under Dte. Of Education, GNCTD
7. OS (IT) with the request to upload on the website of Directorate of Education.

(RAVINDER KUMAR)
Dy. DIRECTOR EDUCATION (CTB)