

CHAPTER XVII
INSPECTION OF SCHOOLS

190. Inspection and supervision of schools— (1) The Director shall be responsible for the supervision and inspection of all recognised schools, whether aided or not.

(2) For the purposes of sub-rule (1), the Director may assign all or any of his functions relating to supervision and inspection to such officers subordinate to him, and as may be authorised by him in this behalf.

(3) Every officer authorised by the Director under sub-rule (2) shall discharge his powers of supervision and inspection under the direction, control and supervision of the Director.

(4) The Director may also form a team or panel of persons with special knowledge and experience of different subjects taught in schools, to carry out inspection of a school.

(5) The Director may also carry out surprise inspections through any officer authorised by him in this behalf.

(6) Every person, other than the Director, inspecting a school shall, within fifteen days from the completion of the inspection, submit to the Director, the report as to the results of the inspection, and shall simultaneously send a copy of the report to the school concerned.

(7) Where the Director himself makes the inspection, he shall make a note of the defects or deficiencies noticed by him and shall send a copy of that note to the head of the concerned school.

191. Advance notice of inspection to be given to school— Except where a surprise visit is considered to be necessary, advance intimation of the proposal to carry out inspection of a school shall be given to the head of the school.

192. Inspection how to be made— (1) Every inspection shall be as objective as possible and shall be aimed at bringing about improvements in the standards of teaching in the school.

(2) In making the inspection the following items shall be critically examined, namely :—

- (a) academic work, that is to say, actual teaching and its different aspects;

- (b) library and its service to students and teachers;
- (c) games and sports and their organisation;
- (d) co-curricular activities;
- (e) cordiality or otherwise of the teachers of the school with the parents of the students and the community in general;
- (f) administration of the school;
- (g) accounts of the school and their maintenance;
- (h) the school plant and physical needs of the school;
- (i) discipline, tone and tenor of the school;
- (j) observation by the school of the rules and instructions.

(3) The inspecting officer shall go to each class and watch the teaching by each teacher in at least two classes and shall specifically note the matters specified in Form No. V

193. Number of schools to be inspected by an inspecting officer in a year— Every inspecting officer shall inspect not less than fifty schools in a year and not less than ten per cent of the schools shall be inspected every year by an officer above the rank of an inspecting officer.

194. Inspection report— The report of every inspection shall be made in Form No. V and shall contain information with regard to each matter specified in that Form.