

**OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION  
DISTT. WEST - A NEW MOTI NAGAR, NEW DELHI-15  
(ADMN BRANCH, PHONE-011-25101942)**

No.DE.48.13/DWA/2020/173

Dated 12-02-2020

**PUBLIC NOTICE**

**Sub:- Re-deployment of Guest Teacher 2019-20 for District West-A.**

Reference with circular no F.DE.18.2(15)/E-V/2018-19/647-651 dated 02/07/2019 regarding Re-deployment of Guest Teachers for the Academic session 2019-2020 as per existing policy of DoE for re-deployment of Guest Teachers. DDE Districts were asked to re-deploy Guest Teachers who have been relieved due to PFC/ Promotion of regular teachers/ joining of fresh recruits/transfers etc during previous academic session on priority basis against available matching vacancies, only as per requirement in the Govt. schools, order NO.DE.18.2(15)/E-V/2017/Pt. File-II/827-832 dated 02.08.2019 and order No.DE.18.2(19)/E-V/2017/1483-1487 dated 04.11.2019. Vacancy as on 12.02.2020

S.NO.	Name of Guest Teacher & ID	Posts	Name of Previous School	Date of Relieving	Experience	Remarks/ School allotted
1	Ashish Bharti, 2017082537	TGT Natural Science	SBV, Ramesh Nagar, 1516002	19.01.2020	127	GBSSS, Rajouri Garden Extn, 1515018
2	Harleen Jolly, 2017035654	TGT English	SKV No.3, Tilak Nagar, 1514001	31.01.2020	331	SKV, Basai Darapur, 1516019
3	Manish Gaur, 2013149942	PET	Govt. Co-Ed. SSS, Raghbir Nagar, 1515019	22.11.2019	1186	GBSSS, Tagore Garden, 1515139
4	Prince Tyagi, 2017140827	TGT Social Science	GBSSS, Rajouri Garden Main, 1515005	08.01.2020	391	No Vacancy
5	Manjusha Malhotra, 2017002728	TGT Social Science	SKV No.2, Tagore Garden, 1515025	03.01.2020	228	No Vacancy
6	Manisha, 2014016397	Assistant Teacher Nursery	13.01.2020	13.01.2020	1100	No Vacancy
7	Shweta Sharma, 2014017572	Assistant Teacher Primary	SKV, Rajouri Garden Extn., 1515021	28.01.2020	1023	No Vacancy
8	Rekha Dalal, 2013269190	Assistant Teacher Primary	SBV No.2, Tilak Nagar, 1514006	23.10.2019	776	No Vacancy

Guest teachers who have been allotted schools are hereby informed to report for joining in the office of concerned HOS within next three working days and submit the manual joining immediately in the district office. At the time of report concerned guest teachers must carry following documents for verification by the concerned HOS

1. Copy of online Registration slip/Application Form.
2. Copy of latest online generated relieving letter, having clearly mentioned reason of relieving of last attended school and copies of online generated experience certificates duly signed by concerned HOS.
3. In case, online relieving is not available in r/o. Non-CTET Guest Teacher then manually relieving of previous school is required to be submitted.
4. Self attested photocopies of all relevant educational qualifications (both sides) like year wise Mark sheets/Certificates, Provisional/Degree (from 10th onwards). Candidates without certificate, degree or provisional will not be entertained.

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5. CTET mark sheet and certificate (where applicable) - in case CTET certificate is found expired as on date of report. Concerned HOS, after joining of the Guest Teacher, must forward the case for NON CTET updation in MIS module.
6. Identity Proof (preferably Copy of Aadhar card).

Further, concerned HOS will take following action for the engagement of Guest Teacher for session 2019-20:

1. Give the concerned Guest Teachers manual joining if the teacher fulfils all eligibility condition for his/her particular posts/subjects laid by DOE as per existing RRs.
2. Submit a copy of manual joining immediately in the o/o Admn. Branch, District West-A so as his /her name can be uploaded in MIS for online joining.
3. Thereafter HOS may check the candidate name in MIS and generate online engagement letter.

Merely allotment of school does not confer the right for engagement of the candidate; it is further subject to the availability of vacancy at the time of reporting in the allotted school and fulfillment of eligibility criteria as per existing RRs of DOE.

It is further mentioned that for some post/subjects, after exhausting list of male candidates, few female guest teachers have been allotted boys only schools due to no matching vacancies in girls/co-ed schools. If any such female guest teacher do not want to join in boys schools they may submit their unwillingness in the office of DDE West-A so as their names can be retained in the waiting list for further consideration as per rule which is subject to availability of vacancies in girls/co-ed schools in future.

No verification of documents is done at district level. Therefore, the HOS concerned shall verify the certificate of CTET along with other educational qualification certificates, experience certificate duly attested wherever required and also ensure that the Guest Teachers fulfils the RRs applicable to the post allocated to them, before generating the joining report. The HOS concerned shall be responsible for any negligence committed in verification of documents and fulfillment of RRs by the guest teacher. In case any Guest Teachers does not turn up for joining the same shall be reported to the District Office. For any query regarding engagement of Guest Teachers HOSs may contact Admn. Branch, District West-A.

While every care has been taken during preparation of lists as per rule, district office reserves the right to rectify errors and omissions, if any.

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**DEPUTY DIRECTOR OF EDUCATION  
DISTRICT WEST-A**

No.DE.48.13/DWA/2020/ 173

Date 13-02-2020

Copy to:-

1. ADE E-V Branch, Directorate of Education, Timarpur, Delhi-110054.
2. PA to RDE (West), Ramesh Nagar, New Delhi.
3. HOS Concerned
4. All concerned for compliance.
- ✓ 5. OS (IT) with the request for upload on the website.

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DISTRICT WEST-A**