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**OFFICE OF DEPUTY DIRECTOR OF EDUCATION  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DISTRICT NORTH WEST (B), FU BLOCK, PITAMPURA, NEW DELHI**

No. 18

Dated: 9/1/17

To

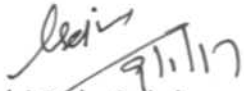
The OS (I.T.)  
Cal Lab  
Dte. of Education  
Govt. of NCT of Delhi  
Old Secretariat  
Delhi

**SUBJECT : REGARDING UPLOAD OF TENDER NOTICE ON WEBSITE**

Sir

Please find attached herewith the Tender Notice along with the list of items required to be purchased/ on rent with the request to kindly upload the same on the website of the department.

Yours Faithfully

  
Shashi Bala Saini  
Dy. Director of Education  
Distt. North West (B)

## Mount Abu Public School

Sector -5, Rohini, Delhi – 110085

### Tender Notice

Seal tenders are invited by Mount Abu Public School in two bid system (Technical & Financial) from authorised dealers/ manufactures for the following items required by Assam Nritya Sali to be presented at Republic Day Celebration 2017 at Rajpath as per samples available in the school office and can be inspected from **09:00 a.m. to 01:00 p.m.** on working days.

S.No	Item	Earnest Money	Minimum Turnover
1	Jewellery	Rs. 15,000	Rs. 3,00,000
2	Costumes	Rs. 30,000	Rs. 6,00,000
3	Make up with hairdo I/c Accessories	Rs. 5000	Rs. 1,00,000
4	Properties	Rs. 15,000	Rs. 3,00,000
5	Choreographer	Rs. 10,000	Rs. 2,00,000
6	Music Recording	Rs. 10,000	Rs. 2,00,000
7	Shoes	Rs. 5000	Rs. 1,00,000
8	Inner Wear	Rs. 15,000	Rs. 3,00,000
9	Turban	Rs. 5000	Rs. 1,00,000


Earnest Money deposit as shown against each item will be deposited along with the tender

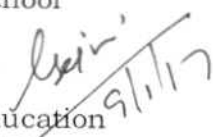
**Last date of submission of tenders** 12/01/2017 up to 02:00 P.M.

**Date and time of opening Technical bid** 12/01/2017 up to 03:00 P.M.

**Date and time of opening of financial bid** 12/01/2017 up to 03:00 P.M.

The tender will be submitted in the office of the Principal, Mount Abu Public School, Sector -5, Rohini, Delhi – 110085 and shall be opened in the office of Dy. Dir. Of Education NW (B) respectively.

  
Principal of the school

  
Dy. Director of Education  
Distt. North West (B)

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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION DISTT. NORTH WEST - B

MOUNT ABU PUBLIC SCHOOL, SECTOR -5, ROHINI, DELHI - 110085

**TENDER FORM FOR THE SUPPLY OF JEWELLERY/ COSTUME/PROPERTIES/CHOREOGRAPHER/MUSIC  
RECORDING/SHOES/INNER WEAR/MAKEUP WITH HAIRDO I/C ACCESSORIES/TURBAN**

**(\*\*STRIKE OFF WHICHEVER IS NOT APPLICABLE\*\* )  
(TO BE FILLED BY TENDERER)**

**TECHNICAL BID**

**FORM TO BE DEPOSITED** : 12/01/2017 up to 02:00 P.M.  
**SAMPLES TO BE DEPOSITED** : 12/01/2017 up to 02:00 P.M.  
**TENDER TO BE OPENED** : 12/01/2017 up to 03:00 P.M.

- A1. a) Name of the firm \_\_\_\_\_  
b) Address of the firm \_\_\_\_\_  
c) Name & address of the prop/Partner \_\_\_\_\_
- 2 a) TIN No. \_\_\_\_\_  
b) PAN No. \_\_\_\_\_  
c) Attested Copy of TIN Registration \_\_\_\_\_  
d) Attested copy of PAN Registration \_\_\_\_\_
3. Bid Security deposited vide demand draft/FDR No. \_\_\_\_\_ Dated \_\_\_\_\_ for Rs. \_\_\_\_\_
4. a) Whether any supply had been made to Govt. Department in the past \_\_\_\_\_  
If yes, please furnish full details maximum four copies of supply order received during the year.

Year	Details of items	Name of Deptt.	Amount
2013-14			
2014-15			
2015-16			

**Annual Turnover**

Year	Turnover (in Rs.)
2013-14	
2014-15	
2015-16	

**B. For the supply of \_\_\_\_\_ for Republic Day Celebration at Rajpath, New Delhi**

Rates are invited from reputed dealers for the supply of \_\_\_\_\_ for participation of 147 students of Mount Abu Public School, Sector -5, Rohini, Delhi - 110085 for Republic Day Celebration at Rajpath.

*Levin*  
9/1/17

**TERMS & CONDITIONS**

1. The rates should be inclusive of free delivery in any part of Delhi
2. Acceptance of the goods will be subject to the inspection/examination by experts and are liable to be rejected if they do not confirm to the requirement
3. The articles/work should be of high quality and **strictly according to the sample available in the school.**
4. Only one complete sample of each item needs to be deposited in the room of Principal, Mount Abu Public School, Sector -5, Rohini - 110085 at **02:00 p.m. on 12/01/2017**. The desired samples have been displayed at the Mount Abu Public School, Sector -5, Rohini, Delhi and can be inspected on any day from 09:00 a.m. to 01:00 p.m.
5. The technical bid from duly filled in & with enclosures attached in all respect should be sealed in a separate envelope inscribing **"TECHNICAL BID FORM FOR SUPPLY OF \_\_\_\_\_ FOR REPUBLIC DAY CELEBRATION - 2017 AT RAJPATH"** on it.
6. Terms & conditions duly signed in token of acceptance should be accompany the Technical bid.
7. Dealer has to submit a separate tender for each items.



Principal of the School

Dy. Director of Education  
Distt. North West - B

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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION DISTT. NORTH WEST - B

MOUNT ABU PUBLIC SCHOOL, SECTOR -5, ROHINI, DELHI - 110085

**TENDER FORM FOR THE SUPPLY OF JEWELLERY/ COSTUME/PROPERTIES/CHOREOGRAPHER/MUSIC  
RECORDING/SHOES/INNER WEAR/MAKEUP WITH HAIRDO I/C ACCESSORIES/TURBAN**

**(\*\*STRIKE OFF WHICHEVER IS NOT APPLICABLE\*\* )  
(TO BE FILLED BY TENDERER)**

**FINANCIAL BID**

**FORM TO BE DEPOSITED** : 12/01/2017 up to 02:00 P.M.

**TENDER TO BE OPENED** : 12/01/2017 up to 03:00 P.M.

- A1.** a) Name of the firm \_\_\_\_\_  
b) Address of the firm \_\_\_\_\_  
c) Name & address of the prop/Partner \_\_\_\_\_

**B** Supply of Costumes

Rates are invited from reputed dealers for the supply of costumes

S.No	Items	Rate	Vat (%)
1			

The rates should be indicated per item inclusive of transportation : Packing, cartage, labour, distribution & exclusive of values address tax and other govt. levies.

The tender shall be liable to be rejected if all the columns are not properly and completely filled up.

The financial bid form duly filled in, should be sealed in a separate envelope inscribing '**FINANCIAL FORM FOR THE SUPPLY OF** \_\_\_\_\_' on it and due mentioning name and address of the tenderer on it.

Dealer has to submit a separate financial bid for each item.

**Signature with name and stamp of firm**



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GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION DISTT. NORTH WEST - B

MOUNT ABU PUBLIC SCHOOL, SECTOR -5, ROHINI, DELHI - 110085

**TENDER FORM FOR THE SUPPLY OF JEWELLERY/ COSTUME/PROPERTIES/CHOREOGRAPHER/MUSIC  
RECORDING/SHOES/INNER WEAR/MAKEUP WITH HAIRDO I/C ACCESSORIES**

(\*\*Strike off whichever is not applicable\*\* )

1. Sealed tenders are invited for/ on behalf of Principal, Mount Abu Public School, Sector -5, Rohini, Delhi - 110085 for the supply of Jewellery to be distributed to the participating 147 students in Republic Day Celebration 2017 at Rajpath.
2. The tender shall consist of two sealed covers consisting of a technical bid and a financial bid. All these sealed covers inscribed in the bold letters on the envelope i.e. Technical bid & Financial Bid Shall be sealed in one big envelope due mentioning, "Tender for Supply of Jewellery". The big envelop shall be deposited in a box kept in the room of Principal, Mount Abu Public School, Sector -5, Rohini. The tender shall be accepted up to 2:00 p.m. on 12/01/2017. No tender shall be entertained thereafter under any circumstances.
3. Rates shall not be quoted on "Technical Bid". If they are mentioned directly or indirectly, the bid shall be summarily rejected.
4. First, the technical bids shall be opened on **12/01/2017** at 03:00 P.M. in the room of DDE (NW - B) by the purchase committee constituted for this purpose. Financial Bids of only those tenderer shall be opened whose technical bids are approved any samples are selected.
5. a) The tenders must be accompanied by the Bank Draft/FDR for the amount mentioned below against each item as Bid Security of any scheduled Bank in favour of Mount Abu Public School, Sector -5, Rohini. Bid Security received in any other form shall not be accepted.

S.No	Item	Amount of Bid Security	Amount of Minimum turnover
1	As mentioned	As mentioned	As mentioned

- b) The tenderer should submit the documentary proof of minimum turnover of the firm (indicated in the tender document duly authenticated by Chartered Accountant for the last 3 years i.e. 2013-14, 2014-15, 2015-16)



- c) The tender will be rejected out rightly in case the tendered does not comply with terms above (a) & (b).
6. It will be at the discretion of the Director of Education to make any inquiry in order to judge the stability and capacity of any firm of his decision or otherwise be final.
  7. In case the tenderer, whose rates have been approved, and after the order is placed, fails to discharge the obligation of tender so awarded to him, part or in full or on the grounds of quality, the Director of Education has the right to place the order to other firm at the cost and risk of contractor and the Director of Education shall have the right to forfeit the security money or to take any legal action against defaulter contractor.
  8. The article ordered/supplied would be subject to inspection by the authorise team/ representatives of the Director of Education at any place to be decided by the department. The goods supplies ordered are liable to be rejected, if the same do not come up to prescribed specification/approved samples. The tenderer has to bear all the cost at his own risk.
  9. No interest of Bid Security will be paid.
  10. The bid security of unsuccessful tenderer will be returned on finalization of the tenders.
  11. The payment towards the supply of the articles shall be made directly to the party by the Directorate of Education, Delhi
  12. The bid security of the successful tenderer will be retained and treated as security deposit up expiry of tender and for balance amount of security deposit, if required will be asked by the Department after finalization of tender.
  13. Any tender which bears cutting, overwriting in the rates, shall not be considered.
  14. Income tax to be deducted at source@2% in all cases of payment to contractor
  15. The tender which does not comply with any of the above condition will be rejected.
  16. These terms and condition are to be signed by the tenderers at the place specified below which would be finally and legally binding on him. The tenderer is not entitled to insert/add/delete any term/ condition whether made herein or separate note/ letter and the Director of Education shall not be bound for any such addition/deletion.



17. The directorate of Education shall also have the right to bifurcate and award the contract to any number of tenderers and his decision in this regard shall be final and binding upon the parties.
18. In case of dispute, the decision of the Director of the Education shall be final and binding upon the parties.
19. Under no circumstance, the negotiation would be held with any tenderers except the lowest tenderer.
20. The terms of the tender will be one year from date of acceptance / approval of the competent authority and will be valid for sports branch also.
21. The quantity may increase or decrease per the need of the programme.
22. In case of any legal dispute shall be within the Jurisdiction of Delhi.
23. The terms of the tender will be one year from the date of acceptance/approval of the competent authority . The tender rates can be extended for another one year subject to the satisfactory performance of the dealer and approval of the competent authority.



Principal of the school


Dy. Director of Education  
Distt. North West (B)**Acceptance of the Tenderer:**

All the above terms and conditions are accepted by me/us. I/We bound myself/ourselves to observe them in the event of my/our tender being accepted. The earnest money in the form of demand Draft for Rs. \_\_\_\_\_ is enclosed.

Signature of the tenderer with seal of the firm

Place : \_\_\_\_\_

Dated \_\_\_\_\_

Witness : 1. \_\_\_\_\_

2. \_\_\_\_\_