

OXFORD FOUNDATION SCHOOL
DTE. OF EDUCATION (DISTT. SOUTH WEST-B), GOVT. OF DELHI
SCHOOL COMPLEX, NAJAFGARH, New Delhi-43

TERMS & CONDITIONS OF THE TENDER FOR THE PROCUREMENT/SUPPLY OF COSTUMES FOR 155 Students FOR NATIONAL REPUBLIC DAY CEREMONY-2018 AT RAJPATH, DELHI.

1. Sealed tenders are invited for /on behalf of President of India for procurement/supply of Costumes for 155 Students for National Republic Day-2018 as given in the tender form.
(Estimated cost of the tender is Rs.4,97,800/-)
2. The tender shall consist of two sealed covers consisting of a technical bid and a financial bid.
All these sealed covers inscribed in the bold letters on the envelope i.e. technical bid and financial bid shall be sealed in one big envelope due mentioning "Tender for THE PROCUREMENT/SUPPLY OF **COSTUMES** FOR 155 STUDENTS FOR NATIONAL REPUBLIC DAY CEREMONY-2018 AT RAJPATH, DELHI." The big envelope shall be deposited in a box kept in the room of Dy. Director of Education (South-West-B) Najafgarh, New Delhi. The tender shall be accepted up to 11:00 a.m. on 15/01/2018. No tender shall be entertained thereafter under any circumstances.
3. Rates shall not be quoted on "Technical Bid". If they are mentioned directly or indirectly, the bid shall be summarily rejected.
4. First, the technical bids shall be opened on 15-01-2018 at 03:00 p.m. in the room of Dy. Director of Education (South- West B), Najafgarh by the purchase committee constituted for this purpose. Financial bids of only those tenders shall be opened whose technical bids are approved and samples are selected.
5. (a) The tenders must be accompanied by Bank Demand Draft/FDR/Bankers Cheque from any public sector bank for the amount mentioned below against each item as Bid security of any scheduled bank in favour of Dy. Director of Education, District South West-B. Bid security received in any other form shall not be accepted.

S. No.	Items	Amount of the Bid Security (in Rs.)	Amount of minimum turnover (in Rs.)
1	Costumes	10000	250000




(b) The tender should submit the documentary proof of minimum turnover of the firm (indicated in the tender document duly authenticated by Chartered Accountant for the last 3 years).

(C) The tender will be rejected out rightly in case the tendered does not comply with terms above
(a) & (b).

6. It will be at the discretion of the Director of Education to make any inquiry in order to judge the stability and capacity of any firm at his decision or otherwise be final.
7. In case the tenderer, whose rates have been approved, and after the order is placed, fails to discharge the obligation of tenderer so awarded to him, part or in full or on the grounds of quality, the Director of Education has the right to place the order to other firm at the cost and risk of contractor and the Director of Education shall have the right to forfeit the security money or to take any legal action against defaulter contractor.
8. The articles ordered/supplied would be subject to inspection by the authorized team/representatives of the Director of Edu. at any place to be decided by the department. The goods supplied/ordered are liable to be rejected, if the same do not come up to prescribed specification /approved samples. The tenderer has to bear all the cost at his own risk.
9. No interest on Bid Security will be paid.
10. The bid security of unsuccessful tenderer will be returned on finalization of the tenderer.
11. The payment towards the supply of the articles shall be made directly to the party by the Directorate of Education, Delhi.
12. The bid security of the successful tenderer will be retained and treated as security deposit up to expiry of tender and for balance amount of security deposit, if required, will be asked by the Department after finalization of the tender.
13. Any tender which bears cutting, over-writing in the rates, shall not be considered.
14. Income Tax to be deducted at source @2% in all cases of payment to contractor.
15. The tender which does not comply with any of the above condition will be rejected.
16. These term and conditions are to be signed by the tenderes at place specified below which would be finally and legally binding on him. The tenderer is not entitled to insert/add/delete any term/condition whether made therein or thereby in separate note/letter and the Director of Education shall not be bound for any such addition/deletion.
17. The Director of Education shall also have the right to bifurcate and award the contract to any number of tenderers and his decision in this regard shall be final and binding upon the tenderers.
18. In case of dispute, the decision of the Director of Education shall be final and binding on the parties.



19. Under no circumstances, the negotiation would be held with any tenderer except the lowest tenderer.
20. The terms to the tender will be one year from date of acceptance/approval of the competent authority and will be valid for sports branch also.
21. The quality may increase or decrease as per the need of the programme.
22. In case of any legal dispute, it shall be within the jurisdiction of Delhi.


Dy. Director of Edu. (SW-B)

D.D.E.
Distt. South West (B)
Directorate of Education
Najafgarh, New Delhi-43



Acceptance of the tenderer:

All the above terms and conditions are accepted by me/us. I/we bound myself/ourselves to observe them in the event of my/our tender being accepted. The earnest money in the form of Demand Draft for Rs. is enclosed.

Signature of tenderer with seal of the firm.

Place _____

Dated _____

Witness:

1. _____
2. _____

**OXFORD FOUNDATION SCHOOL
DTE. OF EDUCATION (DISTT. SOUTH WEST-B), GOVT. OF DELHI
SCHOOL COMPLEX, NAJAFGARH, New Delhi-43**

TENDER FORM (LIMITED) FOR THE PROCUREMENT/SUPPLY OF **COSTUMES** FOR 155 STUDENTS FOR
NATIONAL REPUBLIC DAY CEREMONY-2018 AT RAJPATH, DELHI.

(TO BE FILLED BY THE TENDERER)

TECHNICAL BID

FORM TO BE DEPOSITED	:	UPTO 11:00 A.M. ON 15-01-18
SAMPLES TO BE DEPOSITED	:	UPTO 02:30 P.M. ON 15-01-18
TENDER TO BE OPENED	:	UPTO 03:00 P.M. ON 15-01-18

A. 1. (a) Name of the firm

(b) Address of the firm.....

(c) Name & address of prop./partner

2. (a) GST No/TIN No/Service Tax No.....

(b) PAN No.....

(c) Attested copy of GST/TIN/Service Tax Registration

(d) Attested copy of PAN Registration

3. Bid security deposited vide Demand Draft/FDR No.

Dated For Rs.

4. (a) Whether any supply had been made to Govt. Department in the past

If yes, please furnish full details maximum four copies of supply order received during the year.

YEAR	DETAILS OF ITEMS	NAME OF DEPTT.	AMOUNT
2014-15			
2015-16			
2016-17			

5. Annual Turnover

YEAR	Turnover (in Rs.)
2014-15	
2015-16	
2016-17	



B. FOR THE PROCUREMENT/SUPPLY OF **COSTUMES** FOR 155 STUDENTS FOR NATIONAL REPUBLIC DAY CEREMONY-2018 AT RAJPATH, DELHI


Rates are invited from reputed dealers for procurement/supply of **COSTUMES** for 155 students for National Republic Day-2018.

One sample of the required articles has been displayed in the office of the undersigned for inspection. The same can be inspected on any working day during office hours.

TERMS & CONDITIONS:

1. The rates should be inclusive of free delivery in any part of Delhi.
2. Acceptance of the goods will be subject to the inspection/examination by experts and are liable to be rejected if they do not confirm to the requirement. If the material is found defective, it is to be replaced within a day.
3. The articles/work should be of high quality and strictly according to the specification.
4. Only one sample of the item needs to be deposited in the room of Dy. Director of Education Distt-South West B, Najafgarh, New Delhi upto 02:30 p.m. on 15-01-2018.
5. The technical bid form duly filled in & with enclosures attached in all respect should be sealed in a separate envelope inscribing "TECHNICAL BID FORM FOR THE PROCUREMENT/SUPPLY OF **COSTUMES** FOR 155 STUDENTS FOR NATIONAL REPUBLIC DAY CEREMONY-2018 AT RAJPATH, DELHI"
6. Terms & conditions duly signed in token of acceptance should accompany the Technical bid.

All the above terms and conditions are accepted by me/us.


Dy. Director of Edu. (SW-B)

D.D.E.
Distt. South West (B)
Directorate of Education
Najafgarh, New Delhi-43

Signature with seal of the firm

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(TO BE FILLED BY THE TENDERER)

FINANCIAL BID

FORM TO BE DEPOSITED : UPTO 11:00 A.M. ON 15-01-18
TENDER TO BE OPENED : UPTO 03:30 P.M. ON 15-01-18

(A) (a) Name of the firm

(b) Address of the firm.....

(c) Name & address of prop./partner

(B) For procurement/supply of Costume (Different types) for 155 students for National Republic Day-2018.

S. No.	ITEMS	UNIT	RATE (in Rs.) (including all taxes)
1	Costume (Lower)Jaipuri Salwaar (a) Fabric – high quality velvet (b) Colour – Green	PER SET/PC.	
2	Costume (Upper) Peplem Top with buttons and Head culfs and velvet belt on waist (a) Fabric – high quality brocket with aster lining (b) Colour - Red	PER SET/PC.	



The tender shall be liable to be rejected if all the columns are not properly & completely filled up.

(C) This Financial bid form duly filled in should be sealed in a separate envelope inscribing **"FINANCIAL BID FORM FOR THE PROCUREMENT/SUPPLY OF COSTUMES FOR 155 STUDENTS FOR NATIONAL REPUBLIC DAY CEREMONY-2018 AT RAJPATH, DELHI"** on it and due mentioning name & address of the tenderer on it.

Signature with name & stamp of firm

A handwritten signature in black ink, consisting of a stylized 'M' or 'W' shape with a vertical line extending downwards from the center.