

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, INSPECTION CELL (HQ)
OLD PATRACHAR BUILDING, LUCKNOW ROAD, TIMARPUR DELHI-110054

No. DDE/IC/HQ/2020-21/ 114-19

Dated:- 18/08/2022


CIRCULAR

Subject: Adoption of 57 Schools with lowest result by the officers of Directorate of Education as Mentors for the session 2022-23

On the basis of CBSE Result Analysis of class Xth for Session 2021-22, Exam Branch has forwarded list of 57 Government Schools with lowest result for adoption by the officers of DOE.

All the concerned officers of DOE are requested to adopt the assigned Schools as per list enclosed (**Annexure-I**) for monitoring the academic performance during the Session 2022-23. **Mentors are expected to visit the respective schools at least once in a fortnight and submit the Inspection Report on MIS in prescribed proforma (Annexure II) preferably on the same day of visit.**

This issues with prior approval of the Competent Authority



Zareen Taj
Addl. DE (Inspection)

No. DDE/IC/HQ/2020-21/ 114-19

Dated- 18/08/2022

Copy to:-

1. PS to Pr. Secretary of Education, GNCT of Delhi.
2. PS/PA to Director of Education, GNCT of Delhi.
3. Addl. Director of Education (Inspection Branch), GNCT of Delhi.
4. All RDE/DDE-District/DDE-Zones/SPE's/ HOS through MIS.
5. OS (IT) with the request to upload the same on the MIS.
6. Office Copy


Neelam Yadav
DDE (Inspection)

Annexure - I

List of mentors for Adoption of Schools with lowest result for the academic year 2022-23

S.No.	Name of the Officer	Designation	School ID	Name of School	Shift	Class X PASS %
1.	Ms Bimla Kumari	DDE(Vocational)	1208017	Chandni Chowk, Diwan Hall, SKV	G	33.33
2.	Ms.Neelam Yadav	DDE (HQ PGMS, Inspection)	1104014	Mustufabad-GBSS	E	33.33
3.	Dr. Surya Kant Prasad	DDE (Award)	1207012	Timar Pur-SBV	G	53.72
4.	Dr. Sanjay Subhas Kumar	DDE (Exam)	1412006	Sultanpuri, Block BC-GBSSS	E	41.09
5.	Mr. Mohinder Pal	DDE (SS)	2127006	Jama Masjid, No.2-GBSS	G	46.15
6.	Mr. Sudhakar Bhimrao Gaikwad	DDE (Science & TV)	1106009	Seemapuri-GBSSS	E	53.09
7.	Ms Anita Vats	DDE (School)	1105236	Shastri Park, Buland Masjid, SKV	M	55.67
8.	Dr. Ranjit Singh	DDE(OSD to RD)	1105017	Jafrabad Extn.-GBSSS	E	47.83
9.	Dr. Mohammad Javed Qamar	DDE EAST (Z-1,2&3)	1925002	Noor Nagar- SBV	E	54.02
10.	Ms. Razia Begum	DDE North East-I (Z-4)	2127003	Darya Ganj, Pataudi House-SBV	G	41.46
11.	Mr. Ashok Kumar	DDE North EAST-II(Z-5&6)	1106119	Nand Nagri, Block A-GBSSS	E	52.50
12.	Mr. Rajveer Singh	DDE North (Z-7&8)	1309012	Rana Partap Bagh-GBSSS	E	24.24
13.	Ms. Renu	DDE NW-A (Z-9&10)	1207041	Roop Nagar, No.3-GGSSS	G	48.96
14.	Dr. Harsh Arya	DDE NW-B-I (Z-11&12)	1208090	Inder Lok-SKV	G	50.34
15.	Ms.Savita Drall	DDE NW-B-II (Z-13)	1412089	Sultanpuri, Block F-GGSSS	M	52.14
16.	Mr. Kailash Chand	DDE W-A (Z-14,15&16)	1413323	Sawada(Ghevra) Colony, B-Block- SBV	G	43.75
17.	Dr. Sanjay Chaturvedi	DDE SW-A (Z-19&20)	1208002	Qutab Road-SBV	G	50.67

18.	Mr. Satpal Singh	DDE SW-B-I (Z-21)	1208091	Naya Bazar, Sushila Mohan Marg-(Co-ed) Sec. School	G	51.28
19.	Mr. Anil Kumar	DDE SW-B-II (Z-22)	1413267	Sawada (Ghevra) Colony H-Block- SV	G	48.89
20.	Mr. Suresh Chand Meena	DDE SOUTH (Z-23&24)	1925024	Kalkaji, DDA Flats, Phase II-GBSS	E	54.46
21.	Dr. Mukesh Chand	DDE (SE) (Z-25&29)	1105009	New Seelampur, No.2- GBSSS	E	55.56
22.	Mr. Pramod Chander Katiyar	DDE (Central) (Z-26&27)	1412005	Sultanpuri, Block C- SBV	E	47.21
23.	Dr. Davindra	DDE Zone-1	1002369	Khichripur Village, J.J.Colony- SBV	E	55.79
24.	Dr. Prem Kumar Tyagi	DDE Zone-2	1001004	Kanti Nagar-SBV	E	43.17
25.	Mr. Rajeev Kumar	DDE Zone-3	1002181	Mandawali-SBV, No. 3	E	37.07
26.	Mr. Surender Kumar Sharma	DDE Zone-4	1106258	Harsh Vihar GBSS	E	51.58
27.	Mr. Budheswa Prasad Kunjan	DDE Zone-5	1106011	New Seemapuri-GBSSS	E	51.17
28.	Sh. Bhagwati S. Aggarwal	DDE Zone-6	1105113	Brahmpuri-GBSSS	E	39.29
29.	Ms Kanchan Jain	DDE Zone-7	1104002	Khajoori Khas-SBV	E	49.14
30.	Ms. Raj Kumari	DDE Zone-8	1105015	Welcome Colony-GBSS	E	42.55
31.	Ms. Kamal Jeet Kaur	DDE Zone-9	1106014	Nand Nagri Extn., F-1,F-2, GBSSS	E	38.50
32.	Ms. Balesh Kumari Vijayrun	DDE Zone-10	2128007	Dev Nagar-GBSSS	G	45.16
33.	Dr. Rakesh Rahi	DDE Zone-11	1412087	Sultanpuri, A-Block- SBV	E	51.83
34.	Ms. Sunita Shokeen	DDE Zone-12	1208014	Partap Nagar- SKV	M	55.17
35.	Ms. Sudha Singh	DDE Zone-13	1106279	Sunder Nagari- GBSSS	E	47.03
36.	Ms. Sarita Sharma	DDE Zone-14	1516002	Ramesh Nagar-SBV	G	54.95
37.	Ms. Reeta Gupta	DDE Zone-15	1106263	Old Seemapuri, Block GH- GBSS	E	49.48
38.	Mr. Rood Mal Meena	DDE Zone-16	1105249	Brahmpuri- Govt. Co-ed Sr. Sec. School (Gandhi)	G	51.16
39.	Ms Renu Bhatia	DDE Zone-17	1105005	Shahdara, Shivaji Park- GBSSS	E	51.78
40.	Mr. Hans Raj Meena	DDE Zone-18	1309260	Jahangirpuri, Block K- GGSSS	M	55.66

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41.	Sh.Rajbir Singh Yadav	DDE Zone-19	1412018	Mangolpuri, Block Y- SBV	E	51.69
42.	Mr. Sushil Kumar	DDE Zone-20	1412009	Mangolpuri, Block U- GBSSS	G	54.70
43.	Ms Sangeeta Deshwal	DDE Zone-21	2127014	Kamla Market, Zeenat Mahal-SKV No.1	M	54.84
44.	Mr. Anant Ram Meena	DDE Zone-22	1516003	Mansarovar Garden-SV	G	52.34
45.	Dr.Akhilesh Kumar Bhatta	DDE Zone-23	1925247	Badarpur, No.3-GBSSS	E	52.40
46.	Sh. Ganesh Prasad	DDE Zone-24	1516013	Prem Nagar-GBSSS	E	54.44
47.	Dr. Ashok Kumar Tyagi	DDE Zone-25	1925016	Kalkaji, DDA Flats, Phase II-GBSSS	E	36.22
48.	Sh. Virender singh	DDE Zone-26	1105247	New Jafrabad- GBSSS	E	33.80
49.	Dr. Rajeshwar Kapri	DDE Zone-27	1001105	Jhilmil Colony-SBV	E	55.56
50.	Dr. Neeraj	DDE Zone-28	1104028	Mustufabad-GGSS	M	43.20
51.	Dr. Jai Kishan	DDE Zone-29	1925249	Tughlakabad Extn.-GBSSS No.3	E	55.49
52.	Sh. Dhanveer Singh	OSD (Inspection)	1002192	Shakarpur, No.1-SBV	E	50.00
53.	Sh. Ravi Shankar Kumar Singh	OSD (Inspection)	1002002	Patparganj-SBV (Genda Lal Dixit)	E	52.97
54.	Ms Madhu Bala	OSD (Inspection)	1208219	Tulsi Nagar- GBSSS	E	55.93
55.	Ms. Nirmala	ADE (Sports)	1002197	Trilokpuri, Block 27- GBSSS	E	55.86
56.	Mrs. Neelam	SPE Zone-1	1106120	Saboli- GBSSS	E	47.13
57.	Ms. Kamlesh Chandra	SPE Zone-8	1001204	Vishwas Nagar-GBSSS	E	54.55

(Signature)

Inspection Proforma

ID and Name of School _____
 Name and Designation of Inspecting Officer _____
 Date of Inspection _____
 Name and designation of HoS _____
 Whether HoS was present in the school Yes/No
 If No, whether leave sanctioned by the Competent Authority

1. Result No. of Student APP Pass % 2021-22
 X
 XII

2. (A) Overall (All Stream) Result of Last Three Years of Class XII			
	2019-20	2020-21	2021-22
Appeared			
Passed			
Pass %			

2.(B) Two Low performing Subjects (Stream wise) of Class XII (2021-22)					
Stream	Subject	No. of Students	Pass	Pass %	Remarks

3.(A) Overall Result of Last Three Years of Class X			
	2019-20	2020-21	2021-22
Appeared			
Passed			
Pass %			

3.(B) Three Low performing Subjects of Class X (2021-22)					
	Subject	No. of Students	Pass	Pass %	Remarks

4. No. of Teachers	Total posted	Vacant
(A) Regular Teachers		
(B) Guest Teachers		

5. Basic Information (Session 2022-23)	X	XII
(A) Number Of students enrolled		
(B) Number of Weak Students identified.		
(C) Number of permanent teachers who are teaching in classes		
(D) Number of Guest teachers who are teaching in classes		

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Points of observation		Yes/No/Partially/NA			
		IX	X	XI	XII
6	Whether low performing subjects identified on the basis of result of previous class / midterm exam?				
7	(a) How many students adopted by HOS and Teachers?				
	(b) Is there performance regularly monitored?				
8	(a) Whether syllabus of subjects mentioned in Teacher's Diary?				
	(b) Whether record of low attendees / irregular students maintained in Teacher's Diary?				
	(c) Whether Notebook record maintained in Teacher's Diary?				
	(d) Whether List of Low and High Achiever students maintained in Teacher's Diary?				
	(e) Whether Term Exam/Assignment marks record maintained in Teacher's Diary?				
9	Whether action plan for improvement of low performing students prepared and followed by HoS and teachers?				
10	Whether the teachers and HOS are aware of the Addition/Deletion of syllabus to be covered for board classes this year?				
11	(a) Whether the teachers and HOS are aware of Practice Paper /Sample Paper released by CBSE?				
	(b) No. of students who have done Practice Paper /Sample Paper.				
12	Whether parents are informed every month in writing by the HoS regarding low attendance and Performance of their wards?				
13	Are SMC members involved to inform and motivate parents for regularity, academic attention and punctuality of the students?				
14	Are the note books/assignments/tests/project work of the students checked by subject teacher regularly and correction ensured by HOS?				
15	Does the HoS/Vice Principal monitor and supervise class IX to XII on regular basis and maintain the records of the same?				
16	Whether syllabus covered as per available on MIS?				
17	Are the students, parents and teachers aware about latest Examination Pattern?				
18	Whether Time table is displayed in the classroom?				
19	Whether text books of NCERT are being used by students as well as teachers?				
20	Whether ICT Lab is functional or not and internet connection is available?				
21	(a) Whether support material/DBTB Material has been distributed to the students?				
	(b) Number of students who have received support material/DBTB Material				
22	Whether the practical list is displayed in Science Lab with schedule of completion for current session?				
Remarks/Pen picture (On the basis of interaction with Students and Teachers):-					

Teacher