

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION: RIGHT TO EDUCATION BRANCH  
ROOM NO. 252, OLD SECRETARIAT, DELHI-110054: TEL.23890097**

No. D.E. 23(70)/RTE/2017/Pt..File III/ 272-282

Dated:- 26/10/2021

**CIRCULAR**

**Sub.: Launch of "Parent Outreach Program" in all schools of Directorate of Education, Govt. of NCT of Delhi**

School Management Committees (SMCs) have been playing a very important role in strengthening the relationship between community and schools of Directorate of Education, Govt. of Delhi. SMCs have been performing activities ranging from supporting schools in cleanliness to reaching out to students who are not attending school regularly, helping organise summer camps, reading mela etc.

Parent Outreach Program is a step in the direction of ensuring that SMCs, directly or with the help of other active parents, stay engaged with every parent of a child enrolled in Delhi Government schools. Through this engagement, parents could be supported and enabled in the learning of their children & take care of their emotional wellbeing. The active parents who have volunteered to assist the SMC in enhancing the outreach are being referred to as "School Mitra".

To operationalise the program, following preparations have been done so far:

1. All schools have identified School Mitra and designated a Nodal person from amongst the SMC members to assist the HoS.
2. District wise orientation session of all the Heads of Schools was organised.
3. Training of all Nodal Persons & Teacher Convener of SMC at zonal level organised by RTE branch at zonal level in the last week of August 2021.
4. School level training of SMC members and School Mitra by SCERT Delhi during September-October 2021
5. DCPCR has created a Helpline to route all the calls from SMC members and School Mitra to their assigned parents.

In view of the above, Shri Manish Sisodia, Hon'ble Deputy Chief Minister of Delhi, has kindly agreed to formally launch and meet with the key stakeholders of the program on **28<sup>th</sup> October 2021 in Tyagaraj Stadium at 10:30 AM.**

All Heads of Schools (HoSs) of Directorate of Education are required to attend the aforesaid launch event and ensure that their respective Teacher convener of SMC, Vice-Chairperson of SMC and Nodal person for Parent outreach program attend the program alongwith him/her.

Chairperson DCPCR, members of the Steering Committee for the program, Director (SCERT), senior faculties of SCERT Delhi, all Regional Directors (DoE), DDE (Districts), DDE (Zones), SMC team and Mentor Teachers are invited to attend the launch.

All DDEs (Zones) shall ensure that the attendees from their respective zones are **seated at their designated seats by 10:15 am** and attend all presentations and discussion so as to fully acquaint themselves with the details of the program in order to implement it effectively.

Further, a zone wise counter should be set up by all DDE (zones) to distribute the program related material.

All HoS should ensure that the information brochure for all SMC members/School Mitra and tracking sheets for parents prepared by the SCERT Delhi are collected at the end of the launch

session. The attendance of the participants and record of material collection should be maintained by the respective DDE (Zone).

**While the details related to the next steps about the Parents Outreach program will be presented during the launch on 28<sup>th</sup> October 2021, some key aspects of the program implementation are as follows:**

- HoS must ensure the identification of appropriate number of School Mitra's in their schools so that Data can be uploaded on the DCPCR maintained Calling system and allocations of parents can be made on its basis.
- After the launch, there would be monthly themes centred on parenting and parent child communication and involvement of parents in their education. SMC and School Mitra will engage with parent members around those themes.
- All the Teacher Convenor and Nodal Person shall be trained on the calling system and Monthly theme **Zone wise** by the Project Management Unit Members of DCPCR for onward orientation of all SMC members and School Mitra at respective school level. Schedules for the same will be shared from time to time.
- Immediately after the launch, the HoS should convene an introductory meeting of all SMC members and School Mitra in their respective schools. In this meeting, each SMC & School Mitra be assigned the responsibility for reaching out to up to 50 students who stay in their own or nearby locality on an ongoing basis.
- After the allocation of parents, HoS need to ensure that parents are invited in batches at school & introduce them with their SMC or School Mitra and conduct first session on parenting. This session may be conducted by the Teacher Convenor/Nodal Person on the basis of their own training on relevant theme preferably within a month of the launch.

This is issued with the approval of competent authority.

(ZAREEN TAJ)  
ADDL. DE (RTE)

No. D.E. 23(70)/RTE/ 2017/ Part file-III/ 272-282

Dated:- 26/10/2021

1. OSD to Dy. C.M. of Delhi, Delhi Sachivalaya, New Delhi.
2. Addl. Director, SCERT, Varun Marg, Defence Colony, New Delhi-110024.
3. Ms. Ranjana Prasad, Member, DCPCR, 5<sup>th</sup> floor, ISBT building, Kashmere Gate, New Delhi-110006.
4. Joint Director (IT), DoE, GNCTD, CAL Lab, Lucknow Road, near CGHS, Timar Pur, Delhi-110054.
5. PS to Pr. Secretary (Education), DoE.
6. PA to Director (Education), DoE.
7. DDE (Inspection), Inspection Branch, DoE.
8. DDE (School Branch), DoE
9. All Addl. DEs/RDEs/ District DDEs/DDE (Zones)/Heads of Govt. Schools of Delhi, DoE through website
10. Programmer (MIS) for uploading the circular.
11. Guard file

(NEELAM NANGIA)  
S.O. (RTE)