

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION: SCHOOL BRANCH  
OLD SECRETARIAT: DELHI-110054

No.DE.23(743)/Sch.Br./2022/ 400

Dated: 20/04/2022

CIRCULAR

**Sub: Setting up Schools as "Hobby Hubs" under the Scheme "Involving Pvt. Academies/ Individuals/ NGOs in Development of Dance, Music, Theatre, Fine Arts & Crafts in Schools of Directorate of Education."**

The main aim of education is the holistic development of the child. Each child has the potential to excel in one or the other field. Some of the children, apart from academics, may do very well in other spheres of life. As educators, it is our duty to explore those innate inclinations and abilities and provide it with congenial atmosphere and abundance of opportunities to grow to its full potential.

This objective of all round growth can be achieved only if the child is given plenty of exposure to fields like Dance, Theatre, Music, Arts, Technical and Literary Skills etc. and imparting proper training thereto so that he/she can explore and realize his/her innate inclination and abilities. It is a proven fact that once a child gets proper training, it not only improves the playing ability of the child but also brings inner confidence in him/her which leaves a charismatic effect on his/her overall personality.

Moreover, imparting of proper training in art, culture & literary programme would give a child the right perspective to see the world around and allow him to participate in various national and international art and cultural exchange programmes and also endow him with emotional equilibrium.

With these ideas, the Directorate of Education has prepared a scheme to give opportunity to interested Academies/ Individuals/ NGOs to impart training in their respective creative field i.e. Dance, Theatre, Music, Arts, Technical and Literary Skills etc. in the Govt. schools of Dte. of Education. The scheme is attached herewith as Annexure for perusal.

Now, in order to make the scheme operational, the Directorate has decided to invite applications from interested Academies/ Individuals/ NGOs for Single/ General Shift Govt. Schools through Online Module only. The indicative list of activities in each category has also been given in the scheme (Copy enclosed). The Module is available on [www.edudel.nic.in](http://www.edudel.nic.in). The path of the link is as below:-

Open [www.edudel.nic.in](http://www.edudel.nic.in) **Homepage** → **Hobby Hubs**.

The interested Academies/ Individuals/ NGOs may apply online only in the prescribed Module **from 20<sup>th</sup> April to 06<sup>th</sup> May, 2022**. For any query, please contact at e-mail ID- [hobbyhubsdoe@gmail.com](mailto:hobbyhubsdoe@gmail.com).

This issues with approval of the Competent Authority.

Encl: As above

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Copy to:-

1. OSD to Hon'ble Dy.CM/ MoE
2. PS to Principal Secretary Education.
3. PA to Director Education.
4. All RDEs, DDEs (District/Zone).
5. Programmer (MIS) for uploading on MIS.
6. Guard File.

AS  
20/4/22

Addl. DE (School)

Dated: 20/4/22

Rte  
20/4/2022  
DDE (School)

## ANNEXURE

### “Involving Private Academies/ Individuals/ NGOs in Development of Dance, Music, Theatre and Fine Arts and Crafts in Schools of Directorate of Education”.

#### **A. Scheme**

Directorate of Education, GNCT of Delhi intends to develop and promote Dance, Music, Theatre, Art & Craft, Literary and Technical Skills etc. among the students in Delhi Govt. Schools by involving reputed and experienced Academies/ Individuals/ NGOs in these fields. The National Education Policy 2020 encourages schools to utilize their resources and infrastructure to full capacity. The under-utilized capacity of school infrastructure could be used to promote some of the above activities during non-teaching/ after school hours.

**A.1** The schools shall be set up as “Hobby Hubs” for various activities under the Scheme- “Involving various Private Academies/ Individual Trainers/ NGOs in the development of Dance, Music, Theatre, Fine Arts & Crafts in Schools of Directorate of Education”. Activities may be divided into five broad categories- (I) Arts (II) Dance, Music & Theatre (III) Technical (IV) Literary Activities (V) Others. The indicative list of activities in each form of extracurricular activity is as follows:

Category- I	Category - II			Category - III	Category - IV	Category - V
ARTS	DANCE	MUSIC	THEATRE	TECHNICAL	LITERARY	OTHERS
Fine Arts	Indian Classical	Vocal Indian Classical	Any form of Indian Theatre	Coding	Book Club	Yoga and Meditation
Craft	Folk Dance	Vocal Western		Computers (Word, Excel, Power Point etc)	Calligraphy	Garment Work (Embroidery and Stitching)
Pottery	Indian Contemporary	Instrumental		Social Media Marketing (Class 11 and 12 onwards only)	Oration (Public Speaking, Declamation, Debate, Elocution)	Radio Jockey
Paper Mache	Western	Folk / Contemporary		Photoshop	Foreign and Indian Languages	Photography

**A.2** In this session, the scheme should be made operational in Single/ General Shift Govt. Schools only. The scheme may be extended/ implemented in all the Govt. schools subsequently after reviewing the experiences of this session.

**A.3** The timing of classes for the training of Dance, Music, Theatre, Art & Craft, Literary, Technical etc. skills provided by the Academies/ Individuals/ NGOs will be flexible and decided by the concerned Head of the school. However, training will be imparted after school hours only. On working days of the school, during summers, training may be provided till 6 pm only, and during winters till 5 pm. Hobby classes may be held during Summer Vacation between 8 am to 4 pm without compromising on other teaching – learning activities in schools.

**A.4** Academies/ Individuals/ NGOs will have to provide free of cost training to students of the schools of Directorate of Education. However, they can impart training to private students on chargeable basis but the ratio should be maintained at 50:50 i.e. at least 50 percent students undergoing training must be from the Government schools of Directorate of Education and 50 percent of students may be enrolled on chargeable basis from non-Government schools. Students of the concerned school shall not be denied admission into the hobby classes being provided in their own school, even if the number of Govt. School students exceeds 50% of total students enrolled. However, quality of training for Government school students should be at par with the non-Government school students.

**A.5** Under this scheme, only minimum basic infrastructure available in schools will be provided to the eligible and shortlisted Academies/ Individuals/ NGOs. There should not be any defacement/ damage/ alteration/ modification to the property of school. If at any stage during the course of agreement, it is found that the Government school property is defaced/ damaged, then the suitable recoveries will be made from the Academies/ Individuals/ NGOs, after assessing the extent of loss to the property/ cost of restoration.

**A.6** Directorate of Education will provide access to its schools to the Academies/ Individuals/ NGOs selected under this scheme and only the available infrastructure will be provided/ shared. No school will allot, assign or lease or license or sub-let the building to the Academies/ Individuals/ NGOs. The selected Academies/ Individuals/ NGOs will be allowed only to use the premises with the approval of the **concerned Head of School** to train the students. The Academies/ Individuals/ NGOs will have no right whatsoever on the premises / infrastructure of the school.

**A.7** Initially, the permission will be accorded for 2 years, from the date of issue of Authorization Letter. Each Academy/ Individual/ NGO will submit its Performance Report on Quarterly basis through the concerned Head of School to the Nodal Officer appointed under this scheme. The performance of each Academy/ Individual/ NGO will be reviewed from time to time. If the services rendered by Academy/ Individual/ NGO are found satisfactory or if the Directorate of Education, GNCTD deems appropriate to extend the services in view of the need of its students, the arrangement may be extendable on yearly basis.

**A.8** Academies/ Individuals/ NGOs will have to bring their own equipments/ instruments and other related accessories required for training.

**A.9** Each applicant may apply for any number of schools in order of preference. In case, schools of preferred choice are not available, then any other school(s) will be allotted by the Directorate of Education subject to the concurrence of concerned applicant. Only up to 5 schools per eligible Academy/ Individual/ NGO will be allotted. However, if any Academy/ Individual/ NGO exhibit calibre and capacity, this clause may be relaxed.

**A.10** Preferably, only two domains of a category will be allotted to Academies/ Individuals/ NGOs in a school. However, if any of the Academies/ Individuals/ NGOs exhibits calibre and capacity, additional domain(s) may be permitted in that particular school.

**A.11** Before submitting applications for a particular school, applicant is advised to visit the desired school to assess the availability of infrastructure in the school.

**A.12** Academies/ Individuals/ NGOs will use the infrastructure of the school allotted, for training purpose or in-house competitions only. Permission will not be given to use the school building for other purposes such as external competitions, cultural functions etc. under any circumstances; unless explicitly permitted by the concerned Head of School. In case of theatre activities, the Multi-purpose Hall of the school may be allowed to be used.

**A.13** Drinking water & toilets, as available in schools, will be allowed to be used by the students undergoing training/ practice subject to condition that the access to these facilities is not adversely affecting the security of building.

**A.14** During the training/ practice, the responsibility of security of students will be solely on Academies/ Individuals/ NGOs. However, school authorities will also provide their support wherever possible.

**A.15** Schools selected for this program are required to have functional CCTV cameras.

**A.16** The Academies/ Individuals/ NGOs imparting training will be required to follow the child protection guidelines issued by NCPCR, DCPCR and Directorate of Education other Govt. Agencies, from time to time.

**A.17** Academies/ Individuals/ NGOs will ensure the presence of one female Staff/ Aya/ Teacher/ etc. where female learners are enrolled.

**A.18** In cases, where training/ practice will be provided only to Girl students, it must be ensured that a female instructor is available with the male instructor, if any.

**A.19** Academies/ Individuals/ NGOs shall provide the detailed feedback of students undergoing training to concerned Head of the School on monthly basis whereas same shall be furnished to Directorate of Education on quarterly basis.

**A.20** The Academies/ Individuals/ NGOs will submit the detailed list of the students other than the students of concerned Govt. school (along with their photographs), who are taking hobby classes from them in the school premises. All children who are enrolled under this scheme shall be required to provide a certificate duly signed by his/her Head of School to the effect that he/she is a bonafide student of a school situated in Delhi

**A.21** Different Screening Committees for these five (5) categories may be constituted to select the proposals received from the various Academies/ Clubs/ NGOs/ Trainers. The services of subject experts from the teachers, Principals/ Heads of the School of DoE may be utilized in screening committees along with along with experts in the field of art and culture from Sahitya Kala Parishad (SKP).

## **B. Eligibility Conditions**

Screening Committees of GNCT Delhi, comprising experts from Sahitya Kala Parishad GNCTD, subject specific teachers and Principals/Heads of Schools of DoE will be assigned the task of finalizing the list of eligible Academies/ Individuals/ NGOs who fulfil the basic minimum eligibility conditions which are as under:

Academies/ Individuals/ NGOs should have imparted training to students in the concerned field for at least two years and their trainees should have participated in the concerned field at state/ national/ international level.

The Directorate reserves the right to change/ alter/ add/ delete any of/ all of the terms and conditions of the scheme or withdraw it, at any time.

## **C. Parameters for Implementation of Scheme**

The following parameters will be laid down for implementing the scheme.

**C.1** The number of days of training as well as time duration will be agreed upon mutually by the Academies/ Individuals/ NGOs with the Head of the school. A minimum training of 4 hours a week is to be provided.

**C.2** No charges will be levied on the Academies/ Individuals/ NGOs on account of usage of the school premises but the Academy/ Individual/ NGO will maintain the cleanliness of the space provided to it.

**C.3** In case non-satisfactory performance is reported at any stage, the Academies/ Individuals/ NGOs may be given one opportunity to be heard by the Directorate and if the justification is not found satisfactory, then the permission may be withdrawn.

**C.4** The concerned Head of the School will also ensure safety and security of the students. The security guards at the gate will comprise of at least one female guard provided by Directorate of Education, wherever the trainees are girls only. Before enrolling the students for the proposed training, the written permission of their parents will be obtained by the Head of the school.

**C.5** No subletting, sub-leasing or outsourcing of responsibilities shall be allowed under any circumstances.

**C.6** Strict discipline will be maintained at the time of training and coaching by the Academies/ Individuals/ NGOs.

**C.7** The Academies/ Individuals/ NGOs will submit the detailed list of the students other than the students of concerned Govt. school (along with their photographs), in advance, who will receive training from them in the school premises. Apart from the authorized students and trainers, entry of no other person shall be allowed in the school premises. I-Cards of the learners undergoing training will be issued jointly by Head of the School concerned and the Authorized Representative of Academies/ Individuals/ NGOs as per the details submitted by the allottee.

**C.8** In general, one Academy/ Individual/ NGO will be allowed to impart training in one Category only. However, the Academy/ Individual/ NGO may be allowed in more than one Category depending upon the recommendations of Screening Committees after taking into view the calibre and capacity of the applicant along with proposal from concerned Head of the School.

**C.9** Head of the School will ensure that, as far as possible, the hall/ room for the training is available on ground floor of the school premises.

**C.10** The electricity & water charges, if any, will be borne by the respective school.

**C.11** Overall sanitation will continue to be maintained by the respective school.

**C.12** Changing Rooms & Toilets will be made available to the students undergoing training by the concerned Head of School preferably adjacent to the training room/hall without compromising on the school activities.

**C.13** Once the tenure of a particular Academy/ Individual/ NGO is over, then it can take back their material on "As is where is" basis. They shall not have any right upon the infrastructure of the school.

**C.14** The students shall not be compelled to purchase the accessories/ material from the respective Academies/ Individuals/ NGOs or any vendor recommended by them.

**C.15** The quality of instruments provided by the Academies/ Individuals/ NGOs may be inspected by the officers of Directorate of Education at any point of time.

**C.16** The Academies/ Individuals/ NGOs will submit their proposal in the prescribed Performa. Once the Competent Authority allows using the school premises to an Academy/ Individual/ NGO, proper agreement will be entered into between the Department of Education and the Academies/ Individuals/ NGOs in this regard. The draft of the agreement will be finalized by the Directorate of Education.

**C.17** In case of any dispute or interpretation of the scheme, the decision of the Directorate of Education will be final and binding upon the Academies/ Individuals/ NGOs and other stakeholders.

**C.18** Academies/ Individuals/ NGOs will exhibit the quarterly performance of the trainees of both Government school students and students on chargeable basis. All parents/ teachers of students involved in the performance will be invited at the time of performance of the students.

**C.19** The Head of the school and the Academies/ Individuals/ NGOs will ensure that the ratio of the students receiving training from the Academies/ Individuals/ NGOs does not go below the prescribed ratio of 50:50. If any Government School student drops out from the scheme, owing to certain reasons, then the Head of the school may rope in another student to receive the training.

#### **D. Regarding supplies for the hobby classes**

The following specifications will be followed:

**D.1** For all the activities undertaken under the scheme, learners will bring their own requisite supplies/ raw material.

**D.2** For Instrumental Music, Academies/ Individuals/ NGOs will provide instruments or learners can bring their own instruments. Wherever possible, schools may create a musical instruments library from which learners can issue instruments for a limited period of time.

**D.3** For technical hobbies, school infrastructure of computers may be utilized.

#### **E. Responsibilities of the Head of School under this scheme**

**E.1** Conducting awareness drives regarding the scheme and the importance of creativity of expressions to students, teachers and parents in the local community through special sessions, talks in school assembly and involvement of SMCs and other mediums.

**E.2** Identifying interested students and encouraging them to explore their talents. Students who may not have any immediately identifiable interests may be encouraged to explore hobbies as well. Assistance can be taken from EVGCs to identify aptitude of students.

**E.3** Submitting an Action Taken Report to Nodal Officer on the scheme from time to time, which covers the work done by the Head of the School on (1) generating awareness about the scheme and (2) identification of students for hobbies.

#### **F. Monitoring the progress of Hobby Hubs program**

**F.1** Concerned DDE (Zone) shall be the Nodal Officer for monitoring the progress of the Hobby Hubs program, performance of the Academies/ Clubs/ NGOs/ Trainers under

this program and submit a comprehensive quarterly report in this regard to the concerned DDE (District).

**F.2** The concerned DDE (District) will submit the compiled quarterly report of his/her district to the eight- member committee at HQ level.

**F.3** An eight-member committee at HQ level will assess the progress of the program and suggest measures for harnessing maximum benefit from the Hobby Hubs program.