



**GOVERNMENT OF NATIONAL CAPITAL TERRITORY DELHI**  
**DIRECTORATE OF EDUCATION: SCHOOL BRANCH**  
**OLD SECRETARIAT: DELHI-110054**

No. DE.23 (363)/Sch.Br./2022/460

Dated: 4/5/22

**CIRCULAR**

**Sub: - Admission against vacant seats of Pre Primary & Primary Classes in Govt. Sarvodaya Vidyalayas for the Session 2022-23.**

Guidelines for admission to Entry Classes i.e. Nursery / KG / Class-I for the Academic Session 2022-23 in Govt. Sarvodaya Vidyalayas were issued vide Circular No. DE.23(363)/Sch. Br./2022-23/394 dated 07-04-2022. It has now been decided to admit students against vacant seats, if any, in Classes II to V **manually on First Come First Serve basis** in all the Govt. Sarvodaya Vidyalayas from 11-05-2022 whereas same procedure will be adopted for admission against vacant seats of remaining classes from 20-05-2022. All the Heads of Govt. Sarvodaya Vidyalayas are, therefore, directed to comply with the following guidelines for admission against vacant seats in Pre Primary & Primary Classes for the Academic Session 2022-23.

- The maximum capacity of a Pre Primary / Primary Section is 40 students.
- Seats of students placed under Long Absence for the current session till the student is admitted in another school (with documentary proof) will not be considered vacant.
- Seats of students placed under Long Absence during previous years and either not traceable with best efforts of the school authorities or admitted in another school (with documentary proof) will be considered as vacant seats.
- Priority should be given to applicants who have applied for admission on transfer basis from Sarvodaya Vidyalays of DoE.
- Children residing preferably in the vicinity of 1 km of the school (if Sarvodaya Vidyalaya is not available in the vicinity, then residents within a radius of 3 km of the school) shall be eligible to apply.
- If a Sarvodaya Vidyalaya is not available even within 3 km of residence of any child, then he/she will be eligible to apply in Sarvodaya Vidyalaya nearer to his/her residence.
- Age criteria as per circular No.DE.23(363)/Sch.Br./2016/1553 dated 19.09.2016 is to be considered for all these applications for all classes (copy enclosed). Additional Age relaxation is to be provided to a divyang child, as per circular No.DE.40(20)/EVG/IEDC/Circular/ 98/7109-8699 dated 06.01.2003.
- The status of vacant seats in Pre Primary / Primary Classes is to be displayed at prominent places in the school i.e. School main gate, outside Principal's office, Help Desk and notice board etc.
- The information regarding vacant seats should be disseminated to the public through SMC members & School Mitras.

- The following documents are required to be produced by the parent /guardian at the time of Admission:-
  1. One passport size photograph of the child.
  2. Proof of date of birth (any one of the following):
    - a. Original Date of Birth Certificate issued by MCD or any other local body or
    - b. SLC of a recognized school or
    - c. Anganwadi record or
    - d. Hospital/Auxiliary Nurse and Midwife (ANM) register record or
    - e. An Undertaking by the parents regarding Date of Birth as per part B of the Application Form.
  3. Proof of residence of Delhi (any one of the following documents):
    - a. BPL/ Ration card issued in the name of any of the parents having name of the child.
    - b. Domicile Certificate of the child/any of the parents.
    - c. Voter ID card of any of the parent.
    - d. Electricity/Water/MTNL bill in the name of any of the parents.
    - e. Bank /Post Office passbook in the name of the child / any of the parents.
    - f. Aadhaar card of the child /any of the parents.
    - g. Passport in the name of the child / any of the parents.
    - h. Driving license of any of the parents.

**Admission will not be denied to any divyang child, destitute child, refugee/asylum seeker, homeless, migrant, orphan or child in Need of Care and Protection in any Govt. school due to non availability of essential documents at the time of submission of documents in the school.**

**Provisional admission for 30 days will be allowed on the basis of simple undertaking on plain paper by the parents/ guardians. Heads of Schools will provide details of such students to CRCs.**

**CRCs and SMC Members will help the students in making these documents available to them, so that the provisional admission may be regularized within the stipulated time and the students may be able to take the advantage of Direct Benefit Transfer (DBT) of scholarships in their bank accounts.**

- Before Student ID generation, Student should be asked if he/she has studied in Delhi Govt. or MCD School earlier, if yes generation of new ID must be avoided as in this case the HoS will face problem of Duplicate Student ID. Such student may be admitted online through 'Admission for our Old Students' / transfer module.
- HOS must make sure that no seat in Entry Classes remains vacant. For this purpose, HoS to maintain waitlist of students with contact details throughout the year.
- In case vacant seats are not available, the students / parents should be guided to take admission in nearest MCD School and their admission should be ensured in the nearest MCD School through the CRCs.







- In view of the COVID-19 Pandemic, Heads of Schools must take all necessary precautionary steps to ensure that various guidelines and preventive measures (as issued by the Govt.) are followed.

**Note:** If a student placed under Long Absence during previous session/sessions, approaches the school for re-admission he/she should not be denied admission, even if another student has been admitted against his/her seat. The Concerned DDE (Zone) will be Competent to allow admission of such students with the condition of over and above 40 students in Pre Primary / Primary Sections.

This issues with prior approval of the Competent Authority.

  
04/05/2022

Dr. Rita Sharma  
Addl.DE (School)

Encl: As above

**All Heads of Govt. Sarvodaya Vidyalayas under Directorate of Education through DEL-E.**

No. DE.23 (363)/Sch.Br./2022/460

Dated: 4/5/22

Copy to:-

1. PA to Director (Education).
2. All RDEs/DDEs (District/Zone) to ensure compliance.
3. System Analyst for uploading on MIS.
4. Guard File.

  
04/05/2022

Svati Vashishtha  
OSD (School)

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY DELHI**  
**DIRECTORATE OF EDUCATION : SCHOOL BRANCH**  
**OLD SECRETARIAT : DELHI-110054**

No. DE.23 (363)/Sch.Br./2022-23/394

Dated: 07/04/2022

**CIRCULAR**

**Sub.: Guidelines for Heads of Government Sarvodaya Vidyalayas regarding Admission to Entry Level Classes i.e. Nursery / KG / Class - I for the Academic Session 2022-23.**

All the Heads of Govt. Sarvodaya Vidyalayas are directed to adhere to the following guidelines for admission to Entry Level Classes i.e. Nursery / KG / Class-I (which ever applicable) for the Academic Session 2022-23:-

- Each Sarvodaya Vidyalaya has at least one section of Nursery/KG/Class-I (Entry Level Class).
- Each section of Nursery/KG/Class-I will consist of 40 students.
- Children residing in Delhi only are eligible to apply.
- The children should be admitted as per following order of priority:-
  1. Children residing in the vicinity of 1 KM of Sarvodaya Vidyalaya and children residing within 3 KM of Sarvodaya Vidyalaya who have no Sarvodaya Vidyalaya within 1 KM of their residence.
  2. Children residing in the vicinity of 3 KM of the Sarvodaya Vidyalaya other than mentioned in above category.
  3. Children residing beyond 3 KM but in such cases concerned HoS will take an undertaking from the parents regarding safe transportation of the child.
- For the Academic Session 2022-23, issue of application forms will start from **11-04-2022 (Monday)** and the last date for submission of duly filled application forms is **25-04-2022 (Monday)**.
- Heads of Schools are directed to provide the copy of the Application Form (copy enclosed) to the parents who wish to apply for admission of their wards. **During School Timings, application forms must be available with the security guard at entrance of school, so that parents don't have to wait to obtain application form.**
- **No child should be denied submission of forms under any circumstances.**
- All the Heads of the Govt. Sarvodaya Vidyalayas are directed to set up a Help Desk consisting of teachers & SMC members for providing guidance to the parents. For filling up the application form parents can take help of the Help Desk, if required.
- The parents of the applicants will drop the application form in the Drop Box. The Drop Box should be placed at a secured place of the school. Before starting the process, the Drop Box should be properly locked & sealed by the concerned HoS in the presence of SMC members of the school.



- Application forms, complete in all respect, can be dropped in the Drop Box from 8.30 AM to 11.30 AM in the morning & general shift schools and from 2.30 PM to 5.30 PM in the evening shift schools from **11-04-2022 (Monday) to 25-04-2022 (Monday) (both days inclusive)** on all working days.
- The application forms of only those children will be considered for admission to
  - ✓ Nursery Class, who have completed 3 years of age as on 31-03-2022 (child must be born between 01-04-2018 and 31-03-2019).
  - ✓ Class KG, who have completed 4 years of age as on 31-03-2022 (child must be born between 01-04-2017 to 31-03-2018).
  - ✓ Class-I, who have completed 5 years of age as on 31-03-2022 (child must be born between 01-04-2016 and 31-03-2017).
- Older children are to be given admission in age appropriate class, as per circular no. DE.23.(363)/Sch. Br./2016/1553 dated 19/09/16, in line with Right to Education Act.
- Further, the age relaxation of upto 30 days may be granted at the level of Heads of Schools in the maximum as well as minimum age limit for Classes Nursery & KG/Class-I as per circular no. DE.23.(363)/Sch. Br./2016/1553 dated 19.09.2016.
- Additional age relaxation is to be provided to Divyang children, as per circular No. DE.40(20)/EVG/IEDC/Circular/98/7109-8699 dated 6.01.2003. HoS are directed to ensure that no special child remains out of school.
- On **26-04-2022 (Tuesday)**, the Drop Box should be opened and a proper record of the applications received will be prepared by the concerned HoS in the presence of SMC members of the schools.
- List of applicants alongwith deficiency, if any, will be displayed on **28-04-2022 (Thursday)** at notice board of the school.
- Parents of the applicants can visit the school during school timings from **29-04-2022 (Friday) to 30-04-2022 (Saturday)** for removal of deficiency in the application form, if any.
- If the number of duly filled applications complete in all respects received for Nursery/KG/Class-I is less than or equal to the required number of students to be admitted in each category, draw of lots will NOT be required and all eligible candidates shall be admitted. If required, the draw of lots shall be held in the presence of SMC members of the schools and Heads of the two nearest school on **02-05-2022 (Monday) at 11.00 AM** in the morning shift schools and **3.00 PM** in evening shift schools for available number of seats plus in waiting.
- The list of children selected through draw of lots shall be displayed on Notice Board of the School on **04-05-2022 (Wednesday) at 11.00 AM** in Morning/General Shift Schools & at **03:00 PM** in Evening Shift Schools. Admission procedure will start from **05-05-2022 (Thursday)** and will be completed by **13-05-2022 (Friday)**. If any seat is left vacant, children placed in waiting list will be admitted from **17-05-2022 (Tuesday) to 19-05-2022 (Thursday)** in order of their names in the waiting list.



- Reservation of seats will be as follows:-
  - ✓ 15% seats for Scheduled Caste candidates.
  - ✓ 7.5% seats for Scheduled Tribe candidates.
  - ✓ 3% seats for Divyangjan (having a certificate issued by a Govt. Hospital).
  - ✓ 2% for the wards for the employees of the Directorate of Education (1% for the wards of Ministerial staff and 1% for Teacher's wards).
- In case of non-availability of candidates in the reserved categories, the vacant seats may be filled by the candidate belonging to the unreserved category in order of their names in the waiting list.
- The following documents are required to be produced by the parent/guardian at the time of admission:-
  - ✓ Regarding Date of Birth (any one):
    - ❖ Original Date of Birth Certificate issued by MCD or any other local body.
    - ❖ Anganwadi record.
    - ❖ Hospital/Auxiliary Nurse and Midwife (ANM) register record.
    - ❖ An Undertaking by the Parents regarding Date of Birth as per Part-B of the Application Form.
  - ✓ One passport size photograph of the child.
  - ✓ Anyone of the following documents as **residence proof of Delhi:-**
    - ❖ Ration Card issued in the name of parents having name of the child.
    - ❖ Domicile certificate of child or parents.
    - ❖ Voter I card of any of the parents.
    - ❖ Electricity bill/MTNL telephone bill/Water bill in the name of the any of the parents.
    - ❖ Bank Passbook in the name of child or any of the parents.
    - ❖ Aadhaar card of child/any of the parents.
    - ❖ Passport in the name of child/any of the parents.

**Note: Admission will not be denied to any Divyang child, destitute child, refugee/asylum seeker, homeless, migrant, orphan or Child in Need of Care & Protection in any Govt. school due to non availability of essential documents at the time of admission in the School.**

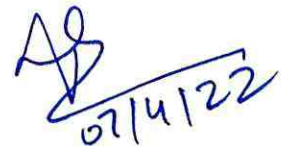
**Provisional admission for 30 days will be allowed on the basis of simple undertaking on plain paper by the parents/guardians. Heads of Schools will provide details of such students to CRCs.**

**CRCs and SMC Members will help the students and parents in making these documents available to them, so that the provisional admission may be regularised within the stipulated time and the students may be able to take the advantage of Direct Benefit Transfer (DBT) of welfare schemes in their bank accounts.**

- Before generation of Student ID, it should be ascertained from parents / guardians whether the student had studied / enrolled previously in Delhi Govt. or MCD School. In case the student had studied / enrolled in Delhi Govt. or MCD School generation of new ID must be avoided as in this case the HoS will face problem of Duplicate Student ID. Such student may be admitted online through 'Admission of our Old Students' link given in student module.

- Information regarding number of seats available in Nursery/KG/Class-I, along with admission & reservation criteria, date of submission of admission form, date of display of list of **selected candidates** shall be displayed on school notice board, along with a flex banner (Size- 4'x3') outside school informing about entry level seats in the school in Nursery/KG/1<sup>st</sup> as per Format enclosed.
- HOS must ensure that no seat in Entry Classes is left vacant.
- HoSs are hereby directed to take admission of students in entry class of the school only i.e. either in Nursery or KG or Class I whichever is applicable. Notification for admission against vacant seats in other Primary Classes will be issued later.
- There may be more than one entry class in a school depending upon the number of sections in the Primary Classes e.g. if there is one section in Nursery and two sections in KG in the previous year, then one section in Nursery & one section in KG will be considered as entry class for the current session. In this case, HoS are directed to fill the vacant seats of entry class KG during current session also with the additional section, if applicable. In similar cases Class I may be considered as Entry Class if number of sections in class I are more than that of class KG.

This issues with the prior approval of the Competent Authority.

  
07/04/22

(Dr. Rita Sharma)  
Addl.DE (School)

Encl: As above.

**All Heads of Govt. Sarvodaya Vidyalayas under Directorate of Education through DEL-E.**

No. DE.23 (363)/ Sch.Br./2022-23/394

Dated: 07/04/2022

Copy to:-

1. PA to Director (Education).
2. All RDEs/DDEs (District/Zone) to ensure compliance.
3. System Analyst for uploading on MIS.
4. Guard File.

  
07/04/2022

(Dr. Anita Vats)  
DDE (School)



## FORMAT FOR DISPLAY OF INFORMATION OF SEATS IN ENTRY LEVEL CLASSES

Name of School:.....

.....

School ID:.....

Phone:.....

Entry Class	Number of Sections	Total Seats at Entry Level (@40 per section)
NURSERY		
KG		
FIRST		

Date of Submission of forms:

Time of Submission of forms:

Date & Timing of Draw of Lots:-



Application Form for Admission to Entry Classes  
(Nursery / KG / Class-I) in Sarvodaya Vidyalaya  
सर्वोदय विद्यालय में प्रवेश कक्षाओं (नर्सरी / केजी / कक्षा- I)  
में प्रवेश के लिए आवेदन पत्र

PART-A

Name of the Student (छात्र का नाम) : .....

Gender (लिंग): .....

Date of Birth (जन्म तिथि) : .....

(In Figures) (आंकड़ों में) .....

(In Words) (शब्दों में) .....

Class of Admission (कक्षा) : .....

Aadhaar No. of the Student (Not Mandatory)  
छात्र की आधार संख्या (अनिवार्य नहीं): .....

Aadhaar Enrollment of the Student (Not Mandatory)  
छात्र की आधार नामांकन (अनिवार्य नहीं) : .....

Bank Account No. (Desirable) बैंक खाता संख्या (वांछनीय) : .....

Bank Name (Desirable) बैंक का नाम (वांछनीय) : .....

IFSC Code of the Bank (बैंक का IFSC कोड) : .....

Mother's Name (माता का नाम ) : .....

Father's Name (पिता का नाम) : .....

Gurdian's Name (अभिभावक का नाम) : .....

Category (वर्ग) : .....

Religion (धर्म) : .....

Father's Occupation (पिता का व्यवसाय) : .....

Mother's Occupation (माता का व्यवसाय): .....

Residential Address (घर का पता) : .....

Landline Phone No (लैंडलाइन फोन नंबर): .....

Mobile No (मोबाइल नंबर) : .....

Alternate Mobile No. (if any) वैकल्पिक मोबाइल नंबर (यदि कोई हो): .....

Type of Disability(if any) दिव्यांगता का प्रकार (यदि कोई हो): .....

List of Documents attached (संलग्न दस्तावेजों की सूची) :

1. For Date of Birth (जन्म तिथि के लिए) : .....
2. For Residence Proof of Delhi दिल्ली के निवास प्रमाण के लिए .....
3. Caste Certificate (if any) जाति प्रमाण पत्र (यदि कोई हो) .....

Signature of the Parent / Guardian(माता-पिता/अभिभावक के हस्ताक्षर) .....

**भाग - ख Part-B**  
**घोषणा पत्र /Undertaking**

I, **Shri./Smt.** \_\_\_\_\_ **Father/Mother/Guardian** of  
\_\_\_\_\_ do hereby certify that the actual Date of Birth of  
my ward \_\_\_\_\_ is (in figures) \_\_\_\_\_ (in  
words) \_\_\_\_\_ to the best of my knowledge and I shall not apply for  
change of Date of Birth in future.

मैं श्री/श्रीमती \_\_\_\_\_ शपथ पूर्वक घोषणा करता हूँ कि मेरी जानकारी के  
अनुसार मेरे आत्मज / आत्मजा की जन्मतिथि (अंको में) \_\_\_\_\_ (शब्दों में) \_\_\_\_\_  
\_\_\_\_\_ हैं। मैं भविष्य में उसकी जन्मतिथि परिवर्तन के लिए कोई प्रार्थना नहीं दूँगा/दूँगी।

\*जिस माध्यम में पढ़ना चाहते हैं \_\_\_\_\_  
\*PREFERED MEDIUM OF INSTRUCTION \_\_\_\_\_

\*नोट- माध्यम की चयनता विद्यालय में उपलब्धता के आधार पर विद्यालय प्रमुख द्वारा निश्चित होगी।

\*Note- Subject to the availability in the school and discretion of the HOS.

दिनांक \_\_\_\_\_  
Dated \_\_\_\_\_

माता/पिता/अभिभावक के हस्ताक्षर  
Parents/Guardian's Signature



**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF EDUCATION: SCHOOL BRANCH**  
**OLD SECRETARIAT: DELHI-110054.**

No. DE.23(363)/Sch.Br./2016/1553

Dated: 19-09-2016

**CIRCULAR**

**Sub: Age Criteria for Non-Plan Admissions in Govt. Schools.**

Section 4 of the Right of Children to Free and Compulsory Education Act 2009 says, "Where a child above six years of age has not been admitted to any school or though admitted, could not complete his or her elementary education, then, he or she shall be admitted in a class appropriate to his or her age". The concept of age appropriateness prescribed by the law up to the completion of elementary education cannot be ignored in subsequent classes as it is required from peer learning and pedagogical point of view as well. Therefore, building upon the "age-class" relation established under the RTE Act, the Directorate of Education has continued with the prescribed age in natural progression for subsequent classes as well. Further, the Directorate also recognizes the fact that the stipulation of age cannot be in a straight jacket form. Hence, a relaxation of 6 months in terms of under and over age is also allowed.

In supersession to circulars No. DE.23(363)/Sch.Br./2014/452 dated 04.04.2014, DE.23(363)/Sch.Br./2016/683 dated 29.04.2016, DE.23(363)/Sch.Br./2016/1170 dated 13.07.2016 and DE.23(363)/Sch.Br./2016/1246 dated 01.08.2016 regarding Appropriate Age Criteria for Admission in Govt. Schools under Directorate of Education, all the Heads of Govt. Schools under Directorate of Education are hereby informed that the following criteria is to be followed for **Non Plan Admission** in Govt. Schools:

The age criteria for class KG to XII will be as mentioned below:-

Class	Appropriate Age as on 31 <sup>st</sup> March of the year
KG	The age of child should be 4+ but less than 5 years
I	The age of child should be 5+ but less than 6 years
II	The age of child should be 6+ but less than 7 years
III	The age of child should be 7+ but less than 8 years
IV	The age of child should be 8+ but less than 9 years
V	The age of child should be 9+ but less than 10 years
VI	The age of child should be 10+ but less than 12 years
VII	The age of child should be 11+ but less than 13 years
VIII	The age of child should be 12+ but less than 14 years
IX	The age of child should be 13+ but less than 15 years
X	The age of child should be 14+ but less than 16 years
XI	The age of child should be 15+ but less than 17 years
XII	The age of child should be 16+ but less than 18 years

- In addition to the above Table, further age relaxation is being granted at the level of Heads of Schools in the maximum as well as minimum age for 1 month for classes KG to V level as on 31<sup>st</sup> March of the year.
- Simultaneously, age relaxation is also being granted at the level of Heads of Schools in maximum as well as minimum age for 6 months as on 31<sup>st</sup> March of the year to all students seeking admission from class VI to X and XII in all the Govt. Schools under Directorate of Education.

- However, for class XI in addition to the above table, relaxation shall be granted in maximum and minimum age for one year as on 31<sup>st</sup> March of the year to those students seeking admission in class XI in the Govt. Schools under Directorate of Education, who have passed class X from CBSE or equivalent Board and there is no gap year.

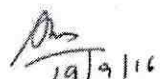
**Illustration:**

A student who has completed 14 years of age on 31<sup>st</sup> March of the year and has passed Class X from CBSE or an equivalent Board may be granted admission in Class XI after allowing 1 year age relaxation in the minimum age criteria.

A student who is above 17 years of age but has not completed 18 years of age on 1<sup>st</sup> April of the year and has passed Class X from CBSE or an equivalent Board may be granted admission in Class XI after allowing 1 year age relaxation in the maximum age criteria.

- The above age criteria is not applicable to **Plan Admissions** and the existing students of Government Schools.
- The child who is below 14 years of age and have an SLC of a class lower than his age appropriate class may be enrolled in Special Training Centres (STC) and then brought to his age appropriate class. This provision is intended to mainstream all out of school children, including those who due to extreme learning deficiencies cannot be admitted to age appropriate classes.
- The Directorate of Education is going to introduce class IX in Patrachar Vidyalaya from next academic session i.e. 2017-18 for students who do not meet the appropriate age criteria. In case of a student who is at least 13 years old as on 31<sup>st</sup> March of the year when seeking admission, there will be no upper age bar and neither the School leaving certificate nor class VIII pass certificate is required for admission.
- Patrachar Vidyalaya is already functional for classes X to XII. The child should be at least 14 years of age as on 31<sup>st</sup> March of the year of seeking admission in Class X. Here again, there is no upper age bar and no requirement for school leaving certificate nor class VIII pass certificate.

This issues with the prior approval of the Competent Authority.

  
(DR. (MRS.) SUNITA S KAUSHIK)  
ADDL.D.E.(SCHOOLS)

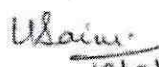
**All Heads of Govt./Govt. Aided Schools under Directorate of Education through DEL-E**

No. DE.23 (363)/Sch.Br./2016/ 1553

Dated: 19-09-2016

Copy to:-

1. PS to Secretary (Education).
2. PS to Director (Education)
3. All RDEs/ DDEs (District/Zone)/DEOs for information and necessary action.
4. Commissioner NDMC (North Delhi).
5. Commissioner EDMC (East Delhi).
6. Commissioner SDMC (South Delhi).
7. Director Education NDMC.
8. CEO DCB
9. OS (IT) to please paste it on the website.
10. Guard File.

  
(Usha Saini)  
DDE (SCHOOLS)



GOVERNMENT OF NCT OF DELHI  
DIRECTORATE OF EDUCATION  
ADMINISTRATIVE CELL IEDC SCHEME,  
Plot No.3, Link Road, Karol Bagh, New Delhi-05

Annexure-II  
7/1/03

No. DE40(20) EVG/ IEDC /Circular/98/7109-8699

Dated : 6/01/2003

Circular

In pursuance with the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation), Act 1995. All the Principal/Vice Principals/Heads of Govt./Govt. Aided/Recognized Schools in the National Capital Territory are hereby directed to note that the age relaxation for admission for disabled children at entry stage will be 9 years instead of 5-6 years. The upper age limit will remain at 18 years. Therefore, further directed to ensure that such children are not denied admission in schools only because of their age.

--Sd--

(Rajendra Kumar)  
Director of Education

No. DE40(20) EVG/ IEDC /Circular/98/7109-8699

Dated : 6/01/2003

1. Joint Secretary(SE), M/o Human Resource Development, Deptt. of Sec. & Higher Education, Govt. of India, Shastri Bhawan, New Delhi.
2. Addl. Director of Education (Schools), Dte. of Edn., Old Sectt. Delhi.
3. All the Regional Directors, Dte. of Edn., Old Sectt. Delhi.
4. Deputy Directors of Education, Distt. East, North-East, North, North West-A, North West-B, West-A, West-B, South West-A, South West-B, South & Central/New Delhi.
5. All the Heads of the schools under the Dte. of Edn., Delhi through Dy. Directors of Education concerned.
6. Dy. Director of Education (Sc.), Nodal Officer, IEDC Scheme, Old Gargi College Building, Lajpat Nagar-IV, New Delhi.
7. Co-ordinator Administrator Cell, IEDC Scheme, 3, Link Road, Karol Bagh, New Delhi-05.
8. Special Education, Administrative Cell, IEDC Scheme, 3, Link Road, Karol Bagh, New Delhi.
9. P.S. to Secretary Education, Old Sectt. Delhi.
10. P.S. to D.E., Dte. of Edn., Old Sectt. Delhi.
11. Muster File.

--Sd--

(B.N. Bajpai)  
Dy. Director of Education(Sc.)  
Nodal Officer, IEDC Scheme.

-6- Jm. B. B. 22/1/03





GOVERNMENT OF NATIONAL CAPITAL TERRITORY DELHI  
DIRECTORATE OF EDUCATION: SCHOOL BRANCH  
OLD SECRETARIAT: DELHI-110054

No. DE.23 (363)/Sch.Br./2017/ 886 - 885

Dated: 28/04/2017

ORDER


Sub: Admission of refugee/asylum seeker students.

All the Heads of Govt. Schools are directed to allow admission to refugee/asylum seeker children in Govt. Schools on the basis of any one of the following documents for residential proof for current address of the student:

Refugee Card / Refugee Certificate/ Under Consideration Certificate/Long Term Visa (LTV) Issued by Foreign Regional Regulatory Office (FRRO)/ Support letter from UNHCR mentioning the current address of the child.

Admission is not to be denied on the grounds of non availability of Aadhar Card.

This issues with prior approval of the Competent Authority.

  
28/4/17  
(Dr.(Mrs.) Sunita S. Kaushik)  
Addl. DE (Schools)


No. F. DE.23 (363)/Sch.Br./2017/ 886 - 885

Dated: 28/04/2017

All Heads of Govt. Schools under Directorate of Education through DEL-E.

Copy to:-

1. PS to Secretary (Education), Delhi.
2. PS to Director (Education), Delhi.
3. JDE (IT) for necessary action.
4. All RDEs/DDEs (District/Zone) for necessary action.
5. OS (IT) to please paste on website.
6. Guard File.

  
28/4/17  
(Tapeshwar)  
DDE (Schools)



GOVERNMENT OF NATIONAL CAPITAL TERRITORY DELHI  
DIRECTORATE OF EDUCATION: SCHOOL BRANCH  
OLD SECRETARIAT: DELHI-110054

No. DE.23 (363)/Sch.Br./2017/1141-46

Dated: 26/5/17

CIRCULAR

Sub: Admissions up to elementary level in Govt. Schools to destitute child, refugee/asylum seeker, homeless, migrant, orphan and children etc.

In continuation with earlier instructions in this regard, it is once again reiterated that:

- Admission will not be denied to any specially abled child, destitute child, refugee/asylum seeker, homeless, migrant, orphan or child in need of care & protection in any Govt. school due to non availability of essential documents at the time of submission in the School.
- Provisional admission for 30 days will be allowed ensuring the age appropriate Class norms of RTE Act, on the basis of simple undertaking on plain paper by the parents/guardians.
- Head of Schools will provide details of such students to CRCs regularly.
- CRCs and SMC Members will help the students and parents in making these documents available to them, so that the provisional admission may be regularized within the stipulated time. And the students may be able to take the advantage of Direct Benefit Transfer (DBT) of scholarships in their bank accounts.
- Admissions into Special Training Centres for mainstreaming of children will be done on walk in basis for the child. Documents will be obtained by concerned CRC within one month.

This issues with prior approval of the Competent Authority.

/s/ 26/5/17  
(Dr. (Mrs. Sunita S. Kaushik)  
Addl. DE (Schools)

DE.23 (363)/Sch.Br./2017/1141-46

Dated: 26/5/17

All Heads of Govt. Schools under Directorate of Education through DEL-E.

Copy to:-

1. PS to Secretary (Education).
2. PS to Director (Education).
3. SPD, SSA to circulate to all field staff.
4. All RDEs, DDEs (District/Zone) to for information.
5. Programmer (MIS) for uploading on MIS.
6. Guard File.

/s/ 26/5/17  
DDE (Schools)