

**GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, INSPECTION CELL (HQ)
OLD PATRACHAR BUILDING, LUCKNOW ROAD, TIMARPUR DELHI-110054**

No. DDE/IC/HQ/2020-21/12-17

Dated 12.04.2023

CIRCULAR

MANDATORY SCHOOL INSPECTION FOR THE MONTH OF APRIL 2023

Mandatory Inspection is done to ensure Inspection of all Govt. Schools of Delhi as per DSEAR 1973 for diagnostic purpose and improvement in the standards of **Teaching, Academics and Administration of the schools**. Mandatory Inspection of schools is scheduled monthly and assigned to the officers of HQ, Districts and Zones who are required to submit the inspection report available online.

Thus, the Officers of the Directorate of Education as per the list enclosed are requested to carryout Mandatory Inspection of Govt. Schools during the month of April 2023.

Mandatory Inspection Proforma is available on MIS. "Part A to Part K" will display the information submitted by HOS and the Inspecting Officers will have to verify and record their observation on the proforma and submit the online Inspection report on MIS preferably on the same day of Inspection on the link provided below. **The hard copy of the Mandatory Inspection Report duly signed by the Inspecting Team must be submitted to the Inspection Branch (HQ) within three days from the date of Inspection.**

The Link for submitting the Mandatory Inspection Report can be accessed as below:-

DeE/ Branch login → School Plant → Inspection → Inspection Entry / Report
→ 2023-24 → Mandatory School Inspection.

The Inspecting Officer may visit the School with a team of Officers (Principal/Vice Principal/OSD/SPE/S.O./EVGC nodal counsellor/ Account functionary) from their concerned district /zones. DDE's posted in Headquarters may take OSD's/ Account functionary/S.O. posted in HQ for the Inspection.

The Heads of Schools are directed to take remedial action on the shortcomings pointed out by the Inspecting officers and submit Action Taken Report (Pointwise) through MIS as well as Hard copy of the ATR point wise '**in tabular form**' on note sheet with the **Comments of DDE Zone and DDE District** alongwith supporting documents in the file (with proper paging on the correspondence side) to the Inspection branch within 10 days of Inspection. **The HoS are directed to coordinate with the Inspecting Officer allocated as per the schedule and ensure that the Inspection be conducted in the allotted month.**

Apart from these, the DDE Districts and the DDE Zones are requested to visit schools under their jurisdiction as per norms and submit the report to the Inspection Branch on regular basis.

This issues with the approval of competent Authority.

No. DDE/IC/HQ/2020-21/12-17

Dated:- 12.04.23

Copy to:-

1. PS to Pr. Secretary of Education, GNCT of Delhi.
2. PS/PA to Director of Education, GNCT of Delhi.
3. Addl. Director of Education (Inspection Branch), GNCT of Delhi.
4. All RDE/DDE-District/DDE-Zones/SPE's/ HOS through MIS.
5. OS (IT) with the request to upload the same on the MIS.
6. Office Copy

Zargen Taj
Addl. DE (Inspection)

Renu
DDE (Inspection)

Mandatory Inspection Schedule for April 2023

Total Schools-148

S. No	Name of the Officer	Designation	School ID	School Name	Shift
1.	Sh. Mohinder Pal	DDE (SS)	1207014	Gokhle Marg-SBV	General
2.			1207036	Burari-SKV	Morning
3.	Dr. Mohammad Javed Qamar	DDE (DBSE)	1925041	Kalka Ji, DDA Flats, Phase-2 G (co-ed)SS	General
4.			1925042	Badarpur No.1 GGSSS	Morning
5.	Ms. Renu	DDE (Inspection/Coordination)	1412289	Rohini, Phase-III, Sec-21- Govt. Co-ed Sarvodaya Vidyalaya	General
6.			1412290	Rohini, Sec-22- Govt. Co-ed Sarvodaya Vidyalaya	General
7.	Mr. Kailash Chand	DDE (IEB)	1207005	Jagatpur SKV (Mahavir Singh)	Morning
8.			1207008	Shankaracharya Marg, Shahed Bhai Bal Mukand-SV	General
9.	Mr. Sanjay Subhas Kumar	DDE (Exam/Library)	1310009	Badli GBSSS	General
10.			1310034	Badli SKV	General
11.	Smt. Bimla Kumari	DDE (Vocational/PSB)	1822002	Najafgarh S(Co-ed)V	General
12.			1822009	Najafgarh No.2 GBSSS	Evening
13.	Dr. Neeraj	DDE (EVGC)	1207004	Nehru Vihar-SKV	General
14.			1207012	Timar Pur-SBV	General

Renu
12/4/23

15.	Mr. Sudhakar Bhimrao Gaikwad	DDE (Science & TV)	1106014	Nand Nagri Extn., F-1, F-2, GBSSS	Evening
16.			1105013	Shahadara, G. T. Road-GB Secondary School	Evening
17.	Mr. Rood Mal Meena	DDE (Patrachar/NIOS)	1822012	Kair-GBSSS	General
18.			1822013	Ujwa-GBSSS	General
19.	Dr. Davindera	DDE (SOSE)	1002014	New Kondli-GBSSS	Evening
20.			1002183	New Ashok Nagar-SKV	Morning
21.	Ms. Anita Vats	DDE School	1106019	Mandoli-SKV	Morning
22.			1106024	East of Loni Road, DDA Flats-SKV	Morning
23.	Dr. Vir Singh	DDE (RTI) (CDC)	1207013	Roop Nagar, RSV No.4	General
24.			1207015	Roshanara Road-SBV	General
25.	Mr. Tej Prakash	DDE (HQ,PGMS) (CDC)	1207016	Roop Nagar, No.2 GBSSS	General
26.			1207022	Mori Gate No.1 SV	General
27.	Sh. Jai Prakash	DDE (ASB)	1309003	Dr. Mukherjee Nagar SV	General
28.			1105011	Shastri Park GBSSS	Evening
29.	Mr. Yogesh Pal Singh	DDE (Sports/E-V)	1208010	Model Basti GBMS	General
30.			1309004	New Police Line SV	General
31.	Mr. Pawan Kumar	DDE (MDM)	1208016	Idgah Road SKV	General
32.			1207108	Raj Niwas Marg RPVV	General
33.	Mr. Saroj Kumar Thakur	DDE (Land & Estate)	1106012	Dilshad Garden Block J&K SBV	Evening
34.			1106002	Dilshad Garden Block C GBSSS	Evening

Remer
12/4/23

35.	Smt. Geeta Thakur	DDE (Litigation/LW)	1207027	Kamla Nagar, E-Block GBSS	General
36.			1207034	Timar Pur SKV	General
37.	Mr. Rajesh Kumar	DDE (DBTB)	1514008	Janakpuri, Block B, No.2-SBV (Shaheed Capt. Anuj Nayyar)	General
38.			1618003	Janakpuri, Poosangipur B1 SV(Co-ed)	General
39.	Mr. Pawan Kumar	DDE (E-III/Vigilance)	1309013	Adarsh Nagar No.1 GBSSS	Evening
40.			1309031	Adarsh Nagar SKV	Morning
41.	Mr. Sanjeev Kumar Sharma	DDE (E-II)	1309034	Adarsh Nagar GGSSS	Morning
42.			1309125	Adarsh Nagar No.2 GBSSS	Evening
43.	Mr. Vijay Singh Malik	DDE (E-IV/GOC/E-I)	1309127	Azadpur Colony GGSSS	Morning
44.			1309128	Azadpur Colony GBSSS	Evening
45.	Mr. Dharmender singh Pundir	DDE (PFC)	1207114	Nehru Vihar GBSSS	Morning
46.			1207112	Magazine Road SKV	Morning

*Revised
12/4/23*

DDE Districts					
47.	Dr. Prem Kumar Tyagi	DDE EAST (Z-1-3)	1002006	Mayur Vihar, Phase I, Pkt. II-SBV (Prem Chand)	Evening
48.			1003009	Geeta colony Block 13 GBSSS	Evening
49.	Ms. Razia Begum	DDE North East-I (Z-4)	1104001	Yamuna Vihar, Block B, No.1-SBV	Evening
50.			1104002	Khajoori Khas-SBV	Evening
51.	Mr. Ashok Kumar	DDE North EAST-II (Z- 5,6)	1105002	Gautam Puri-SBV	Evening
52.			1106112	Ashok Nagar GGSS	Morning
53.	Mr. Pramod Chander Katiyar	DDE NORTH (Z-7,8)	1208030	Deputy Gunj-GGSS	General
54.			1208091	Naya Bazar,Sushila Mohan Marg-(Co-ed)Sec. School	General
55.	Dr. Akhilesh Kumar Bhatta	DDE NW-A (Z-9,10)	1310019	Bawana-GBSSS	General
56.			1309010	Model Town No. 1 GBSSS	Evening
57.	Dr. Harsh Arya	DDE NW-B I (Z-11,12)	1411007	Pitampura, Block ZP-Sarvodaya Co-ed SSS	General
58.			1412006	Sultanpuri Block BC GBSSS	Evening
59.	Mr. Satpal Singh	DDE NW-B-II (Z-13)	1413078	Karala-SKV	Morning
60.			1413181	Jaunti-SV	General
61.	Dr. Rakesh Rahi	DDE W-A (Z-14,15,16)	1515004	East Punjabi Bagh SV	General
62.			1516142	West Patel Nagar-SKV	General
63.	Dr. Rajvir Singh	DDE W-B (Z-17,18)	1617006	Hiran Kudna-SV(Co-ed)	General
64.			1618004	Uttam Nagar No.2 GBSSS	General
65.	Dr. Sanjay Chaturvedi	DDE SW-A (Z-19,20)	1719105	Moti Bagh-II, Nanakpura-(Co-Ed)SV	General
66.			1720001	Delhi Cantt. SBV	General

Renu
12/4/23

67.	Ms. Savita Drall	DDE SW-B-I (Z-21)	1821018	Palam Enclave, No.1-SKV	Morning
68.			1821020	Raj Nagar-II SKV	Morning
69.	Mr. Anil Kumar	DDE SW-B-II (Z-22)	1822015	Dichaon Kalan-GBSSS	General
70.			1822024	Rawta-G(Co-ed)SSS	General
71.	Dr. Ashok Kumar Tyagi	DDE SOUTH (Z-23,24)	1923041	Hauz Rani-Sr.Sec.SKV (Raja RamMohan Roy)	Morning
72.			1923015	Mehrauli No. 2 GBSSS	Evening
73.	Mr.Suresh Chand Meena	DDE (SE) (Z-25,29)	1925058	Tughlakabad, Railway Colony, No.2-GBSSS	Evening
74.			1923357	Sangam Vihar J Block SBV	Evening
75.	Ms. Neelam Yadav	DDE CENTRAL (Z-26,27,28)	2026002	Kitchner Road SV	General
76.			2127015	Mata Sundri Road-SKV	Morning

Renu
12/4/23.

DDE ZONEs

77.	Mr. Bhagwati Swarup Aggarwal	DDE Zone -1	1002002	Patparganj-SBV (Genda Lal Dixit)	Evening
78.			1002003	Kalyanvas-SBV (Raj Bihari Bose)	Evening
79.	Dr. Surya Kant Prasad	DDE Zone -2	1001008	SBV No.1, Bhola Nath Nagar	Evening
80.			1001009	Anand Vihar-SKV	Morning
81.	Dr. Ranjeet Singh	DDE Zone -3	1104006	Ghonda, No.1-GBSSS	Evening
82.			1104007	Ghonda, No.2-GBSSS	Evening
83.	Sh. Vinod Kumar Sharma	DDE Zone -4 (CDC)	1003152	Radhey Shyam Park-SBV	Evening
84.			1003153	Radhey Shyam Park- SKV	Morning
85.	Sh. Budheswar Prasad Kunjan	DDE Zone -5	1106120	Saboli- GBSSS	Evening
86.			1106122	Old Seemapuri, Block GH-GGSS	Morning
87.	Mr. Om Praksh Anand	DDE Zone -6 (CDC)	1105020	New Seelampur, No.1-SKV (C.R.Dass)	Morning
88.			1105107	New Usmanpur(Gautam Puri)-GBSSS	Evening
89.	Ms. Kanchan Jain	DDE Zone -7	1208017	Chandni Chowk, Diwan Hall, SKV	General
90.			1208018	Padam Nagar-S(Co-ed)V	General
91.	Ms. Raj Kumari	DDE Zone -8	1207033	Sabzi Mandi, Kedar Building, Amar Shaheed Matadeen Lodha-SKV	General
92.			1207042	Chabi Ganj, Kashmiri Gate-GGSSS	General
93.	Ms. Kamal Jeet Kaur	DDE Zone -9	1310049	Bankner-GGSSS	General
94.			1310157	Siraspur-GGSSS	Morning
95.	Ms. Balesh Kumari Vijayrun	DDE Zone -10	1309254	Jahangirpuri, Block A, No.2 - SKV	Morning
96.			1309255	Jahangirpuri, Block D-GBSSS	Evening

Renu
12/11/23

97.	Sh. Anil Kumar Sharma	DDE Zone -11 (CDC)	1412002	Mangolpuri, Block K-SBV	General
98.			1412005	Sultanpuri, Block C- SBV	Evening
99.	Mr. Ved Prakash Singh	DDE Zone -12 (CDC)	1411125	Shakurpur, No.1-G(Co-ed)SSS	General
100.			1411178	Sainik Vihar-G(Co-ed)SSS	General
101.	Dr. Sudha Singh	DDE Zone -13	1514012	Khyala, No.1-GGSSS	Morning
102.			1514013	Khyala, No.2-SKV	Morning
103.	Ms. Sarita Sharma	DDE Zone -14	1413025	Kanjhawala-SKV	General
104.			1413026	Rithala-SKV	Morning
105.	Mr. Ram Kishore Dubey	DDE Zone -15 (CDC)	1516011	Shadi Khampur-GBSSS	General
106.			1516013	Prem Nagar-GBSSS	Evening
107.	Ms. Sunita Tudu	DDE Zone -16 (CDC)	1515028	Madipur, No.1-GGSSS	Morning
108.			1515029	Subhash Nagar, No.1-GGSSS	General
109.	Ms. Renu Bhatia	DDE Zone -17	1618010	Vikas Puri, Block G-GBSSS	Evening
110.			1618015	Vikas Puri, KG-I/II-GBSSS	General
111.	Mr. Hans Raj Meena	DDE Zone -18	1617010	Nangloi-SKV	Morning
112.			1617013	Nangloi, Sultanpuri Road-SKV	Morning
113.	Sh. Rajbir Singh Yadav	DDE Zone -19	1720008	Janak Puri, Block D, No.2- GBSSS-1720008	Evening
114.			1720010	Naraina -GBSSS	General
115.	Mr. Sushil Kumar	DDE Zone -20	1719030	R.K. Puram, Sector 4- GGSSS	General
116.			1719070	R.K.Puram, Sector-6, Govt. S.(Co-ed) SSS	General

Renu
12/4/23

117.	Sh. Anant Ram Meena	DDE Zone -22	1923005	Dr. Ambedkar Nagar, Sector IV, No.1- SBV (Yogi Arvind)	Morning
118.			1923009	Dr. Ambedkar Nagar, Sector IV, No.2-GBSSS	Morning
119.	Dr. Jai Kishan	DDE Zone -23	1719013	R.K. Puram, Sector 2- Sarvodaya Co-ed Vidyalaya	General
120.			1719069	R.K. Puram, Sector 2, No.1-SV	General
121.	Mr. Ganesh Prasad	DDE Zone -24	1923051	Lado Sarai-GGSS	General
122.			1923055	Pushp Vihar, M.B.Road- GGSSS	Morning
123.	Mr. Shashi Kant Singh	DDE Zone -25 (CDC)	1925007	Tuglakabad Extn.-SBV (Sardar Vallabhbai Patel)	Evening
124.			1925027	Tekhand - GGSSS	Morning
125.	Mr. Virender Singh	DDE Zone -26	1105021	Shastri Park-SKV	Morning
126.			1105018	Jafrabad, Zeenat Mahal(Urdu Medium)-SKV	Morning
127.	Dr. Rajeshwari Kapri	DDE Zone -27	1002020	Kalyanpuri -GBSSS	Evening
128.			1002022	Kalyanpuri-SKV (Mother Teresa)	Morning
129.	Ms. Reeta Gupta	DDE Zone -28	2127184	Pataudi House- SKV	General
130.			2127185	Sita Ram Bazar- GGSSS	General
131.	Mr. Rajeev Kumar	DDE Zone -29	1924041	Nehru Nagar-G(Co-ed)SSS	General
132.			1924042	Garhi, Jharia Maria-GBSS	General

Renur.
12/4/23

SPE ZONES					
133.	Mrs. Sunil Devi	SPE Zone -7	1207009	Burari-SBV	Evening
134.			1207011	Govt. Sarvodaya Vidyalaya No.3, Shakti Nagar	General
135.	Ms. Kamlesh Chandra	SPE Zone -8	1208002	Qutab Road-SBV	General
136.			1208004	Sarai Rohilla-GBSSS	Evening
137.	Smt. Kamini Rawat	SPE Zone -11	1411034	Wazirpur, J.J. Colony-SKV	Morning
138.			1411022	Wazirpur, J.J. Colony-GBSSS	Evening
139.	Mrs. Kiran Malhotra	SPE Zone -14	1514003	Khyala, J.J. Colony, No.1-GBSSS	Evening
140.			1514004	Khyala, No.2-GBSSS	Evening
141.	Ms. Bharpai Sehrawat	SPE Zone -17	1617026	Nilothi-SKV	Morning
142.			1617024	Nangloi, Phase II-GBSSS	Evening
143.	Ms. Indira Rikhi	SPE Zone -20	1720121	Inder Puri, Shahid Captain Amit Verma Govt. Sarvodaya (Co-ed) Vidyalaya	General
144.			1720174	Vasant Vihar, C-4,G(Co-ed)MS	General
145.	Ms. Roshni Gulati	SPE Zone -21	1821014	Palam Village, Raj Nagar, Part 1-GBSSS	General
146.			1821015	Palam Village, No.2-SKV	Morning
147.	Ms. Sriparna Sinha	SPE Zone -23	1923011	Dr. Ambedkar Nagar, Sector V-GBSSS (Shaheed Anushuya Prasad)	Evening
148.			1923019	Dr. Ambedkar Nagar, Sector IV-SBV	General

Ques
12/4/23