

**GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, INSPECTION CELL (HQ)
OLD PATRACHAR BUILDING, LUCKNOW ROAD, TIMARPUR DELHI-110054**

No. DDE/IC/HQ/2023-24/Vol-II/175-180

Dated 04/07/24

CIRCULAR

MANDATORY SCHOOL INSPECTION FOR THE MONTH OF JULY 2024

Mandatory Inspection is done to ensure Inspection of all Govt. Schools of Delhi for diagnostic purpose and improvement in the standards of **Teaching, Academics and Administration of the schools**. Mandatory Inspection of schools is scheduled monthly and assigned to the officers of HQ, Districts and Zones who are required to submit the inspection report available online.

Thus, the Officers of the Directorate of Education as per the list enclosed are requested to carryout Mandatory Inspection of Govt. Schools during the month of July 2024.

The Inspecting Officer may visit the School with a team of Officers (Principal/Vice Principal/OSD/SPE/S.O./EVGC nodal counsellor/ Account functionary) from their concerned district /zones. DDE's posted in Headquarters may take OSD's/ Account functionary/S.O. posted in HQ for the Inspection.

Mandatory Inspection Proforma is available on MIS. "Part A to Part I (2)" will display the information submitted by HOS and the Inspecting Officers will have to verify and record their observation on the proforma and submit the online Inspection report on MIS preferably on the same day of Inspection on the link provided below. **The hard copy of the Mandatory Inspection Report duly signed by the Inspecting Team must be submitted to the Inspection Branch (HQ) within three days from the date of Inspection.**

The Link for submitting the Mandatory Inspection Report can be accessed as below:-

DeE/ Branch login → School Plant → Inspection → Inspection Entry / Report 2024-25
→ Mandatory School Inspection.

The HoS are directed to coordinate with the Inspecting Officer allocated as per the schedule and ensure that the Inspection be conducted in the allotted month. The Heads of Schools are directed to take remedial action on the shortcomings pointed out by the Inspecting officers and submit Action Taken Report (Pointwise) to Concerned DDE Zone and concerned DDE District along with supporting documents (with proper paging on the correspondence side) to the Inspection branch within 10 days of Inspection.

- Inspecting Officer check the progress of Mission Mathematics during the scheduled inspection.
- Inspection Officer should crosscheck previous year ATR submitted by the HoS and take strict action against the repeated deficiencies.
- To verify the ATR Submitted by the HoS with all supporting documents, ATR link is provided to concern DDE Zones and the same is to be forwarded to the Inspection Branch after verification.
- Action Taken Report Submitted by HoS must be verified/comments by DDE Zone and countersigned by DDE District (All the details should be mentioned on note sheet).

This issues with the approval of competent Authority.

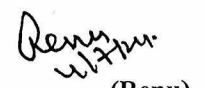

(Rita Sharma)
Addl. DE (Inspection)

No. DDE/IC/HQ/2023-24/Vol-II/175-180

Dated:- 04/07/24

Copy to:-

1. PS to Pr. Secretary of Education, GNCT of Delhi.
2. PS/PA to Director of Education, GNCT of Delhi.
3. Addl. Director of Education (Inspection Branch), GNCT of Delhi.
4. All RDE/DDE-District/DDE-Zones/SPE's/ HOS through MIS.
5. OS (IT) with the request to upload the same on the MIS.
6. Office Copy


(Renu)
DDE (Inspection)

Mandatory Inspection Schedule for July 2024

Total Schools- 167

DDE (HQs)					
S. No	Name of the Officer	Designation	School ID	School Name	Shift
1.	Sh. Mohinder Pal	DDE (SS)	1208095	Shastri Nagar-SKV	General
2.			1208219	Tulsi Nagar- GBSSS	Evening
3.	Dr. Mohammad Javed Qamar	DDE (RTI & RTE)	1207109	Magazine Road-GBSSS	General
4.			1207114	Nehru Vihar-GBSSS	Morning
5.	Ms. Renu	DDE (Inspection)	1411041	Pitampura, Block SU-GGSSS	General
6.			1411042	Saraswati Vihar, Block A-GGSSS	General
7.	Sh. Suryakant Prasad	DDE Land & Estate	2127016	Dayanand Road-SKV	General
8.			2127017	Jama Masjid, No.2-SKV	General
9.	Ms. Anita Vats	DDE School	1411008	Pitampura, Block FU-SV	General
10.			1411014	Ashok Vihar, Block D-GBSSS	Evening
11.	Mr. Tej Prakash	DDE (HQ,PGMS)	1105001	Shahadara, G.T. Road-SBV (Gandhi Memorial)	Evening
12.			1105249	Brahmpuri- Govt. Co-ed Sr. Sec. School (Gandhi)	General
13.	Sh. Davendra Mohan	DDE PSB	1822013	Ujwa-GBSSS	General
14.			1822025	Jhatikara-G(Co-ed)SSS	General

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DDE Districts					
15.	Dr. Perm Kumar Tyagi	DDE East (Z-1-3)	1002025	Trilokpuri, Block 20-SKV (Sharda Sen)	Morning
16.			1002026	Kondli-SKV (Jeeja Bai)	Morning
17.			1001208	Anand Vihar - SBV	Evening
18.	Dr. Sudha Singh	DDE North East-I (Z-4)	1104001	Yamuna Vihar, Block B, No.1-SBV	Evening
19.			1104027	Yamuna Vihar, Block B, No.2-GGSSS	Morning
20.			1104418	Badarpur Khadar -SKV-1104418	Morning
21.	Mr. Suresh Chand Meena	DDE North EAST-II (Z- 5,6)	1106123	Meet Nagar, Block B-GGSS	Morning
22.			1106019	Mandoli-SKV	Morning
23.			1105007	Babarpur-GBSSS	Evening
24.	Ms. Neelam Yadav	DDE North (Z- 7,8)	1207039	Roop Nagar, No.1-G(Co-ed)SSS	General
25.			1207041	Roop Nagar, No.3-GGSSS	General
26.			1207004	Nehru Vihar-SKV	General
27.	Dr. Akhilesh Kumar Bhatta	DDE NW-A (Z-9,10)	1310019	Bawana-GBSSS	General
28.			1309010	Model Town No. 1 GBSSS	Evening
29.			1310022	Bhorgarh-GBSSS	General
30.	Dr. Balesh Kumari Vijayarun	DDE NW-B I (Z-11,12)	1411007	Pitampura, Block ZP- Sarvodaya Co-ed SSS	General
31.			1412006	Sultanpuri Block BC GBSSS	Evening
32.			1411030	Shakurpur, No.2-SKV	General
33.	Dr. Rakesh Rahi	DDE NW- B- II (Zone-13)	1413318	ROHINI, SEC-16- GGMS	Morning
34.			1413181	Jaunti-SV	General
35.			1413067	Prashant Vihar-SKV	General
36.	Dr. Neeraj	DDE W-A (Z-14,15,16)	1515004	East Punjabi Bagh SV	General
37.			1516142	West Patel Nagar-SKV	General
38.			1516141	West Patel Nagar-GGSSS	General

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39.	Dr. Rajvir Singh	DDE W-B (Z-17,18)	1617006	Hiran Kudna-SV(Co-ed)	General
40.			1618004	Uttam Nagar No.2 GBSSS	General
41.			1617029	Sarvodaya Co-ed Vidyalaya	General
42.	Dr. Sanjay Chaturvedi	DDE SW-A (Z-19,20)	1719105	Moti Bagh-II, Nanakpura-(Co-Ed)SV	General
43.			1720001	Delhi Cantt. SBV	General
44.			1719130	R.K. Puram, Sector-13 G(Co-ed)SV	General
45.	Ms. Savita Drall	DDE SW-B-I (Z-21)	1821018	Palam Enclave, No.1-SKV	Morning
46.			1821020	Raj Nagar-II SKV	Morning
47.			1821028	Vijay Enclave-SBV	Evening
48.	Mr. Anil Kumar	DDE SW-B-II (Z-22)	1822015	Dichaon Kalan-GBSSS	General
49.			1822024	Rawta-G(Co-ed)SSS	General
50.			1822044	Najafgarh, No.1-GGSSS	Morning
51.	Dr. Ashok Kumar Tyagi	DDE SOUTH (Z-23,24)	1923041	Hauz Rani-Sr.Sec.SKV (Raja RamMohan Roy)	Morning
52.			1923015	Mehrauli No. 2 GBSSS	Evening
53.			1923047	Dr. Ambedkar Nagar, Sector V-GGSSS	Morning
54.	Mr. Ashok Kumar	DDE (SE) (Z-25,29)	1925400	Molar Band, No.4- GGSSS	Morning
55.			1923357	Sangam Vihar J Block SBV	Evening
56.			1925404	Madanpur Khadar- GGSSS	Morning
57.	Mr. Pramod Chander Katiyar	DDE CENTRAL (Z-26,27,28)	2026002	Kitchner Road SV	General
58.			2127015	Mata Sundri Road-SKV	Morning
59.			2127005	Mata Sundri Road-GBSSS	General

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DDE ZONES					
60.	Dr. Vijay Kumar Kaushik	DDE Zone -1	1001004	Kanti Nagar-SBV	Evening
61.			1001006	Surajmal Vihar-SBV	Evening
62.			1001008	SBV No.1, Bhola Nath Nagar	Evening
63.			1001012	Vivek Vihar-GBSS	General
64.	Mr. Bhagwat Swarup Aggarwal	DDE Zone -2	1002002	Patparganj-SBV (Genda Lal Dixit)	Evening
65.			1002003	Kalyanvas-SBV (Raj Bihari Bose)	Evening
66.			1002023	Mandawali-SKV No. 2	Morning
67.			1002024	Trilokpuri, Block 27-SKV	Morning
68.	Dr. Davindera	DDE Zone -3	1003152	Radhey Shyam Park-SBV	Evening
69.			1003202	Geeta Colony, Block 2-G(Co-ed)SS	Morning
70.			1003204	Old Seelampur-SKV	Morning
71.			1003260	Lalita Park-GGSSS	Morning
72.	Sh. Birjesh kumar Sharma	DDE Zone -4	1104006	Ghonda, No.1-GBSSS	Evening
73.			1104007	Ghonda, No.2-GBSSS	Evening
74.			1104008	Yamuna Vihar, Block C, No.2-GBSSS	Evening
75.			1104009	Yamuna Vihar, Block C, No.1-SBV	Evening
76.	Ms. Harpreet Kaur	DDE Zone -5	1105020	New Seelampur, No.1-SKV (C.R.Dass)	Morning
77.			1105107	New Usmanpur(Gautam Puri)-GBSSS	Evening
78.			1105021	Shastri Park-SKV	Morning
79.			1105018	Jafrabad, Zeenat Mahal(Urdu Medium)-SKV	Morning
80.	SH. Raj Pal Singh	DDE Zone -6	1106120	Saboli- GBSSS	Evening
81.			1106122	Old Seemapuri, Block GH-GGSS	Morning
82.			1106112	Ashok Nagar-GGSS	Morning
83.			1106256	Harsh Vihar GGSS	Morning

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84.	Ms. Kanchan Jain	DDE Zone -7	1207033	Sabzi Mandi, Kedar Building, Amar Shaheed Matadeen Lodha-SKV	General
85.			1207042	Chabi Ganj, Kashmiri Gate-GGSSS	General
86.			1207013	Roop Nagar, RSV NO-4	General
87.			1207038	Shakti Nagar, No.2-GGSSS	General
88.	Ms. Ritu Puri	DDE Zone -8	1208017	Chandni Chowk, Diwan Hall, SKV	General
89.			1208018	Padam Nagar-S(Co-ed)V	General
90.			1208016	Idgah Road SKV	General
91.			1208011	Chandni Chowk-G(Co-ed)SS	General
92.	Dr. Ranjeet Singh	DDE Zone-9	1309254	Jahangirpuri, Block A, No.2 - SKV	Morning
93.			1309255	Jahangirpuri, Block D-GBSSS	Evening
94.			1309256	Sarvodaya Kanya Vidyalaya (Rani Chennama), D - Block, Jahangir Puri	Morning
95.			1309262	Libaspur-GBSSS	Evening
96.	Sh. Vinod Kumar Sharma	DDE Zone -10	1310049	Bankner-GGSSS	General
97.			1310157	Siraspur-GGSSS	Morning
98.			1310025	Shahabad Dairy- GGSSS	Morning
99.			1310026	Harewali-G(Co-ed)SSS	General
100.	Sh. Anil Kumar Sharma	DDE Zone -11	1411125	Shakurpur, No.1-G(Co-ed)SSS	General
101.			1411178	Sainik Vihar-G(Co-ed)SSS	General
102.			1411038	Anandwas-GGSSS	General
103.			1411040	Ashok Vihar, Block D-GGSSS	Morning
104.	Mr. Ved Prakash Singh	DDE Zone -12	1412002	Mangolpuri, Block K-SBV	General
105.			1412005	Sultanpuri, Block C- SBV	Evening
106.			1412025	Mangolpuri, Block D-SKV (Kamdheni)	Morning
107.			1412011	Mangolpuri, Block R-SBV	General

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108.	Ms. Sarita Sharma	DDE Zone -14	1514012	Khyala, No.1-GGSSS	Morning
109.			1514013	Khyala, No.2-SKV	Morning
110.			1514014	Tilak Nagar No.1 GGSSS	General
111.			1514110	Chand Nagar-SBV	General
112.	Sh. Sanjay Chawla	DDE Zone -15	1515028	Madipur, No.1-GGSSS	Morning
113.			1515029	Subhash Nagar, No.1-GGSSS	General
114.			1515030	Raghubir Nagar, J.J. Colony-GGSSS	Morning
115.			1515139	Tagore Garden-GBSSS	General
116.	Dr. Vir Singh	DDE Zone -16	1105003	Brahmpuri-SBV	Evening
117.			1105004	New Seelampur, No.1-SBV	Evening
118.			1105108	Welcome Colony-GGSS	Morning
119.			1105111	West Jyoti Nagar-GGSSS	Morning
120.	Sh. Hari Ram Sharma	DDE Zone-17	1617017	Nangloi, Sultanpuri Road-GBSSS	General
121.			1617018	Mundka Village-GBSSS	Evening
122.			1617019	Ambika Vihar-GBSSS	Evening
123.			1617024	Nangloi, Phase II-GBSSS	Evening
124.	Sh. Hans Raj Meena	DDE Zone-18	1618192	Rajapur Khurd-G(Co-ed)SS	General
125.			1618193	Shiv Vihar- GGSSS	Morning
126.			1618264	Mohan Garden-GGSSS	Morning
127.			1618267	Shiv Vihar-GBSSS	Evening
128.	Sh. Rajbir Singh Yadav	DDE Zone -19	1719101	Laxmi Bai Nagar(Co-Ed)-SSS	General
129.			1719104	R. K. Puram, Sec-5(Co-Ed)-GSSS	General
130.			1719022	R.K. Puram, Sector 7, No.3-SV	General
131.			1719125	Munirka, Sarvodaya(Co-ed) SSS	General

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132.	Smt. Seema Roy Chowdhary	DDE Zone -20	1720008	Janak Puri, Block D, No.2-GBSSS-1720008	Evening
133.			1720010	Naraina -GBSSS	General
134.			1720005	Pusa, IARI, 2nd Shift- GBSSS	Evening
135.			1720021	Janak Puri, Block D, No.2-GGSSS	Morning
136.	Mr. Ganesh Prasad	DDE Zone -21	1821007	Sagarpur, No.2-GBSSS	Evening
137.			1821014	Palam Village, Raj Nagar, Part 1-GBSSS	General
138.			1821032	Bijwasan(Bharthal)SBV	General
139.			1821016	Sagarpur, No.1-SKV	Morning
140.	Ms. Anju Chawla	DDE Zone -23	1923005	Dr. Ambedkar Nagar, Sector IV, No.1-SBV (Yogi Arvind)	Morning
141.			1923009	Dr. Ambedkar Nagar, Sector IV, No.2-GBSSS	Morning
142.			1923021	Hauz Rani-GBSSS	Evening
143.			1923068	Saket, Block G-GBSSS	Evening
144.	Sh. Chitender Singh Verma	DDE Zone -24	1923042	Deoli-SKV (Bachhan Prasad)	Morning
145.			1923048	Chattarpur-GGSSS	General
146.			1923052	Sangam Vihar-GGSSS	Morning
147.			1923059	Fatehpur Beri-SKV (Priya Darshani)	General
148.	Mr. Shashi Kant Singh	DDE Zone -25	1924031	Sriniwaspuri-GGSSS	General
149.			1924032	East of Kailash, No.1-GGSSS	General
150.			1924033	Andrews Ganj- SKV	General
151.			1924037	Jungpura-SKV (Kamla Nehru)	Morning
152.	Ms. Ravinder Kaur	DDE Zone -26	2026003	Pandara Road-GBSSS	General
153.			2026004	Pandara Road-SKV	General
154.			1822066	Najafgarh, Jharoda Kalan-GGSSS	General
155.			1822047	Najafgarh, No.2-GGSSS	Morning

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156.	Dr. Rajeshwari Kapri	DDE Zone -27	2127006	Jama Masjid, No.2-GBSS	General
157.			2127007	Bela Road-GBSSS	Evening
158.			2127014	Kamla Market, Zeenat Mahal-SKV No.1	Morning
159.			2127025	Chashma Building(Urdu Medium)-SKV	Morning
160.	Ms. Reeta Gupta	DDE Zone -28	1923071	Pushp Vihar, M.B.Road-SKV	General
161.			1923072	Begumpur, MMTC/STC Colony-GGSS	General
162.			1923070	Mehrauli, No.3-GBSS	General
163.			1923079	Mehrauli, No.2- SKV	Morning
164.	Dr. Jai Kishan	DDE Zone -29	1925048	Tuglakabad Extn.-GGSS	Morning
165.			1925050	Molar Band-GBSSS	Evening
166.			1925447	Madanpur Khadar Extn. , Phase-III-SBV	Evening
167.			1925053	Molar Band, No.2- GGSSS	Morning

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