

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, INSPECTION CELL (HQ)
OLD PATRACHAR BUILDING, LUCKNOW ROAD, TIMARPUR DELHI-110054

No. DDE/IC/HQ/2020-21/ 219 - 224,

Dated:- 9/8/24.

CIRCULAR

Subject: Adoption of 67 Schools with lowest result in class IX and XI by the Officers of Directorate of Education as Mentors for the session 2024-25.

On the basis of Result Analysis of class IX and XI for Session 2023-24, Exam Branch has forwarded list of Government Schools with lowest result in IX and XI for Adoption by the officers of DOE.

All the concerned officers of DOE are requested to adopt the assigned Schools as per list enclosed (**Annexure-I**) for mentoring the Overall Academic Performance during the Session 2024-25.

All the officers of Directorate of Education are requested to fill the Adopted Inspection Report by login through their Branch ID.

The Link for submitting the Adopted Inspection Report can be accessed as below:-

DelE/ Branch login → School Plant → Inspection → Inspection Entry / Report
→ 2024-25 → Adopted School Inspection.

Mentors are expected to visit the respective schools at least once in a fortnight and submit the Inspection Report on MIS in prescribed proforma (**Annexure II**) preferably on the same day of visit.

This issues with prior approval of the Competent Authority


RENU
DDE (INSPECTION)

No. DDE/IC/HQ/2020-21/ 219 - 224

Dated- 09.08.2024

Copy to:-

1. PS to Pr. Secretary of Education, GNCT of Delhi.
2. PS/PA to Director of Education, GNCT of Delhi.
3. Addl. Director of Education (Inspection Branch), GNCT of Delhi.
4. All RDE/DDE-District/DDE-Zones/SPE's/ HOS through MIS.
5. OS (IT) with the request to upload the same on the MIS.
6. Office Copy


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List of 67 Adopted Schools for the Session 2024-25

| S.No. | Name of Officer | Designation | School ID | School Name |
|-------|------------------------------|-------------------------|-----------|---|
| 1. | Dr. P K Tyagi | DDE East | 1106012 | Dilshad Garden, Block J&K-SBV |
| 2. | | | 1106263 | Old Seemapuri, Block GH-GBSS |
| 3. | Dr. Sudha Singh | DDE North East I | 1207012 | Timar Pur-SBV |
| 4. | | | 1411014 | Ashok Vihar, Block D-GBSSS |
| 5. | Sh. Suresh Chand Meena | DDE North East II | 1515003 | Subhash Nagar-SBV |
| 6. | | | 1515139 | Tagore Garden-GBSSS |
| 7. | Ms Neelam | DDE North | 1105001 | Shahadara, G.T. Road-SBV (Gandhi Memorial) |
| 8. | | | 1207109 | Magazine Road-GBSSS |
| 9. | Dr. Akhilesh Kumar Bhatta | DDE NW- A | 1309001 | C.C. Colony-SBV |
| 10. | | | 1411034 | Wazirpur, J.J. Colony-SKV |
| 11. | Dr. Balesh Kumari Vijayrun | DDE NWB-I | 1617013 | Nangloi, Sultanpuri Road-SKV |
| 12. | | | 1617017 | Nangloi, Sultanpuri Road-GBSSS |
| 13. | Dr. Rakesh Rahi | DDE NW B-II | 1413323 | Sawada(Ghevra) Colony, B-Block- SBV |
| 14. | | | 1309002 | Shalimar Bagh, Block B(AH)-GBSSS |
| 15. | Dr. Neeraj | DDE West A | 1516019 | Basai Darapur-SKV |
| 16. | | | 1516068 | Karampura, Industrial Area-G(Co-ed)SSS |
| 17. | | | 1516021 | Ranjit Nagar-SKV |
| 18. | Dr. Rajvir Singh | DDE West B | 1516010 | Moti Nagar SBV |
| 19. | | | 1516011 | Shadi Khampur-SBV |
| 20. | Dr. Sanjay Chaturvedi | DDE South West A | 1720003 | Mehram Nagar-S(Co-ed)V |
| 21. | | | 1720181 | Vasant Kunj, D-Block- Sarvodaya (Co-ed) Sr. Sec. School |
| 22. | Ms. Savita Drall | DDE South West B-I | 1515005 | Rajouri Garden Main-GBSSS |
| 23. | | | 1515006 | Rajouri Garden Extn.-GBSSS |
| 24. | Mr. Anil Kumar | DDE South West B-II | 1514003 | Khyala, J.J. Colony, No.1-GBSSS |
| 25. | | | 1923359 | Jonapur - SBV |
| 26. | Dr. Pramod Chander Katiyar | DDE Central & New Delhi | 1617025 | Nangloi, Phase I-GBSSS |
| 27. | | | 1617137 | Paschim Vihar, B 3-G(Co-ed)SSS |
| 28. | Dr. Vijay Kumar Kaushik | DDE Z-1 | 1923004 | Mehrauli Qutab, Sarvodaya (Co-ed) Sr. Sec. Vidyalaya |
| 29. | | | 1720034 | Ghitorni-GBSSS |
| 30. | Dr. Bhagwati Swarup Aggarwal | DDE Z- 2 | 1003004 | Kailash Nagar-SBV |
| 31. | | | 1001008 | SBV No.1, Bhola Nath Nagar |
| 32. | Sh. Birjesh Kumar Sharma | DDE Z- 4 | 1105113 | Brahmpuri-GBSSS |
| 33. | | | 1105241 | Brahmpuri, GBSSS, X- BLOCK |
| 34. | Ms. Harpreet Kaur | DDE Z- 5 | 1003265 | Old Seelampur -SBV |
| 35. | | | 1105004 | New Seelampur, No.1-SBV |
| 36. | Sh. Raj Pal Singh | DDE Z- 6 | 1106279 | Sunder Nagari- GBSSS |
| 37. | | | 1106014 | Nand Nagri Extn., F-1,F-2, GBSSS |
| 38. | Ms. Ritu Puri | DDE Z- 8 | 1208002 | Qutab Road-SBV |
| 39. | | | 1208219 | Tulsi Nagar- GBSSS |

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|-----|------------------------------|-----------|---------|---|
| 40. | Sh. Vinod Kumar Sharma | DDE Z-10 | 1515007 | Madipur, No.1-SBV |
| 41. | | | 1207015 | Roshanara Road-SBV |
| 42. | Mr. Anil Kumar Sharma | DDE Z- 11 | 1822024 | Rawta-G(Co-ed)SSS |
| 43. | | | 1822056 | Khaira-G(Co-ed)SSS |
| 44. | Sh. Ved Prakash Singh | DDE Z- 12 | 1412087 | Sultanpuri, A-Block- SBV |
| 45. | | | 1412288 | Sultanpuri, P-Block - GBSSS |
| 46. | Ms. Sarita Sharma | DDE Z- 14 | 1514110 | Chand Nagar-SBV |
| 47. | | | 1516141 | West Patel Nagar-GGSSS |
| 48. | | | 1514112 | Hari Nagar,Clock Tower,Site-2-GBSSS |
| 49. | Sh. Sanjay Chawla | DDE Z-15 | 1515010 | Punjabi Bagh, No.1-GBSSS |
| 50. | | | 1515028 | Madipur, No.1-GGSSS |
| 51. | | | 1515025 | Tagore Garden, No.2-SKV |
| 52. | SH. Rajbir Singh Yadav | DDE Z-19 | 1923358 | Mandi Village- GBSSS |
| 53. | | | 1821041 | Shahabad Mohammadpur- SBV |
| 54. | Ms. Seema Roy Chowdhary | DDE Z-20 | 1002008 | Kalyanpuri-SBV |
| 55. | | | 1002020 | Kalyanpuri -GBSSS |
| 56. | Sh. Ganesh Prasad | DDE Z- 21 | 1514021 | Hari Nagar, Clock Tower- SKV |
| 57. | | | 1821028 | Vijay Enclave-SBV |
| 58. | Ms. Anju Chawla | DDE Z-23 | 1618004 | Uttam Nagar, No.2-GBSSS |
| 59. | | | 1618009 | Kakrola-SV |
| 60. | Sh. Chitender Singh Verma | DDE Z- 24 | 1925058 | Sarvodaya Bal Vidyalaya No. 2, Railway Colony, Tughlakabad |
| 61. | | | 1925403 | Madanpur Khadar- GBSSS |
| 62. | Mr. Shashi Kant Singh | DDE Z- 25 | 1618314 | Bindapur, No.2- GBSSS |
| 63. | | | 1617019 | Ambika Vihar-GBSSS |
| 64. | Ms. Ravinder Kaur | DDE Z- 26 | 1821030 | Dwarka Sector-I Pkt-7-SKV |
| 65. | | | 1821031 | Dwarka, Sector-VI, G(Co-ed)SSS |
| 66. | Ms. Reeta Gupta | DDE Z-28 | 2127005 | Mata Sundri Road-GBSSS |
| 67. | | | 2128008 | Rani Jhansi Road-SBV |

*Note:- Three Schools have allotted to DDE WEST A, DDE Zone 14 & 15 due to Non- Availability of Officers.

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Inspection Proforma

ID and Name of School _____

Name and Designation of Inspecting Officer _____

Date of Inspection _____

Name and designation of HoS _____

Whether HoS was present in the school _____ Yes/No

If No, whether on duty or on leave _____

(Whether leave sanctioned by the Competent Authority)

Total number of students enrolled in school _____

| Result 2023-24 | | | | | | | | |
|----------------|----------|--------|----------|-------------------|-------------|---------------|------|-------|
| Class | Appeared | Passed | Promoted | Pass + Promoted % | Compartment | Compartment % | Fail | Fail% |
| IX | | | | | | | | |
| X | | | | | | | | |
| XI | | | | | | | | |
| XII | | | | | | | | |

| 2. (A) Overall (All Stream) Result of Three Years of Class XII (Excluding Compartment Students) | | | | | |
|---|---------|---------|---------|---------------------------------|--|
| | 2021-22 | 2022-23 | 2023-24 | Variation of 2023-24 to 2022-23 | |
| Appeared | | | | | |
| Passed | | | | | |
| Pass % | | | | | |
| Compartment % | | | | | |
| Fail% | | | | | |

| 2.(B) Two Low performing Subjects (Stream wise) of Class XII (2023-24) | | | | | |
|--|---------|-----------------|------|--------|---------|
| Stream | Subject | No. of Students | Pass | Pass % | Remarks |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

| 3. (A) Overall (All Stream) Result of Three Years of Class XI | | | | |
|---|---------|---------|---------|---------------------------------|
| | 2021-22 | 2022-23 | 2023-24 | Variation of 2023-24 to 2022-23 |
| Appeared | | | | |
| Passed | | | | |
| Pass % | | | | |
| Compartment % | | | | |
| Fail% | | | | |

| 3.(B) Two Low performing Subjects (Stream wise) of Class XI (2023-24) | | | | | |
|---|---------|-----------------|------|--------|---------|
| Stream | Subject | No. of Students | Pass | Pass % | Remarks |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

| 4.(A) Overall Result of Three Years of Class X | | | | | |
|--|---------|---------|---------|---------------------------------|--|
| | 2021-22 | 2022-23 | 2023-24 | Variation of 2023-24 to 2022-23 | |
| Appeared | | | | | |
| Passed | | | | | |
| Pass % | | | | | |
| Compartment % | | | | | |
| Fail% | | | | | |

| 4.(B) Three Low performing Subjects of Class X (2023-24) | | | | | |
|--|-----------------|------|--------|---------|--|
| Subject | No. of Students | Pass | Pass % | Remarks | |
| | | | | | |
| | | | | | |
| | | | | | |

| 5.(A) Overall Result of Three Years of Class IX | | | | | |
|---|---------|---------|---------|---------------------------------|--|
| | 2021-22 | 2022-23 | 2023-24 | Variation of 2023-24 to 2022-23 | |
| Appeared | | | | | |
| Passed | | | | | |
| Pass % | | | | | |
| Compartment % | | | | | |
| Fail% | | | | | |

| 5.(B) Three Low performing Subjects of Class IX (2023-24) | | | | | |
|---|-----------------|------|--------|---------|--|
| Subject | No. of Students | Pass | Pass % | Remarks | |
| | | | | | |
| | | | | | |
| | | | | | |

| 6. No. of Teachers | Total posted | Vacant |
|----------------------|--------------|--------|
| (A) Regular Teachers | | |
| (B) Guest Teachers | | |

| Points of observation | | Yes/No/Partially/NA option to be provided | | | |
|-----------------------|--|---|----------|----------|----------|
| | | IX | X | XI | XII |
| 1 | Number of permanent teachers who are teaching in classes | Text Box | Text Box | Text Box | Text Box |
| 2 | Number of Guest teachers who are teaching in classes | Text Box | Text Box | Text Box | Text Box |
| 3 | Whether low performing subjects identified on the basis of result of previous class / midterm exam? | | | | |
| 4 | (a) How many students adopted by HOS and Teachers? | Text Box | Text Box | Text Box | Text Box |
| | (b) Is their performance regularly monitored? | | | | |
| 5 | (a) Whether syllabus of subjects mentioned in Teacher's Diary? | | | | |
| | (b) Whether record of low attendees / irregular students maintained in Teacher's Diary? | | | | |
| | (c) Whether Notebook record maintained in Teacher's Diary? | | | | |
| | (d) Whether List of Low and High Achiever students maintained in Teacher's Diary? | | | | |
| | (e) Whether Term Exam/Assignment marks record maintained in Teacher's Diary? | | | | |
| 6 | Whether action plan for improvement of low performing students prepared and followed by HoS and teachers? | | | | |
| 7 | (a) Whether the teachers and HOS are aware of the Addition/Deletion of syllabus to be covered for Board/Home Exam this year? | | | | |
| | (b) Whether the syllabus covered or not. If not, what action has been taken by Head of the School? | | | | |
| 8 | (a) Whether the teachers and HOS are aware of Practice Paper /Sample Paper released by CBSE/DOE | | | | |
| | (b) No. of students who have done Practice Paper /Sample Paper. | Text Box | Text Box | Text Box | Text Box |
| | (c) Action Plan prepared by subject Teacher for remaining students | | | | |
| 9 | (a) Whether parents are informed every month in writing by the HoS regarding low attendance and Performance of their wards? | | | | |
| | (b) Whether the attendance of students has been marked in digitized mode. | | | | |
| | If not, clarify the reason(s). | Text box for reason | | | |
| 10 | Does the HoS/Vice Principal monitor and supervise class IX to XII on regular basis and maintain the records of the same? | | | | |
| 11 | Are the students, parents and teachers aware about latest Examination Guidelines & Patterns of Question paper. | | | | |
| 12 | Whether Time table is displayed in the classroom? | | | | |
| 13 | Whether text books of NCERT are being used by students as well as teachers? | | | | |
| 14 | Whether ICT Lab is functional or not and internet connection is available? | | | | |
| 15 | (a) Whether support material/DBTB Material has been distributed to the students? | | | | |
| | (b) Number of students who have received support material/DBTB Material | Text Box | Text Box | Text Box | Text Box |
| 16 | Whether the practical list is displayed in Science Lab with schedule of completion for current session? | | | | |
| 17 | Whether the skill subject(s) has been introduced in class IX & X | | | | |
| 18 | No. of Students of Class IX/X opted skill subjects | Text Box | Text Box | Text Box | Text Box |

| | | | | | |
|--|--|--|--|--|--|
| 19 | Whether the vocational teacher(s) is available for the teaching of skill subject. If no, what alternative arrangements have been done by Head of School. | | | | |
| Remarks/Pen picture (On the basis of interaction with Students and Teachers):- | | | | | |

Name & designation of Inspecting Officer

Signature of Inspecting officer with date