

**GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, INSPECTION CELL (HQ)
OLD PATRACHAR BUILDING, LUCKNOW ROAD, TIMARPUR DELHI-110054**

No. DDE/IC/HQ/2023-24/Vol-II/ 248-253

CIRCULAR

Dated 27-08-2024

MANDATORY SCHOOL INSPECTION FOR THE MONTH OF SEPTEMBER 2024

Mandatory Inspection is done to ensure Inspection of all Govt. Schools of Delhi for diagnostic purpose and improvement in the standards of **Teaching, Academics and Administration of the schools**. Mandatory Inspection of schools is scheduled monthly and assigned to the officers of HQ, Districts and Zones who are required to submit the inspection report available online.

Thus, the Officers of the Directorate of Education as per the list enclosed are requested to carryout Mandatory Inspection of Govt. Schools during the month of September 2024.

The Inspecting Officer may visit the School with a team of Officers (Principal/Vice Principal/OSD/SPE/S.O./EVGC nodal counsellor/ Account functionary) from their concerned district /zones. DDE's posted in Headquarters may take OSD's/ Account functionary/S.O. posted in HQ for the Inspection.

Mandatory Inspection Proforma is available on MIS. "**Part A to Part I (2)**" will display the information submitted by HOS and the Inspecting Officers will have to verify and record their observation on the proforma and submit the online Inspection report on MIS preferably on the same day of Inspection on the link provided below. **The hard copy of the Mandatory Inspection Report duly signed by the Inspecting Team must be submitted to the Inspection Branch (HQ) within three days from the date of Inspection.**

The Link for submitting the Mandatory Inspection Report can be accessed as below:-

DelE/ Branch login → School Plant → Inspection → Inspection Entry / Report 2024-25
→ Mandatory School Inspection.

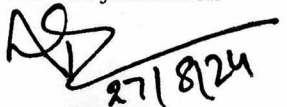
The HoS are directed to coordinate with the Inspecting Officer allocated as per the schedule and ensure that the Inspection be conducted in the allotted month. The Heads of Schools are directed to take remedial action on the shortcomings pointed out by the Inspecting officers and submit Action Taken Report (Pointwise) to Concerned DDE Zone and concerned DDE District along with supporting documents (with proper paging on the correspondence side) to the Inspection branch within 10 days of Inspection.

- Inspecting Officer check the progress of Mission Mathematics during the scheduled inspection.
- Inspection Officer should crosscheck previous year ATR submitted by the HoS and take strict action against the repeated deficiencies.
- To verify the ATR Submitted by the HoS with all supporting documents, ATR link is provided to concern DDE Zones and the same is to be forwarded to the Inspection Branch after verification.
- Action Taken Report Submitted by HoS must be verified/comments by DDE Zone and countersigned by DDE District (All the details should be mentioned on note sheet).

****Note:- All the Inspecting Officers of the Directorate are requested to fill Mandatory Inspection Proforma only, available on MIS for this schedule.**

Apart from these, the DDE Districts and the DDE Zones are requested to visit schools under their jurisdiction as per norms and submit the report to the Inspection Branch on regular basis.

This issues with the approval of competent Authority.

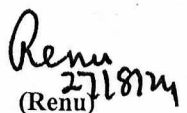

(Rita Sharma)
Addl. DE (Inspection)

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Dated:- 27-08-2024

Copy to:-

1. PS to Pr. Secretary of Education, GNCT of Delhi.
2. PS/PA to Director of Education, GNCT of Delhi.
3. Addl. Director of Education (Inspection Branch), GNCT of Delhi.
4. All RDE/DDE-District/DDE-Zones/SPE's/ HOS through MIS.
5. OS (IT) with the request to upload the same on the MIS.
6. Office Copy


(Renu)
DDE (Inspection)

Mandatory Inspection Schedule for September 2024

Total Schools- 137

DDE (HQs)					
S. No	Name of the Officer	Designation	School ID	School Name	Shift
1.	Sh. Mohinder Pal	DDE (SS)	1309017	Kewal Park-G(Co-ed)SSS	Evening
2.			1309022	Dhakka-GBSSS	General
3.	Dr. Mohammad Javed Qamar	DDE (RTI & RTE)	1925342	HARKESH NAGAR GBSSS	Evening
4.			1925345	Jasola Village, GGSSS	Morning
5.	Sh. Suryakant Prasad	DDE Land & Estate	1411021	Keshavpuram, Block A-S(Co-ed)V	General
6.			2127004	Kamla Market, Zeenat Mahal-SBV-2127004	Morning
7.	Ms. Anita Vats	DDE School	1413069	Rohini, Avantika, Sector 1-GGSSS	Morning
8.			1413070	Rohini, Sector 16, Pocket A-SKV	Morning
9.	Mr. Tej Prakash	DDE (HQ,PGMS)	1002032	West Vinod Nagar-SKV	Morning
10.			1002033	KalyanVas-SKV	Morning
11.	Sh. Davendra Mohan	DDE PSB	1822051	Ghumanhera- SV	General
12.			1822055	Jaffarpur Kalan-S(Co-ed)V	General
13.	Sh. Hari Ram Sharma	DDE NIOS	1617036	Amalwas, Jawalapuri-SKV	General
14.			1617037	Nangloi, J.J. Colony-GBSSS	Evening

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DDE Districts					
15.	Dr. Perm Kumar Tyagi	DDE East (Z-1-3)	1002185	Vasundhra Enclave-GGSSS	Morning
16.			1002191	Shakarpur, School Block-GGSSS	Morning
17.			1002180	West Vinod Nagar, Block E-G(Co-ed)SSS	General
18.	Dr. Sudha Singh	DDE North East-I (Z-4)	1104011	Sabhapur-GGSSS	Morning
19.			1104491	Shri Ram Colony, Khajoori Khas Chowk - SKV	Morning
20.			1104150	Bhajanpura-GBSSS (RDJK)	Evening
21.	Mr. Suresh Chand Meena	DDE North EAST-II (Z- 5,6)	1106283	Nand Nagri, Janta Flats- GBSSS	General
22.			1106263	Old Seemapuri, Block GH-GBSS	Evening
23.			1105239	New Jafrabad- GGSSS	General
24.	Ms. Neelam Yadav	DDE North (Z- 7,8)	1207112	Magazine Road-SKV	Morning
25.			1208236	Sarvodaya Vidyalaya	General
26.			1208091	Naya Bazar, Sushila Mohan Marg-(Co-ed)Sec. School	General
27.	Dr. Akhilesh Kumar Bhatta	DDE NW-A (Z-9,10)	1309024	Haider Pur-GGSS	Morning
28.			1309272	Haider Pur-GBSS	Evening
29.			1310008	Pooth Khurd-GBSSS	Evening
30.	Dr. Balesh Kumari Vijayarun	DDE NW-B I (Z-11,12)	1412086	Sultanpuri, E-Block, GBSSS	General
31.			1412087	Sultanpuri, A-Block- SBV	Evening
32.			1411035	Wazirpur Village-SV	General
33.	Dr. Rakesh Rahi	DDE NWB- II (Zone-13)	1413077	Begumpur-GBSSS	Evening
34.			1413078	Karala-SKV	Morning
35.			1413074	Rohini, Sector 7-SV	General
36.	Dr. Neeraj	DDE W-A (Z-14,15,16)	1515022	Rajouri Garden Main-SKV	Morning
37.			1515023	Punjabi Bagh, No.2-SKV	General
38.			1516011	Shadi Khampur-SBV	General

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39.	Dr. Rajvir Singh	DDE W-B (Z-17,18)	1618057	Uttam Nagar-SKV	Morning
40.			1618058	Hastal-GBSSS	Evening
41.			1618059	Bindapur-GBSSS	Evening
42.	Dr. Sanjay Chaturvedi	DDE SW-A (Z-19,20)	1720121	Inder Puri, Shahid Captain Amit Verma Govt. Sarvodaya (Co-ed) Vidyalaya	General
43.			1720028	Rajokari-GBSSS	General
44.			1720002	Naraina -SBV	Morning
45.	Ms. Savita Drall	DDE SW-B-I (Z-21)	1821038	Nanakheri-G(Co-ed)SS	General
46.			1821039	Bamnoli, Dhulsiras -G(Co-ed) Sr.Sec.School	General
47.			1821041	Shahabad Mohammadpur- SBV	General
48.	Mr. Anil Kumar	DDE SW-B-II (Z-22)	1822010	Ghumanhera-GBSSS	General
49.			1822012	Kair-GBSSS	General
50.			1822039	Dhansa-SKV	General
51.	Mr. Pramod Chander Katiyar	DDE CENTRAL (Z-26,27,28)	2127002	Jama Masjid, No.1(Urdu Medium)-SBV	General
52.			2127003	Darya Ganj, Pataudi House-SBV	General
53.			2127032	Ajmeri Gate, Gali Bansi Koyle Wali(Urdu Medium)-GBMS	General

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DDE ZONES					
54.	Dr. Vijay Kumar Kaushik	DDE Zone -1	1001009	Anand Vihar-SKV	Morning
55.			1001022	Vivek Vihar- SKV	Morning
56.			1001023	Bhola Nath Nagar, No.3-GGSSS	Morning
57.			1001102	Surajmal Vihar-SKV	Morning
58.	Mr. Bhagwat Swarup Aggarwal	DDE Zone -2	1002187	New Ashok Nagar-GBSSS	Evening
59.			1002189	Patparganj, I.P. Extn- Sarvodaya (Co-ed) SSS	General
60.			1002199	Mayur Vihar, Phase III GGSS	Morning
61.			1002263	Mayur Vihar, Phase III, Kondli-Gharauli-GBSSS-1002263	Evening
62.	Sh. Birjesh kumar Sharma	DDE Zone -4	1104012	Bhajanpura-G(Co-ed)SSS (RDJK)	Morning
63.			1104014	Mustufabad-GBSS	Evening
64.			1104015	Khajoori Khas-GBSSS	Evening
65.			1104010	Dayalpur-GBSSS	Evening
66.	Ms. Harpreet Kaur	DDE Zone -5	1105023	Gautam Puri-GGSSS	Morning
67.			1105028	East Rohtash Nagar-G(Co-ed)MS	General
68.			1105026	Brahampuri-GGSSS	Morning
69.			1105014	New Seelampur, Marginal Band-GBSS	Evening
70.	SH. Raj Pal Singh	DDE Zone -6	1106004	Nand Nagri, Janta Flats-SBV	Morning
71.			1106011	New Seemapuri-GBSSS	Evening
72.			1106119	Nand Nagri, Block A-GBSSS	Evening
73.			1106261	Meet Nagar-B-Block, Delhi-94,Govt. Boys Sec. School	Evening
74.	Ms. Kanchan Jain	DDE Zone -7	1207015	Roshanara Road-SBV	General
75.			1207016	Roop Nagar, No.2-GBSSS	General
76.			1207116	Burari-GBSSS-1207116	Evening
77.			1207117	Burari-GGSSS-1207117	Morning

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78.	Ms. Ritu Puri	DDE Zone -8	1208229	Shastri Nagar, Lalita Block - SBV	General
79.			1208233	Quresh Nagar- S(Co-ed)V (Middle)	General
80.			1208090	Inder Lok-SKV	General
81.			1208235	Quresh Nagar- SBV (Middle)	Evening
82.	Sh. Vinod Kumar Sharma	DDE Zone -10	1310002	Prahalad Pur-SBV	Morning
83.			1310004	Sannoth-SV	General
84.			1310005	Tikri Khurd- SKV	Morning
85.			1310007	Nangal Thakran-SBV (Ved Pandit Khushi Ram)	General
86.	Sh. Anil Kumar Sharma	DDE Zone -11	1411026	Ashok Vihar, Phase I, Block H-SKV	Morning
87.			1411028	Keshavpuram, No.1-SKV	General
88.			1411123	Saraswati Vihar, Block C-SV	General
89.			1411124	Sharda Niketan-SV	General
90.	Mr. Ved Prakash Singh	DDE Zone -12	1412029	Sultanpuri, Block H-SKV	Morning
91.			1412030	Mangolpuri, Block U-SKV	General
92.			1412035	Sultanpuri, Block BC-GGSSS	Morning
93.			1412079	Mangolpur Khrud- GBSSS	General
94.	Ms. Sarita Sharma	DDE Zone -14	1514011	Chand Nagar, No.1-SKV	Morning
95.			1514005	Tilak Nagar, No.1-SBV	General
96.			1514017	Vikas Puri, Distt. Centre-SKV	General
97.			1514112	Hari Nagar,Clock Tower,Site-2-GBSSS	General
98.	Sh. Sanjay Chawla	DDE Zone -15	1515019	Raghubir Nagar, J.J. Colony- G(Co-ed)SSS	General
99.			1515021	Rajouri Garden Extn.-SKV	Morning
100.			1515026	Tagore Garden, No.1-GGSSS	General
101.			1002352	Mayur Vihar, Phase III, Kondli Gharauli-GGSSS -1002352	Morning

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102.	Sh. Rajbir Singh Yadav	DDE Zone -19	1719013	R.K. Puram, Sector 2-Sarvodaya Co-ed Vidyalaya	General
103.			1719069	R.K. Puram, Sector 2, No.1-SV	General
104.			1719103	R. K. Puram, Sec-3- G(Co-ed)SSS	General
105.			1923004	Mehrauli Qutab, Sarvodaya (Co-ed) Sr. Sec. Vidyalaya	General
106.	Smt. Seema Roy Chowdhary	DDE Zone -20	1720015	Inderpuri, Budh Nagar, F- Block- S(Co-ed)V	General
107.			1002005	West Vinod Nagar-SBV	Evening
108.			1002006	Mayur Vihar, Phase I, Pkt. II-SBV (Prem Chand)	Evening
109.			1002007	East Vinod Nagar-SBV (Jai Prakash Narayan)	Evening
110.	Mr. Ganesh Prasad	DDE Zone -21	1821015	Palam Village, No.2-SKV	Morning
111.			1821029	Dwarka, Sector II-G(Co-ed)SSS	General
112.			1821036	Chhawla-GBSSS	General
113.			1821037	Pochanpur-G(Co-ed)SSS	General
114.	Ms. Anju Chawla	DDE Zone -23	1923080	Dr. Ambedkar Nagar, Tigri- GGSSS	Morning
115.			1923351	Dr. Ambedkar Nagar, Sector-V(Dashinpuri Extension)-SV	General
116.			1923393	Dr. Ambedkar Nagar, Sector IV, No.2-SBV	Evening
117.			1923395	Saket, Block J- GBSSS	Evening
118.	Sh. Chitender Singh Verma	DDE Zone -24	1923360	Sarvodaya Bal Vidyalaya, Dera Village, New Delhi	General
119.			1924214	Deoli Pahari, GGSSS	Morning
120.			1924215	Deoli Pahari, GBSSS	Evening
121.			1923062	Khanpur-SKV (Hakikat Rai)	Morning
122.	Mr. Shashi Kant Singh	DDE Zone -25	1925451	SKV Middle, Jogabai, Batla House	Morning
123.			2026005	Jor Bagh-SV	General
124.			1925005	New Friends Colony-GBSSS (Chander Shekhar Azad)	Evening
125.			1925029	Kalkaji, No.1-SKV (Veer Savarkar)	General

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126.	Ms. Ravinder Kaur	DDE Zone -26	1618278	Hastal- GGSSS	Morning
127.			1618281	Hastal, Janta Flats- SBV	Evening
128.			1618312	Janakpuri, DESU Colony -Govt. SV	General
129.			1618314	Bindapur, No.2- GBSSS	Evening
130.	Ms. Reeta Gupta	DDE Zone -28	2128021	Paharganj-GGSSS	General
131.			2128023	New Rohtak Road-GGSSS	General
132.			2128019	Old Rajinder Nagar-SKV (Swami Daya Nand)	General
133.			2128020	Prasad Nagar-SKV (Baba Ramdev)	General
134.	Dr. Jai Kishan	DDE Zone -29	1925056	Tughlakabad Extn.-SBV	Morning
135.			1925057	Molar Band, No.2-GBSSS	Evening
136.			1925190	Molar Band-GGSSS No. 3	Morning
137.			1925247	Badarpur, No.3-GBSSS	Evening

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