

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, INSPECTION CELL (HQ)
OLD PATRACHAR BUILDING, LUCKNOW ROAD, TIMARPUR DELHI-110054

No. DDE/IC/HQ/2023-24/Vol-II/ 335-340

CIRCULAR

Dated 28/10/2024

MANDATORY SCHOOL INSPECTION FOR THE MONTH OF NOVEMBER 2024

Mandatory Inspection is done to ensure Inspection of all Govt. Schools of Delhi for diagnostic purpose and improvement in the standards of **Teaching, Academics and Administration of the schools**. Mandatory Inspection of schools is scheduled monthly and assigned to the officers of HQ, Districts and Zones who are required to submit the inspection report available online.

Thus, the Officers of the Directorate of Education as per the list enclosed are requested to carryout Mandatory Inspection of Govt. Schools during the month of November 2024.

The Inspecting Officer may visit the School with a team of Officers (Principal/Vice Principal/OSD/SPE/S.O./EVGC nodal counsellor/ Account functionary) from their concerned district /zones. DDE's posted in Headquarters may take OSD's/ Account functionary/S.O. posted in HQ for the Inspection.

Mandatory Inspection Proforma is available on MIS. "Part A to Part I (2)" will display the information submitted by HOS and the Inspecting Officers will have to verify and record their observation on the proforma and submit the online Inspection report on MIS preferably on the same day of Inspection on the link provided below. **The hard copy of the Mandatory Inspection Report duly signed by the Inspecting Team must be submitted to the Inspection Branch (HQ) within three days from the date of Inspection.**

The Link for submitting the Mandatory Inspection Report can be accessed as below:-

DelE/ Branch login → School Plant → Inspection → Inspection Entry / Report 2024-25
→ Mandatory School Inspection.

The HoS are directed to coordinate with the Inspecting Officer allocated as per the schedule and ensure that the Inspection be conducted in the allotted month. The Heads of Schools are directed to take remedial action on the shortcomings pointed out by the Inspecting officers and submit Action Taken Report (Pointwise) to Concerned DDE Zone and concerned DDE District along with supporting documents (with proper paging on the correspondence side) to the Inspection branch within 10 days of Inspection.

- Inspecting Officer check the progress of Mission Mathematics during the scheduled inspection.
- Inspection Officer should crosscheck previous year ATR submitted by the HoS and take strict action against the repeated deficiencies.
- To verify the ATR Submitted by the HoS with all supporting documents, ATR link is provided to concern DDE Zones and the same is to be forwarded to the Inspection Branch after verification.
- Action Taken Report Submitted by HoS must be verified/comments by DDE Zone and countersigned by DDE District (All the details should be mentioned on note sheet).

****Note:- All the Inspecting Officers of the Directorate are requested to fill Mandatory Inspection Proforma only, available on MIS for this schedule.**

Apart from these, the DDE Districts and the DDE Zones are requested to visit schools under their jurisdiction as per norms and submit the report to the Inspection Branch on regular basis.

This issues with the approval of competent Authority.

Renu
28/10/24
(Renu)
(Inspection)

No. DDE/IC/HQ/2023-24/Vol-II/ 335-340

Dated:- 28/10/2024

Copy to:-

1. PS to Pr. Secretary of Education, GNCT of Delhi.
2. PS/PA to Director of Education, GNCT of Delhi.
3. Addl. Director of Education (Inspection Branch), GNCT of Delhi.
4. All RDE/DDE-District/DDE-Zones/SPE's/ HOS through MIS.
5. OS (IT) with the request to upload the same on the MIS.
6. Office Copy

h. Davinder
28-10-24

(Dr. Davindera)
OSD (Inspection)

Mandatory Inspection Schedule for November 2024

Total Schools- 126

DDE Districts					
1.	Mr. Sudhakar Bhimrao Gaikwad	DDE East (Z-1-3)	1002039	Kalyanpuri-GGSSS	Morning
2.			1002182	Mayur Vihar, Phase I, Chilla Gaon-G(Co-ed)SSS	General
3.			1002403	Govt. Coed Secondary School, Joshi colony, Mandawali	General
4.	Dr. Perm Kumar Tyagi	DDE North East-I (Z-4)	1003205	Shivpuri-G(Co-ed)SSS	General
5.			1104021	Gokalpur Village-SKV	Morning
6.	Mr. Bhagwati Swarup Aggarwal	DDE North EAST-II (Z- 5,6)	1003013	Krishna Nagar-SBV	Evening
7.			1003034	Gandhi Nagar, No.2-GGSSS	General
8.			1003153	Radhey Shyam Park- SKV	Morning
9.	Ms. Neelam Yadav	DDE North (Z- 7,8)	1207012	Timar Pur-SBV	General
10.			1105029	Shahadara, G.T. Road-GGSS	Morning
11.			1413317	Rohini,Sec-24- GBSSS	Evening
12.	Dr. Akhilesh Kumar Bhatta	DDE NW-A (Z-9,10)	1310169	Holambi Kalan,B-Block GGSSS	Morning
13.			1310410	Narela, Sect. A-6, Pocket-2- GGSSS	Morning
14.			1310017	Narela, SBV	General
15.	Dr. Balesh Kumari Vijayarun	DDE NW-B I (Z-11,12)	1412022	Mangolpuri, Block-C, S(Co-ed)Sr. Sec. Vidyalaya	Morning
16.			1412031	Mangolpuri, Block O-SKV	Morning
17.			1412033	Mangolpur Kalan-G(co-ed)sss	General
18.	Dr. Rakesh Rahi	DDE NW B-II (Zone-13)	1413013	Rithala-GBSSS	Evening
19.			1413016	Parshant Vihar-GBSSS	General
20.			1413019	Rohini, Avantika, Sector 1, No.2- GBSSS	Evening

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21.			1516027	Ramesh Nagar-SKV	General
22.	Dr. Neeraj	DDE W-A (Z-14,15,16)	1516104	Karampura, Block H- G(Co-ed) Sarvodaya Vidyalaya	General
23.			1516140	West Patel Nagar-GBSSS	General
24.			1310430	Narela, Sect. A-6, Pkt-2 -SBV	General
25.	Dr. Sudha Singh	DDE W-B (Z-17,18)	1310031	Alipur-SKV	General
26.			1310458	Tikri Khurd- SBV	Morning
27.	Dr. Sanjay Chaturvedi	DDE SW-A (Z-19,20)	1925039	Kalkaji, No.3-G(Co-ed)SSS	General
28.			1925041	Kalkaji, DDA Flats, Phase II-G(Co- ed)SSS	General
29.	Ms. Savita Drall	DDE SW-B-I (Z-21)	1822009	Najafgarh, No.2-GBSSS	Evening
30.			1822258	Najafgarh, Dharampura-GBSSS	Evening
31.	Dr. Rajvir Singh	DDE SW-B-II (Z-22)	1822014	Dhansa-GBSSS	General
32.			1822028	Goela Khurd-GGSSS	General
33.			2127001	Sarvodaya Vidyalaya, Rouse Avenue	General
34.	Mr. Pramod Chander Katiyar	DDE CENTRAL (Z-26,27,28)	1413319	Rohini, Sec-16- GBMS	Evening
35.			1413320	Rohini, Sec-15- G (CO-ED) SS	General
36.	Mr. Anil Kumar	DDE South (Z-23,24)	1924216	Govt. Boys Senior Secondary School, Sanjay Colony, Bhatti Mines	Evening
37.			1925020	Tuglakabad Extn., No.2-GBSSS	Evening
38.	Sh. Suresh Chand Meena	DDE South East (Z-25,29)	1925027	Tekhand - GGSSS	Morning
39.			1925035	Noor Nagar-SKV	Morning

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DDE ZONES

40.	Sh. Sanjay Chawla	DDE Zone -1	1925009	Molar Band, No.1- SBV	Evening
41.			1925014	Tuglakabad Village- SBV	Evening
42.			1925038	Kalkaji, No.2-S(Co-ed)V	General
43.	Sh. Praveen Kumar Kalra	DDE Zone -2	1618072	Mohan Garden-GBSSS No.1	Evening
44.			1618191	Bindapur-G(co-ed)SSS	Morning
45.			1618269	Binda Pur,Pocket-III-G(Co-ed)SS	General
46.			1618270	BindaPur,Pocket-IV-G(Co-ed)SS	General
47.	Sh. Rajpal Singh	DDE Zone -3	1925042	Badarpur, No.1-GGSSS	Morning
48.			1925054	Badarpur, No.2-GGSSS	Morning
49.			1925341	Harkesh Nagar GGSSS	Morning
50.	Sh. Birjesh kumar Sharma	DDE Zone -4	1104029	Vijay Park-GGSSS	Morning
51.			1104142	Karawal Nagar-GGSSS	Morning
52.			1104153	Khajoori Khas-GGSSS	Morning
53.			1104024	Yamuna Vihar, Block C, No.2-SKV	Morning
54.	Sh. Chand Babu	DDE Zone -5	1104406	Loni Road,East Gokul Pur,Govt. Boys Sr.Sec.School	Evening
55.			1104419	Tukhmirpur, No.2 - GGSSS	Morning
56.			1104487	Village Karawal Nagar, Veer Savarkar Complex- GBSSS	Evening
57.			1104490	Sarvodaya Bal Vidhyalaya Badarpur Khadar	Evening
58.	Dr. Gokula Nand Deolal	DDE Zone -6	1104492	Shri Ram Colony, Khajoori Khas Chowk - SBV	Evening
59.			1106288	Govt. Girls Senior Secondary School, Mansarovar Park No.1	Morning
60.	Sh. Arvind Marotrao Bhile	DDE Zone -8	1309011	Model Town, No.2-GBSSS	Evening
61.			1309012	Rana Partap Bagh-GBSSS	General
62.			1309002	Shalimar Bagh, Block B(AH)-GBSSS	Evening
63.			1309023	Shalamar Village-GGSSS	Morning

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64.	Ms. Sonia Bhatia	DDE Zone -9	1309026	Model Town, No.1-SKV	Morning
65.			1309027	Guru Teg Bahadur Nagar-SKV	Morning
66.			1309036	Majlis Park-GGSS	General
67.			1309125	Adarsh Nagar, No.2-GBSSS	Evening
68.	Sh. Vinod Kumar Sharma	DDE Zone -10	1310400	GHOGA G(CO-ED)SSS	General
69.			1310010	Katewara-GBSSS	General
70.			1310166	Narela-GBSSS (Mussadi Lal)	General
71.			1310036	Narela, No.1-SKV	General
72.	Sh. Anil Kumar Sharma	DDE Zone -11	1412253	Mubarakpur Dabas, No-2,GGSSS	Morning
73.			1412254	Mubarkpur Dabas, No.2-GBSSS	Evening
74.	Mr. Ved Prakash Singh	DDE Zone -12	1412024	Mangolpuri, Block H-SKV	Morning
75.			1412080	Mangolpuri, Block Q-SKV	General
76.			1412088	Sultanpuri, D-Block,G(Co-ed)SSS	General
77.			1412089	Sultanpuri, Block F-GGSSS	Morning
78.	Sh. Arvind Kumar	DDE Zone -13	1413028	Qutabgarh-SKV	General
79.			1413030	Rohini, Avantika, Sector 1-SKV	Morning
80.			1413075	Punjab Khore-G(Co-ed)MS	General
81.			1413079	Karala-GBSSS	Evening
82.	Ms. Sunita Dua	DDE Zone -14	1618065	Janakpuri, Block A-GBSSS	Evening
83.			1618067	Vikas Nagar-G(Co-ed)SS	General
84.			1618070	Matiala-SKV	Morning
85.			1618316	Vipin Garden- Govt. Co-ed SS	General
86.	Sh. Rajbir Singh Yadav	DDE Zone -15	1309005	SBV, BT Block Shalimar Bagh	General
87.			1309007	Shalimar Bagh, Block AP-GBSSS	Evening
88.			1309030	Shalimar Bagh, Block BL-SKV	General
89.			1309033	Shalimar Bagh, Block AP-GGSSS	Morning

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90.	Ms. Sarita Sharma	DDE Zone -16	1516143	West Patel Nagar-SBV	General
91.			1413071	Rohini, Sector 15-G(Co-ed)SSS	General
92.			1413316	ROHINI,SEC-24- GGSSS	Morning
93.			1413336	Rohini, Sec-4- Govt. Co-ed Sarvodaya Vidyalaya	General
94.	Ms. Harpreet Kaur	DDE Zone -17	1617137	Paschim Vihar, B 3-G(Co-ed)SSS	General
95.			1617011	Paschim Vihar, B 3-SKV	General
96.			1617254	Peera Garhi Village- SBV	Morning
97.			1617258	Baprola- GBSSS	General
98.	Sh. Davendra Mohan	DDE Zone -18	1618006	Janakpuri, Block C, No.1-GBSSS	Evening
99.			1618018	Janakpuri, Block A-SKV	General
100.			1618019	Vikas Puri, Block G-SKV	Morning
101.			1618061	Hastal-SKV	Morning
102.	Ms. Alka Nagpal	DDE Zone -19	1923011	Dr. Ambedkar Nagar, Sector V-GBSSS (Shaheed Anushuya Prasad)	Evening
103.			1923044	Dr. Ambedkar Nagar, Sector IV, No.1-G(Co-ed)SSS	General
104.	Smt. Seema Roy Chowdhary	DDE Zone -20	1925058	Tughlakabad, Railway Colony, No.2-GBSSS	Evening
105.			1925060	Chitranjan Park-S(Co-ed) V (Shyama Prasad Mukherjee)	General
106.			1925360	Badarpur, Tajpur Pahari - GBSSS	Evening
107.			1925399	Molar Band, No.3- GBSSS	Evening
108.	Mr. Ganesh Prasad	DDE Zone -21	1618022	Janakpuri C-Block,SKV No.2	Morning
109.			1618062	Vikas Puri, Block A-SKV	General
110.			1822057	Najafgarh, No.3-GBSSS	Evening
111.	Ms. Ritu Puri	DDE Zone -22	1822058	Pandawala Khurd-GGSSS	General
112.			1822060	Najafgarh, No.3-GGSSS	Morning

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113.	Mr. Shashi Kant Singh	DDE Zone -24	1925006	Madanpur Khadar- GBSSS (Rama Krishna)	Evening
114.			1925007	Tuglakabad Extn.-SBV (Sardar Vallabhbhai Patel)	Evening
115.			1925339	Madanpur Khadar Extn. J.J.Colony GBSSS	Evening
116.			1925340	Madanpur Khadar Extn. J.J.Colony GGSSS	Morning
117.	Sh. Chitender Singh Verma	DDE Zone -25	1924023	Georgi Stoikov Rakovski Sarvodaya Kanya Vidyalaya C-Block Defence Colony	General
118.			1924009	Sadiq Nagar-SBV	General
119.			1924014	Govt. Sarvodaya Co-ed Vidyalaya, Varun Marg, Defence Colony	General
120.			1924043	Hari Nagar Ashram-S(Co-ed) V	General
121.	Ms. Ravinder Kaur	DDE Zone -26	1923012	Chirag Delhi-GBSSS	Evening
122.			1923037	Chirag Delhi-SKV	Morning
123.	Dr. Vijay Kumar Kaushik	DDE Zone -27	1923063	Aya Nagar-SKV	Morning
124.			1923010	Malviya Nagar-GBSSS	General
125.	Ms. Reeta Gupta	DDE Zone -28	1923078	Dr. Ambedkar Nagar, Sector V, No.1-GGSS	Morning
126.			1923019	Dr. Ambedkar Nagar, Sector IV-SBV	General

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