



GOVERNMENT OF NATIONAL CAPITAL TERRITORY DELHI  
DIRECTORATE OF EDUCATION: SCHOOL BRANCH  
OLD SECRETARIAT: DELHI-110054

No.DE.23(3)/Sch.Br./2024/ 355

Dated: 20.05.2024

CIRCULAR

**Sub: Regarding Summer Vacation in Schools of DoE.**

All the Heads of Schools of DoE were directed to observe Summer Vacation from 11.05.2024 (Saturday) to 30.06.2024 (Sunday) for the Academic Year 2024-25 vide Circular No.DE.23(3)/Sch.Br./2024/1007 dated 11.12.2023 (copy enclosed).

In pursuance of the above circular, all the Govt. Schools are closed wef 11.05.24. However, it has been observed that some of the Govt. Aided & Unaided Recognized Private Schools are still open during ongoing severe heat waves.

Therefore, all the Heads of Govt. Aided & Unaided Recognized Private Schools of Delhi are advised to close the schools for summer vacation with immediate effect.

This issues with the prior approval of the Competent Authority.

Encl: As above

  
20/5/24  
(Dr. Rita Sharma)  
Addl. DE (School)

**All Heads of Unaided Recognized Private Schools of Delhi through DEL-E.**

No.DE.23(3)/Sch.Br./2024/ 355

Dated: 20.05.2024

**Copy to:-**

1. PA to Director (Education).
2. All DDE (Districts/ Zones) to ensure compliance.
3. DDE (ASB/ PSB) to ensure compliance.
4. System Analyst for uploading on the website.
5. Guard File.

  
20.5.24  
(Naresh Draveriya)  
OSD (School)

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION: SCHOOL BRANCH  
OLD SECRETARIAT DELHI-110054**

No. DE.23(3)/Sch.Br./2024/ 1007

Dated : 11/12/23

**CIRCULAR**

**Sub: Mandatory 220 Working Days in Academic Year 2024-25 in the Schools.**

All the Heads of Schools are directed to adhere to the provision laid down in the section 19 of RTE Act- 2009 which envisages that every recognized school has to observe minimum of 220 Working Days for Upper Primary Classes in an Academic Year.

It is pertinent to mention that at least 220 Working Days have to be completed in an Academic Year (April to March) although the notified lists of Gazetted and Restricted Holidays are for the Calendar Year (January to December).

Accordingly, all the HOS shall ensure that for the Academic Year 2024-25 each school shall complete at least 220 Working Days while planning the restricted/special holidays for the Calendar Year 2024 besides the following vacations/ breaks.

**Beginning of academic session 2024-25 : 01.04.2024 (Monday)**

**Summer Vacation : 11.05.2024 (Saturday) to 30.06.2024 (Sunday)**  
(28 June 2024 to 30 June 2024 will be working days for teachers)

**Autumn Break : 09.10.2024 (Wednesday) to 11.10.2024 (Friday)**

**Winter Vacation : 01.01.2025 (Wednesday) to 15.01.2025 (Wednesday)**

Further, all the Heads of Govt./ Govt. Aided/ Unaided Recognized Schools may observe seven (07) holidays i.e. 02 Restricted Holidays and 05 Special Holidays in the Calendar Year 2024 in addition to Gazetted Holidays as notified by the Administrator, GNCT Delhi subject to fulfilling the mandatory 220 Working Days.

The list of Restricted / Special holidays, proposed to be observed during 2024 will be approved by the concerned Zonal DDEs.

All the Heads of Schools will submit an undertaking in the enclosed format to the Zonal DDEs that their school shall ensure that atleast 220 Working Days are observed during the academic session 2024-25. The record of the approved list of holidays in r/o each school must be maintained by the respective Zonal DDEs. The District DDEs will ensure the mandatory provisions of the RTE Act, 2009 in this regard.

In case of Govt. Aided & Unaided Recognized Schools, the Principal/HOS would obtain approval of holidays from their respective managements. It is the responsibility of the respective school management to ensure that the schools under their control must observe a minimum of 220 working days in each academic year and undertaking in this regard should be submitted to the concerned Zonal DDEs.

Encls.: 1. Format of Undertaking  
2. List of Holidays

  
11/12/23  
DDE (School)

**All Heads of Govt., Govt. Aided and Unaided Recognised Schools for strict compliance through DEL-E**

No. DE.23(3)/Sch.Br./2024/ 1007

Dated : 11/12/23

Copy to:-

1. PA to Director (Education).
2. Director (Education) MCD (for necessary action for Primary Classes the stipulated days are 200 per Academic Year).
3. Director (Education) NDMC for necessary action.
4. CEO (Delhi Cantonment Boards) for necessary action.
5. All RDEs and DDEs (District / Zone) of Directorate of Education for necessary action.
6. All School Managements of Recognized Aided & Unaided Schools for compliance.
7. OS (IT) to place on the website.
8. Guard File.



OSD (School)

## UNDERTAKING

Name of the School \_\_\_\_\_ School ID \_\_\_\_\_

Name of HOS \_\_\_\_\_ Designation \_\_\_\_\_

It shall be ensured that 220 Working Days are observed in the Session 2024-25 (April 2024 to March 2025).

**Dated:**

**Signature of HOS**

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION: CO-ORDINATION BRANCH  
ROOM NO.176, OLD SECTT, DELHI-54

F.No.30-3(17)/(01)/Misc.Cir./Coord/2023/ 1081-87

Dated: 8/11/23

CIRCULAR

**Subject: - Declaration of Holidays during the year 2024 regarding.**

Please find enclosed herewith a copy of email dated 01.11.2023 along with Notification No. F.53/538/GAD/CN/2022/2212-2258 dated 19.10.2023 received from General Administration Department, Government of National Capital territory of Delhi on the subject mentioned above for information.

This issues with the prior approval of the Competent Authority.

**Encls: As above.**

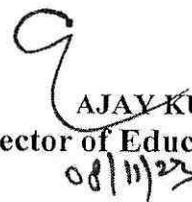
  
ZAREEN TAJ  
Addl. Director of Education (Coord.)

F.No.30-3(17)/(01)/Misc.Cir./Coord/2023/ 1081-87

Dated: 8/11/23

Copy to: -

1. PS to Secretary (Education), Directorate of Education, GNCT of Delhi.
2. PA to Director, Directorate of Education, Delhi.
3. PA to Addl. Director of Education (Admin), Directorate of Education, Delhi.
4. All RDEs/DDEs of Districts, Directorate of Education, Delhi (through website).
5. All Branches (HQ), Directorate of Education, Delhi (through website).
6. All HOSs, Govt. Schools, Directorate of Education, Delhi (through website).
7. In-charge (Computer Cell) with the request to upload the Circular on the website of Department.

  
AJAY KUMAR MITTAL  
Deputy Director of Education (Coord.)

08/11/23

✓

(To be published in Delhi Gazette Part-IV, Extra-Ordinary)  
**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**GENERAL ADMINISTRATION DEPARTMENT**  
**(CO-ORDINATION BRANCH)**  
**DELHI SECRETARIAT, I.P. ESTATE, NEW DELHI - 110002**

No.F.53/538/GAD/CN/2022/ 2312-2258

Date: 19/10/2023

**NOTIFICATION**

The Lieutenant Governor of National Capital Territory of Delhi is pleased to declare that the days specified in the following schedule be observed as holidays in all Government offices under Government of National Capital Territory of Delhi during the year 2024 (Saka Era 1945-46):-

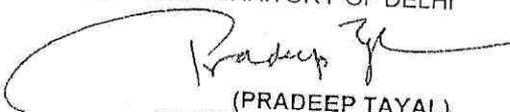
S.No	Holiday	Date	Saka Date	Day
<b>1945 SAKA ERA</b>				
1.	Republic Day	January 26	Magha 06	Friday
<b>1946 SAKA ERA</b>				
2.	Holi	March 25	Chaitra 05	Monday
3.	Good Friday	March 29	Chaitra 09	Friday
4.	Id-ul Fitr	April 11	Chaitra 22	Thursday
5.	Ram Navami	April 17	Chaitra 28	Wednesday
6.	Mahavir Jayanti	April 21	Vaisakha 01	Sunday
7.	Buddha Purnima	May 23	Jyaishtha 02	Thursday
8.	Id-ul-Zuha (Bakrid)	June 17	Jyaishtha 27	Monday
9.	Muharram	July 17	Ashadha 26	Wednesday
10.	Independence Day	August 15	Sravana 24	Thursday
11.	Janmashtami (Vaishnva)	August 26	Bhadra 04	Monday
12.	Milad-un-Nabi or Id-e Milad (Birthday of Prophet Mohammad)	September 16	Bhadra 25	Monday
13.	Mahatma Gandhi's Birthday	October 02	Asvina 10	Wednesday
14.	Dussehra	October 12	Asvina 20	Saturday
15.	Maharishi Valmiki's Birthday	October 17	Asvina 25	Thursday
16.	Diwali (Deepavali)	October 31	Kartika 09	Thursday
17.	Guru Nanak's Birthday	November 15	Kartika 24	Friday
18.	Christmas Day	December 25	Pausha 04	Wednesday

In addition to the holidays specified in above schedule an employee is entitled to avail himself/herself any of two holidays out of the following restricted holidays during the year 2024 (Saka era 1945-46) as mentioned below :

S.No	Holiday	Date	Saka Date	Day
<b>1945 SAKA ERA</b>				
1.	New Year's Day	January 01	Pausha 11	Monday
2.	Lohri	January 13	Pausha 23	Saturday
3.	Makar Sankranti	January 14	Pausha 24	Sunday
4.	Magha Bihu/ Pongal	January 15	Pausha 25	Monday
5.	Guru Gobind Singh's Birthday	January 17	Pausha 27	Wednesday
6.	Hazrat Ali's Birthday	January 25	Magha 05	Thursday
7.	Sri Panchami/Basant Panchami	February 14	Magha 25	Wednesday
8.	Shiva ji Jayanti	February 19	Magha 30	Monday
9.	Guru Ravi Das's Birthday	February 24	Phalguna 05	Saturday

10.	Birthday of Swami Dayananda Saraswati	March 06	Phalguna 16	Wednesday
11.	Maha Shivratri	March 08	Phalguna 18	Friday
SAKA ERA 1946				
12.	Holika Dahan	March 24	Chaitra 04	Sunday
13.	Dolyatra	March 25	Chaitra 05	Monday
14.	Easter Sunday	March 31	Chaitra 11	Sunday
15.	Jamat-UI-Vida	April 05	Chaitra 16	Friday
16.	Chaitra Sukladi/ Gudi Padava / Ugadi/ Cheti Chand	April 09	Chaitra 20	Tuesday
17.	Vaisakhi / Vishu	April 13	Chaitra 24	Saturday
18.	Meshadi (Tamil New Year's Day)/ Vaisakhadi (Bengal)/Bahag Bihu (Assam)	April 14	Chaitra 25	Sunday
19.	Birthday of Guru Rabindranath Tagore	May 08	Vaisakha 18	Wednesday
20.	Rath Yatra	July 07	Ashadha 16	Sunday
21.	Parsi New Year's day/ Nauraj	August 15	Sravana 24	Thursday
22.	Raksha Bandhan	August 19	Sravana 28	Monday
23.	Ganesh Chaturthi/Vinayaka Chaturthi	September 07	Bhadra 16	Saturday
24.	Onam or Thiru Onam Day	September 15	Bhadra 24	Sunday
25.	Dussehra (Saptami)	October 10	Asvina 18	Thursday
26.	Dussehra (Mahashtami)/ Dussehra (Mahanavmi)	October 11	Asvina 19	Friday
27.	Karaka Chaturthi (Karva Chouth)	October 20	Asvina 28	Sunday
28.	Naraka Chaturdasi	October 31	Kartika 09	Thursday
29.	Govardhan Puja	November 02	Kartika 11	Saturday
30.	Bhai Duj	November 03	Kartika 12	Sunday
31.	Pratihara Shashthi or Surya Shashthi (Chhat Puja)	November 07	Kartika 16	Thursday
32.	Guru Teg Bahadur's Martyrdom Day	November 24	Agrahayana 03	Sunday
33.	Christmas Eve	December 24	Pausha 03	Tuesday

BY ORDER AND IN THE NAME OF THE LT. GOVERNOR  
OF THE NATIONAL CAPITAL TERRITORY OF DELHI

  
(PRADEEP TAYAL)  
DY. SECRETARY (GAD/CN)

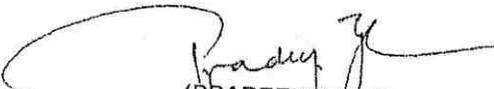
No.F.53/627/GAD/CN/2023/ 2212-2258

Date: 19/10/2023

Copy forwarded for information and necessary action to :-

1. Pr. Secretary to Lt. Governor, Govt. of NCT of Delhi.
2. Spl. Secretary to the Chief Minister, Govt. of NCT of Delhi.
3. Secretary to the Speaker, Legislative Assembly of Delhi, Govt. of NCT of Delhi.
4. Secretaries to the Ministers of Govt. of NCT of Delhi.

5. Secretary, Ministry of Home Affairs, Govt. of India, North Block, New Delhi.
6. Secretary, Department of Economic Affairs, Ministry of Finance, Govt. of India, New Delhi.
7. Chief Secretaries of all State Governments/U.T. Administration.
8. Addl. Chief Secretaries/Pr. Secretaries/Secretaries/HODs of Govt. of NCT of Delhi.
9. Chairperson, NDMC, New Delhi.
10. Chairman, DSSSB, UTCS, Vishwas Nagar, Shahdara, Delhi-32
11. Commissioner, Municipal Corporation of Delhi.
12. OSD to Chief Secretary, Govt. of NCT of Delhi.
13. All Heads of Public Sector Undertakings/Autonomous bodies under Govt. of NCT of Delhi.
14. Secretary, Delhi Vidhan Sabha Secretariat, Old Secretariat, Delhi
15. Chief Executive Officer, O/o the Cantonment Board, Delhi Cantonment, Delhi-10.
16. Chief Executive Officer, Delhi Jal Board, New Delhi.
17. Chairman, Minority Commission for Delhi, Govt. of NCT of Delhi.
18. Chairman, DSFC & DC, Ambedkar Bhawan, Industrial Area, Sector-XVI, Rohini, Delhi-85.
19. Chairman, Delhi Khadi & Village Industries Board (DKVIB), Patparganj Industrial Area, Delhi.
20. Chairman, Delhi Transco Ltd. Shakti Sadan, Kotla Marg, New Delhi.
21. Registrar, High Court of Delhi, New Delhi.
22. Director, Directorate of Information & Publicity, Govt. of NCT of Delhi.
23. Manager, Govt. of India Forms Store, Directorate of Printing, Ministry of Urban Development, Govt. of India, 166 Lenin Sarani, Kolkata-700013.
24. Chairman, DTC, New Delhi.
25. Managing Directors of DSIIDC, DSCSC, DCCWS & DTTDC, New Delhi.
26. Chairman, Delhi Finance Commission, New Delhi.
27. Managing Director, Delhi Financial Corporation, Janak Puri, New Delhi.
28. Delhi Agricultural Marketing Board, Govt. of NCT of Delhi, Janak Puri, New Delhi.
29. OSD to Lok Ayukta, G-Block, Vikas Bhawan, Govt. of NCT of Delhi, New Delhi.
30. Asstt. Director (B&F), Dte. of Printing, Nirman Bhawan, New Delhi along with the copies both in English & Hindi.
31. General Manager, Human Resource Management Development, Reserve Bank of India, 6 Sansad Marg, New Delhi.
32. Circle Credit & Financial Officer, State Bank of India, Local Head Office, 11 Sansad Marg, New Delhi.
33. Registrar, Delhi University, Delhi.
34. Director, Delhi Fire Services, Cannought Place, New Delhi.
35. Registrar, G.G.S.I.P. University, Delhi.
36. The Director-Principal, Maulana Azad Institute of Dental Sciences, MAMC Complex, New Delhi-02.
37. Director, Mission Convergence, Delhi Secretariat, New Delhi.
38. Secretary, Public Grievances Commission, M-Block, Vikas Bhawan, I.P. Estate, New Delhi-02.
39. Secretary, Delhi Child Rights Protection Commission, Kashmere Gate, Delhi - 6.
40. Chairperson, Delhi Commission for Women, Block-C, 2<sup>nd</sup> Floor, Vikas Bhawan, I.P. Estate, New Delhi-02.
41. Chairman, Delhi Commission for Safai Karamcharis, 5477/72, Kalyan Bhawan, Kikarwala Chowk, Raigarhpura, Karol Bagh, New Delhi-5.
42. Chairman, Commission for OBC, 5<sup>th</sup> Floor, Vikas Minar, I.P. Estate, New Delhi.
43. Commissioner, Delhi State Election Commission, Nigam Bhawan, Old Hindu College Building, Kashmere Gate, Delhi-06.
44. CEO, Delhi Urban Shelter Improvement Board, Punarwas Bhawan, I.P. Estate, New Delhi-02.
45. Deputy Secretary, Department of Information & Technology, Govt. of NCT of Delhi, Delhi Secretariat for uploading the same on the website of Delhi Govt.
46. Deputy Secretary, GAD, (Co-ordination), Govt. of NCT of Delhi, Delhi Secretariat, New Delhi (in duplicate) for publication in Delhi Gazette Part IV, Extra-ordinary.
47. Guard file.

  
 (PRADEEP TAYAL)  
 DY.SECRETARY(GAD/CN)

( दिल्ली राजपत्र भाग-चार (असाधारण) में प्रकाशनार्थ )  
राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार  
सामान्य प्रशासन विभाग  
(समन्वय शाखा)

दिल्ली सचिवालय, इन्द्रप्रस्थ इस्टेट, नई दिल्ली-110002.

सं0फा0 53/627/सा0प्र0वि0/समन्व0/2023/ 2212-2258

दिनांक: 19/10/2023

अधिसूचना

राष्ट्रीय राजधानी क्षेत्र दिल्ली के उपराज्यपाल, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार के अन्तर्गत सभी कार्यालयों में निम्न अनुसूची में विनिर्दिष्ट दिनों को वर्ष 2024 (शक सम्यत् 1945-46) में अवकाश के रूप में मनाए जाने के लिये घोषित करते हैं :-

क्र० सं०	अवकाश	तारीख	शक तिथि	सप्ताह का दिन
शक संवत् 1945				
1	गणतंत्र दिवस	26 जनवरी	माघ 06	शुक्रवार
शक संवत् 1946				
2	होली	25 मार्च	चैत्र 05	सोमवार
3	गुड फ्राइडे	29 मार्च	चैत्र 09	शुक्रवार
4	ईद-उल-फितर	11 अप्रैल	चैत्र 22	गुरुवार
5	राम नवमी	17 अप्रैल	चैत्र 28	बुधवार
6	महावीर जयन्ती	21 अप्रैल	वैशाख 01	रविवार
7	बुद्ध पूर्णिमा	23 मई	ज्येष्ठ 02	गुरुवार
8	ईद-उल जुहा (बकरीद)	17 जून	ज्येष्ठ 27	सोमवार
9	गुहरम	17 जुलाई	आषाढ 26	बुधवार
10	स्वतंत्रता दिवस	15 अगस्त	श्रावण 24	गुरुवार
11	जन्माष्टमी (वैष्णव)	26 अगस्त	भाद्र 04	सोमवार
12	मिलाद-उन्न-नबी अथवा ईद-ए-मिलाद (पैगम्बर मोहम्मद साहब का जन्मदिवस)	16 सितम्बर	भाद्र 25	सोमवार
13	महात्मा गांधी जन्मदिवस	02 अक्टूबर	अश्विन 10	बुधवार
14	दशहरा	12 अक्टूबर	अश्विन 20	शनिवार
15	महर्षि वाल्मीकि जन्मदिवस	17 अक्टूबर	अश्विन 25	गुरुवार
16	दिवाली (दीपावली)	31 अक्टूबर	कार्तिक 09	गुरुवार
17	गुरु नानक जन्मदिवस	15 नवम्बर	कार्तिक 24	शुक्रवार
18	क्रिसमस दिवस	25 दिसम्बर	पौष 04	बुधवार

उपरोक्त अनुसूची में विनिर्दिष्ट अवकाशों के अतिरिक्त एक कर्मचारी वर्ष 2024 (शक 1945-46) के निम्नलिखित प्रतिबंधित अवकाशों में से कोई दो अवकाश पाने का हकदार है:-

क्र० सं०	अवकाश	तारीख	शक तिथि	सप्ताह का दिन
शक संवत् 1945				
1.	नव वर्ष दिवस	01 जनवरी	पौष 11	सोमवार
2	लोहरी	13 जनवरी	पौष 23	शनिवार
3	मकर संक्रान्ति	14 जनवरी	पौष 24	रविवार
4	माघ विहू/पोंगल	15 जनवरी	पौष 25	सोमवार
5	गुरु गोबिन्द सिंह जन्मदिवस	17 जनवरी	पौष 27	बुधवार
6	हज़रत अली का जन्मदिवस	25 जनवरी	माघ 05	गुरुवार
7	श्री पंचमी/दसंत पंचमी	14 फरवरी	माघ 25	बुधवार
8	शिवाजी जयन्ती	19 फरवरी	माघ 30	सोमवार
9	गुरु रविदास का जन्मदिवस	24 फरवरी	फाल्गुन 05	शनिवार
10.	स्वामी दयानन्द सरस्वती का जन्मदिवस	06 मार्च	फाल्गुन 16	बुधवार
11	महा शिवरात्रि	08 मार्च	फाल्गुन 18	शुक्रवार
शक संवत् 1946				
12.	होलिका दहन	24 मार्च	चैत्र 04	रविवार
13.	दोलयात्रा	25 मार्च	चैत्र 05	सोमवार

14.	ईस्टर रविवार	31 मार्च	चैत्र 11	रविवार
15.	जमात-उल-विदा	05 अप्रैल	चैत्र 16	शुक्रवार
16.	चैत्र शुक्लादि/गुडी पडवा/जगाडी/चेती चाँद	09 अप्रैल	चैत्र 20	मंगलवार
17.	वैशाखी/चिथु	13 अप्रैल	चैत्र 24	शनिवार
18.	मसादि (तमिल नव वर्ष का दिन)/ वैशाखादि (बंगाल)/विहाग बिहू (असम)	14 अप्रैल	चैत्र 25	रविवार
19.	गुरु रविन्द्रनाथ टैगोर जन्मदिवस	08 मई	वैशाख 18	बुधवार
20.	रथ यात्रा	07 जुलाई	आषाढ 16	रविवार
21.	पारसी नववर्ष दिन/नौरोज	15 अगस्त	श्रावण 24	गुरुवार
22.	रक्षा बंधन	19 अगस्त	श्रावण 28	सोमवार
23.	गणेश चतुर्थी/विनायक चतुर्थी	07 सितम्बर	भाद्र 16	शनिवार
24.	ओणम एच थिरु ओणम दिवस	15 सितम्बर	भाद्र 24	रविवार
25.	दशहरा (सप्तमी)	10 अक्टूबर	अश्विन 18	गुरुवार
26.	दशहरा (महा अष्टमी)/दशहरा (महा नवमी)	11 अक्टूबर	अश्विन 19	शुक्रवार
27.	करक चतुर्थी (करवा चौथ)	20 अक्टूबर	अश्विन 28	रविवार
28.	नरक चतुर्दशी	31 अक्टूबर	कार्तिक 09	गुरुवार
29.	गोवर्धन पूजा	02 नवम्बर	कार्तिक 11	शनिवार
30.	भाई दूज	03 नवम्बर	कार्तिक 12	रविवार
31.	प्रतिहार षष्ठी अथवा सूर्य षष्ठी (छठ पूजा)	07 नवम्बर	कार्तिक 16	गुरुवार
32.	गुरु तेग बहादुर शहीदी दिवस	24 नवम्बर	अग्रहायण 03	रविवार
33.	क्रिसमस की पूर्व संध्या	24 दिसम्बर	पौष 03	मंगलवार

राष्ट्रीय राजधानी क्षेत्र दिल्ली के उपराज्यपाल  
के आदेश व उनके नाम पर,

*(प्रदीप तायल)*

(प्रदीप तायल)

उप सचिव (सा0 प्र0 वि0/सम0)

सं0फा0 53/627/सा0प्र0वि0/समन्व0/2023/ 2212-2256  
प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु अग्रसारित :-

दिनांक: 19/10/2023

1. प्रधान सचिव, उपराज्यपाल, दिल्ली।
2. विशेष सचिव, मुख्यमंत्री, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार।
3. सचिव, अध्यक्ष, दिल्ली विधानसभा, पुराना सचिवालय, दिल्ली।
4. सचिव, समस्त मंत्रीगण, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार।
5. सचिव, गृह मंत्रालय, भारत सरकार, नार्थ ब्लॉक, नई दिल्ली।
6. सचिव, वित्त मंत्रालय, भारत सरकार, आर्थिक कार्य विभाग, नई दिल्ली।
7. समस्त राज्य सरकारों/संघ राज्य क्षेत्र प्रशासन के मुख्य सचिव।
8. अतिरिक्त मुख्य सचिव/प्रधान सचिव/सचिव/विशेष सचिव/संयुक्त सचिव/अतिरिक्त सचिव/उप-सचिव/सहायक निदेशक, प्रशासनिक सुधार विभाग, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार।
9. अध्यक्ष, नई दिल्ली नगर पालिका परिषद्, नई दिल्ली।
10. अध्यक्ष, डीएसएसवी, यूटीसीएस, विश्वास नगर, शाहदरा, दिल्ली-32.
11. आयुक्त, दिल्ली नगर निगम, नई दिल्ली।
12. विशेष कार्याधिकारी, मुख्य सचिव, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार।
13. राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार के अन्तर्गत समस्त विभागाध्यक्ष तथा स्थानीय/स्वायत्त निकाय।
14. सचिव, दिल्ली विधानसभा, पुराना सचिवालय, दिल्ली।
15. मुख्य कार्यकारी अधिकारी, कार्यालय दिल्ली छावनी बोर्ड, दिल्ली छावनी, दिल्ली।
16. मुख्य कार्यकारी अधिकारी, दिल्ली जल बोर्ड, नई दिल्ली।
17. अध्यक्ष, दिल्ली अल्पसंख्यक आयोग, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार।
18. अध्यक्ष, डीएसएसफसी एवं डीसी, अम्बेडकर भवन, संस्थानिक क्षेत्र, सैक्ट-16, रोहिणी, दिल्ली-85.
19. अध्यक्ष, दिल्ली खादी एवं ग्रामोद्योग बोर्ड (डीकेवीआईडी), पटपडगंज औद्योगिक क्षेत्र, दिल्ली।
20. अध्यक्ष, दिल्ली ट्रांसको लि0, शक्ति सदन, कोटला मार्ग, नई दिल्ली।
21. पंजीयक, दिल्ली उच्च न्यायालय, नई दिल्ली।
22. निदेशक, सूचना एवं प्रचार निदेशालय, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार को अंग्रेजी तथा हिन्दी दोनों भाषाओं में व्यापक प्रचार हेतु।
23. प्रबंधक, भारत सरकार, फॉर्म स्टोर, मुद्रण निदेशालय, शहरी विकास ए मंत्रालय, 166, लेलिन सरानी, कोलकाता-700013.
24. अध्यक्ष, दिल्ली परिवहन निगम, नई दिल्ली।