



SAMAGRA SHIKSHA- DELHI

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DE.29/7(1)/SS/Shala Siddhi/Part File/16/2021-22/3866-3872 Date: 09/01/24

CIRCULAR

SUB: Guidelines for School Standard Evaluation (Shala Siddhi) 2023-2024.

The Project Approval Board 2023-24 (PAB) of Ministry of Education, Govt. of India, for Samagra Shiksha-Delhi has approved the proposal of **Shala Siddhi 2023-2024** for Capacity building programme at District Level and Cluster level for External Evaluation of 1/3rd of the total schools. A sum of **Rs. 16.284 Lac only (Rs. Sixteen Lakh Twenty Eight Thousand and Four Hundred Only)** has been approved and sanctioned by the Secretary (Education)/President, EC-Samagra Shiksha-Delhi.

Financial Implication:

S.No.	Particulars	Financial Outlay (Rs. in Lacs)
1	Orientation of External Evaluators at State Level (DURCCs, CRCCs, BRPs)	1.019
2	Printing of Booklets, Folders for External Evaluation	2.66
3	Payment for External Evaluators	10.836
4	Meeting and Report Writing at State Level (Pre & Post Activity)	0.632
5	Meeting and Report Writing at District Level (Pre & Post Activity)	1.137
	Total	16.284

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Expenditure of Meeting and Report Writing at District Level (Pre & Post Activity)

S.no	Particulars	Physical Target	Unit Cost	Financial Outlay (Rs. in Lacs)
1	Refreshment for Participants for meetings District level team and others	255(person)	0.004	1.02
2	Report Writing/ Printing	13(District)	0.009	0.117
Total				1.137

List of 904 Schools for External Evaluation at Elementary and Secondary Level is annexed as **Annexure 1**.

District wise bifurcation of 1/3rd of the Total Schools for School Standard Evaluation 2023-2024 at Elementary and Secondary Level is as under:

S. No	District	No of Elementary Schools	No of Secondary Schools	Total No. of Schools	Payment for External Evaluators @ 400 per person (Rs. 400 X 3 team members=1200 per school)	Financial Outlay (Rs. in Lacs)
1	Central	24	12	36	0.012	0.432
2	East	55	39	94	0.012	1.128
3	New Delhi	5	11	16	0.012	0.192
4	North	37	21	58	0.012	0.696
5	North East	65	42	107	0.012	1.284
6	North West-A	71	36	107	0.012	1.284
7	North West-B	68	42	110	0.012	1.32
8	South	35	24	59	0.012	0.708
9	South East	51	32	83	0.012	0.996
10	South West-A	18	16	34	0.012	0.408
11	South West-B	43	33	76	0.012	0.912
12	West-A	37	20	57	0.012	0.684
13	West-B	38	28	66	0.012	0.792
	Total	547	356	903		10.836

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Guidelines for DPOs/DURCCS:

1. Amount sanctioned for the District is to be released as mentioned in the Table.
2. Amount for the handholding meeting at district level and payment for the external evaluators will be released as and when the activity is completed.
3. Payment for the external evaluators will be released through PFMS
4. Proper record should be maintained in r/o the financial implications and visit of schools.
5. DURCCS have to provide the no. of schools to be visited by each External Evaluator (DURCCs/BRPs/CRCCs) to the account functionaries:

S.no	Name of External Evaluators	Team No	Zone	Name of the Cluster with ID	No of Schools Covered

6. Amount of Rs. 400/- per school per team member is sanctioned for visit of each school.
7. District Coordinators (DURCC) has to organize the Hand-holding meeting external evaluators at district level to provide the basic information about External Evaluation.
8. The External Evaluation of the sampled schools will be done by the Cluster Coordinators of another zone of the district i.e. Team of external evaluators of Zone 1 will visit the Schools of Zone 2 of the district.
9. Report of External Evaluation will also be uploaded on the Shaala Siddhi portal by the team on the same day of the visit.
10. The work of external evaluation will be completed within the time period i.e. 10 Jan 2024 to 25 Jan 2024.
11. Complied Report of the External Evaluation must be submitted to the SS-HQ by 01 Feb 2024 in hard copy.

Guidelines for Heads of Sampled Schools for External Evaluation:

All Heads of these sampled schools are directed to follow these instructions for the smooth conduct of External Evaluation in their schools:

- Get familiarized with the guidelines of NIEPA for External Evaluations and school based evidence document which will be provided in the hand holding meeting.
- Keep the hard copy of filled Dashboard of School Self Evaluation program for last II cycles which have already been uploaded on NIEPA web-portal
- Keep Record of all the supporting documents/evidence related to various domains of School Standard Evaluation program.

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- Provide the support to External Evaluation team in carrying out External Evaluation by deputing a senior teacher of School along with the team.

It is expected that all the Head of Schools will facilitate the process of External Evaluation in their school and help the team of External Evaluators to develop the school report on the basis of a common decision for school improvement.

This Issues with prior approval of Competent Authority.

M. Mohinder Pal
09/01/2024
(MOHINDER PAL)

Deputy Director of Education
Samagra Shiksha-Delhi

DE.29/7(1)/SS/Shaala Siddhi/Part File/16/2021-22/3866-3872

Date: 09/01/24

Copy to:

1. PS to Secretary (Education)/ President EC-SS-Delhi
2. PA to State Project Director-Samagra Shiksha Delhi
3. All DDE/DPOs/Heads of concerned Schools
4. FCA – Samagra Shiksha-Delhi
5. All the DURCCs/CRCCs with the directions to organize the activity
6. OS (IT) with the request to upload on Department's website
7. Guard File

M. Mohinder Pal
09/01/2024
(MOHINDER PAL)

Deputy Director of Education
Samagra Shiksha-Delhi