

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, INSPECTION CELL (HQ)
OLD PATRACHAR BUILDING, LUCKNOW ROAD, TIMARPUR DELHI-110054

No. DDE/IC/HQ/2023-24/Vol-II/01-06

Dated

7/4/25

CIRCULAR

MANDATORY SCHOOL INSPECTION FOR THE MONTH OF APRIL-MAY 2025

Mandatory Inspection is done to ensure Inspection of all Govt. Schools of Delhi for diagnostic purpose and improvement in the standards of Teaching, Academics and Administration of the schools. Mandatory Inspection of schools is scheduled monthly and assigned to the officers of HQ, Districts and Zones who are required to submit the inspection report available online.

Thus, the Officers of the Directorate of Education as per the list enclosed are requested to carryout Mandatory Inspection of Govt. Schools during the month of April-May 2025.

The Inspecting Officer may visit the School with a team of Officers (Principal/Vice Principal/OSD/SPE/S.O./EVGC nodal counsellor/Account functionary) from their concerned district/zones.

Mandatory Inspection Proforma is available on MIS. "Part A to Part F" will display the information submitted by HOS and the Inspecting Officers will have to verify and record their observation on the proforma and submit the online Inspection report on MIS preferably on the same day of Inspection on the link provided below. **The hard copy of the Mandatory Inspection Report duly signed by the Inspecting Team must be submitted to the Inspection Branch (HQ) within three days from the date of Inspection.**

The Link for submitting the Mandatory Inspection Report can be accessed as below:-

DeE/ Branch login → School Plant → Inspection → Inspection Entry / Report 2025-26
→ Mandatory School Inspection.

The HoS are directed update all necessary information on MIS 5th of Every Month and coordinate with the Inspecting Officer allocated as per the schedule and ensure that the Inspection be conducted in the allotted month. The Heads of Schools are directed to take remedial action on the shortcomings pointed out by the Inspecting officers and submit Action Taken Report (Pointwise) to Concerned DDE Zone and concerned DDE District along with supporting documents (with proper paging on the correspondence side) to the Inspection branch within 10 days of Inspection.

- Inspection Officer should crosscheck previous year ATR submitted by the HoS and issue necessary direction to the HoS for repeated deficiencies.
- To verify the ATR Submitted by the HoS with all supporting documents, ATR link is provided to concern DDE Zones and the same is to be forwarded to the Inspection Branch after verification.
- Action Taken Report Submitted by HoS must be verified/comments by DDE Zone and countersigned by DDE District (All the details should be mentioned on note sheet).

****Note:- All the Inspecting Officers of the Directorate are requested to fill Mandatory Inspection Proforma only, available on MIS for this schedule.**

Apart from these, the DDE Districts and the DDE Zones are requested to visit schools under their jurisdiction as per norms and submit the report to the Inspection Branch on regular basis.

This issues with the approval of competent Authority.

Renu
7/4/25
(Renu)
(Inspection)

No. DDE/IC/HQ/2023-24/Vol-II/01-06

Dated:- 7/4/25

Copy to:-

1. PS to Pr. Secretary of Education, GNCT of Delhi.
2. PS/PA to Director of Education, GNCT of Delhi.
3. Addl. Director of Education (Inspection Branch), GNCT of Delhi.
4. All RDE/DDE-District/DDE-Zones/SPE's/ HOS through MIS.
5. OS (IT) with the request to upload the same on the MIS.
6. Office Copy

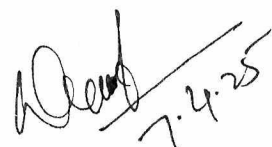
Dr. Davindera
07.4.25
(Dr. Davindera)
OSD (Inspection)

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Mandatory Inspection Schedule for April -May 2025

Total Schools- 153

DDE Districts					
1.	Mr. Sudhakar Bhimrao Gaikwad	DDE East (Z-1-3)	1003152	Radhey Shyam Park-SBV	Evening
2.			1002175	Trilokpuri, Block 27-GGSSS	Morning
3.			1001004	Kanti Nagar-SBV	Evening
4.	Dr. Perm Kumar Tyagi	DDE North East-I (Z-4)	1104028	Mustufabad-GGSS	Morning
5.			1104261	Tukhmirpur-GBSSS	Evening
6.			1104150	Bhajanpura-GBSSS (RDJK)	Evening
7.	Mr. Bhagwati Swarup Aggarwal	DDE North EAST-II (Z- 5,6)	1105003	Brahmpuri-SBV	Evening
8.			1106011	New Seemapuri-GBSSS	Evening
9.			1106263	Old Seemapuri, Block GH-GBSS	Evening
10.	Ms. Neelam Yadav	DDE North (Z- 7,8)	1207043	Nicholson Road-GGSSS	General
11.			1208010	Model Basti-GBMS	General
12.			1207012	Timar Pur-SBV	General
13.	Dr. Akhilesh Kumar Bhatta	DDE NW-A (Z-9,10)	1309259	Jahangirpuri, Block K-GBSSS	Evening
14.			1310005	Tikri Khurd- SKV	Morning
15.			1310026	Harewali-G(Co-ed)SSS	General
16.	Dr. Balesh Kumari Vijayarun	DDE NW-B I (Z-11,12)	1412006	Sultanpuri, Block BC-GBSSS	Evening
17.			1412022	Mangolpuri, Block-C, S(Co-ed)Sr. Sec. Vidyalaya	Morning
18.			1411005	Kailash Enclave-SV	General
19.	Dr. Rakesh Rahi	DDE NW B- II (Zone-13)	1413075	Punjab Khore-G(Co-ed)SSS-1413075	General
20.			1413077	Begumpur-GBSSS	Evening
21.			1413320	ROHINI,SEC-15- G (CO-ED) SS	General
22.	Dr. Neeraj	DDE W-A (Z-14,15,16)	1514006	Tilak Nagar, No.2-SBV	General
23.			1515026	Tagore Garden, No.1-GGSSS	General
24.			1516140	West Patel Nagar-GBSSS	General



5.	Dr. Sudha Singh	DDE W-B (Z-17,18)	1617017	Nangloi, Sultanpuri Road-GBSSS	General
26.			1617254	Peera Garhi Village- SBV	Morning
27.			1618019	Vikas Puri, Block G-SKV	Morning
28.	Dr. Sanjay Chaturvedi	DDE SW-A (Z-19,20)	1719006	Sarvodaya Bal Vidyalaya, Sarojini Nagar	General
29.			1719104	R. K. Puram, Sec-5(Co-Etd)-GSSS	General
30.			1720022	Naraina-SKV	General
31.	Mr. Ganesh Prasad	DDE SW-B-I (Z-21)	1821005	Samalka, No.1- GBSSS	Evening
32.			1821006	Sagarpur, No.1-GBSSS	Evening
33.			1821024	Palam Enclave, No.3-G(Co-ed)SSS	General
34.	Dr. Rajvir Singh	DDE SW-B-II (Z-22)	1822055	Jaffarpur Kalan-S(Co-ed)V	General
35.			1822056	Khaira-G(Co-ed)SSS	General
36.			1822066	Najafgarh, Jharoda Kalan-GGSSS	General
37.	Mr. Pramod Chander Katiyar	DDE CENTRAL (Z-26,27,28)	2127002	Jama Masjid, No.1(Urdu Medium)-SBV	General
38.			2127018	Ram Nagar, No.1-GGSSS	General
39.			2128020	Prasad Nagar-SKV (Baba Ramdev)	General
40.	Mr. Anil Kumar	DDE South (Z-23,24)	1719106	Safdarjung Enclave-Sarvodaya(Co-Ed)SSS	General
41.			1923004	Mehrauli Qutab, Sarvodaya (Co-ed) Sr. Sec. Vidyalaya	General
42.			1923359	Jonapur - SBV	General
43.	Sh. Suresh Chand Meena	DDE South East (Z-25,29)	1925400	Molar Band, No.4- GGSSS	Morning
44.			1925401	Molar Band, No.1- GGSSS	Morning
45.			1924039	Kidwai Nagar- Sarvodaya Vidyalaya (Rani Durgawati)	General

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DDE ZONES

46.	Sh. Sanjay Chawla	DDE Zone -1	1001022	Vivek Vihar- SKV	Morning
47.			1001023	Bhola Nath Nagar, No.3-GGSSS	Morning
48.			1001151	Shahdara, Teliwara-G(Co-ed)SS	General
49.			1001194	West Azad Nagar-G(co-ed)SS	General
50.	Sh. Praveen Kumar Kalra	DDE Zone -2	1002014	New Kondli-GBSSS	Evening
51.			1002015	Mayur Vihar, Phase II, Pkt.B-SBV	Evening
52.			1002191	Shakarpur, School Block-GGSSS	Morning
53.			1002192	Shakarpur, No.1-SBV	Evening
54.	Sh. Rajpal Singh	DDE Zone -3	1003202	Geeta Colony, Block 2-G(Co-ed)SS	General
55.			1003204	Old Seelampur-SKV	Morning
56.			1003260	Lalita Park-GGSSS	Morning
57.			1003030	Rani Garden-Sarvodaya Kanya Vidyalaya	Morning
58.	Sh. Birjesh kumar Sharma	DDE Zone -4	1104005	Gokalpuri-GBSSS	Evening
59.			1104006	Ghonda, No.1-GBSSS	Evening
60.			1104015	Khajoori Khas-GBSSS	Evening
61.			1104017	Joharipur- GGMS	Morning
62.	Sh. Chand Babu	DDE Zone -5	1105111	West Jyoti Nagar-GGSSS	Morning
63.			1105020	New Seelampur, No.1-SKV (C.R.Dass)	Morning
64.			1105021	Shastri Park-SKV	Morning
65.			1105028	East Rohtash Nagar-G(Co-ed)MS	General
66.	Dr. Gokula Nand Deolal	DDE Zone -6	1106022	Nand Nagri, Block B-SKV (Raja Ravi Verma)	Morning
67.			1106023	Dilshad Garden, Block J&K-SKV (St. Eknath)	Morning
68.			1617032	Paschim Vihar, A 6-G(Co-ed)SSS	General
69.			1106120	Saboli- GBSSS	Evening

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70.	Sh. Kuldeep Singh	DDE Zone -7	1207110	Nathupura-GBSSS	Evening
71.			1207236	Mukund Pur Village - GBSSS	Evening
72.			1207116	Burari-GBSSS-1207116	Evening
73.			1207027	Kamla Nagar, E-Block, GBSS	General
74.	Sh. Arvind Marotrao Bhile	DDE Zone -8	1208029	Sarvodaya Kanya Vidyalaya, Idgah Road	General
75.			1208030	Deputy Gunj-GGSS	General
76.			1208233	Quresh Nagar- S(Co-ed)V (Middle)	General
77.			1208219	Tulsi Nagar- GBSSS	Evening
78.	Ms. Sonia Bhatia	DDE Zone -9	1309010	Model Town, No.1-GBSSS	Evening
79.			1309253	Jahangirpuri, Block A- SBV	Evening
80.			1309262	Libaspur-GBSSS	Evening
81.			1309268	Singhu-G(Co-Ed)SSS	General
82.	Sh. Vinod Kumar Sharma	DDE Zone -10	1310017	Narela, SBV	General
83.			1310019	Bawana-GBSSS	General
84.			1310045	Samaipur-GGSSS	General
85.			1310049	Bankner-GGSSS	General
86.	Mr. Ved Prakash Singh	DDE Zone -12	1412014	Mangolpuri, Block O- SBV	Evening
87.			1412016	Sultanpur Majra- S (Co-ed) V	General
88.			1412084	Pooth Kalan, Rohini Extn., Sector 20-SKV	Morning
89.			1412092	Nithari Village- SBV	Evening
90.	Sh. Arvind Kumar	DDE Zone -13	1413003	Ghevra-SV	General
91.			1413004	Rohini, Sector 6-SV	General
92.			1413022	Ladpur-GBSSS	General
93.			1413078	Karala-SKV	Morning

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94.	Ms. Sunita Dua	DDE Zone -14	1514017	Vikas Puri, Distt. Centre-SKV	General
95.			1514018	Ashok Nagar-GGSSS	General
96.			1514011	Chand Nagar, No.1-SKV	Morning
97.			1514012	Khyala, No.1-GGSSS	Morning
98.	Sh. Rajbir Singh Yadav	DDE Zone -15	1515019	Raghubir Nagar, J.J. Colony- G(Co-ed)SSS	General
99.			1515021	Rajouri Garden Extn.-SKV	Morning
100.			1515003	Subhash Nagar-SBV	General
101.			1515004	East Punjabi Bagh-SV	General
102.	Ms. Sarita Sharma	DDE Zone -16	1516019	Basai Darapur-SKV	General
103.			1516021	Ranjit Nagar-SKV	General
104.			1516011	Shadi Khampur-SBV	General
105.			1516030	Prem Nagar-GGSSS	Morning
106.	Ms. Harpreet Kaur	DDE Zone -17	1617006	Hiran Kudna-SV(Co-ed)	General
107.			1617007	New Multan Nagar-SV(Co-ed)	General
108.			1617026	Nilothi-SKV	Morning
109.			1617211	Baprola Vihar- GGSS	Morning
110.	Sh. Davendra Mohan	DDE Zone -18	1618009	Kakrola-SV	General
111.			1618010	Vikas Puri, Block G-GBSSS	Evening
112.			1618061	HASTSAL-SKV	Morning
113.			1618001	Matiala-SBV	Evening
114.	Ms. Alka Nagpal	DDE Zone -19	1719022	R.K. Puram, Sector 7, No.3-SV	General
115.			1719029	Sarojini Nagar, No.1-SKV	General
116.			1719073	Moti Bagh I-SKV	General
117.			1719101	Laxmi Bai Nagar(Co-Ed)-SSS	General
118.	Smt. Seema Roy Chowdhary	DDE Zone -20	1720002	Naraina -SBV	Morning
119.			1720003	Mehram Nagar-S(Co-ed)V	Morning
120.			1720030	Rajokari-SKV	General
121.			1720032	Mahipal Pur- Shaheed Major Ashok Schrawat SKV	Morning

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122.	Sh. Anil Kumar Sharma	DDE Zone -21	1821295	Sarvodaya Co-ed Vidyalaya, Nasirpur (SITE-I), New Delhi-110045	General
123.			1821017	Sagarpur, No.2-SKV	Morning
124.			1821018	Palam Enclave, No.1-SKV	Morning
125.			1821029	Dwarka, Sector II-G(Co-ed)SSS	General
126.	Ms. Ritu Puri	DDE Zone -22	1822010	Ghumanhera-GBSSS	General
127.			1822012	Kair-GBSSS	General
128.			1822013	Ujwa-GBSSS	General
129.			1822025	Jhatikara-G(Co-ed)SSS	General
130.	Ms. Sarita Batra	DDE Zone -23	1923046	Malviya Nagar-SKV	General
131.			1923047	Dr. Ambedkar Nagar, Sector V- GGSSS	Morning
132.			1923395	Saket, Block J- GBSSS	Evening
133.			1925032	Green Park Extn.-SKV (Gargi)	General
134.	Mr. Shashi Kant Singh	DDE Zone -24	1923042	Deoli-SKV (Bachhan Prasad)	Morning
135.			1923048	Chattarpur-GGSSS	General
136.			1923064	Mandi Village - SKV	General
137.			1923069	Khanpur, No.2-GBSS	Evening
138.	Sh. Chitender Singh Verma	DDE Zone -25	1925005	New Friends Colony-GBSSS (Chander Shekhar Azad)	Evening
139.			1925451	SKV Middle, Jogabai, Batla House	Morning
140.			1925052	Joga Bai-GBSSS	Evening
141.			1924018	Sarai Kale Khan-GBSS	General
142.	Ms. Ravinder Kaur	DDE Zone -26	2026002	Kitchner Road-SV	General
143.			2026003	Pandara Road-GBSSS	General
144.			2026004	Pandara Road-SKV	General
145.			1821204	Dwarka Sector-22, G(Co-ed)SSS	General

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146.	Dr. Vijay Kumar Kaushik	DDE Zone -27	2127014	Kamla Market, Zeenat Mahal-SKV No.1	Morning
147.			2127015	Mata Sundri Road-SKV	General
148.			2127016	Dayanand Road-SKV	General
149.			2127180	SV (Co-ed), Lal Kuan	Evening
150.	Sh. Mushtaque Ali	DDE Zone -29	1923357	Sangam Vihar,J-Block - SBV	Evening
151.			1925042	Badarpur, No.1-GGSSS	Morning
152.			1925045	Govt.(Coed) senior secondary school Phase II,DDA Flat,Kalkaji No.1	General
153.			1925046	Sarvodaya Kanya Vidyalaya, Railway Colony, Tughlakabad	Morning

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