

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION
OFFICE OF DEPUTY DIRECTOR OF EDUCATION
DISTRICT NORTH WEST B-II, F.U BLOCK, PITAMPURA, DELHI-34
Email: ddnwb2010@gmail.com

F.1/ DNWB/ADMIN/Promotion/2025/ 3651-57

Dated:- 06/08/2025

CIRCULAR (REVISED)

Subject: Regarding Original document verification promoted teachers from Asstt. Teachers/ Primary /Nursery of /Lab. Asstt. of MCD/DOE /to T.G.T/TGT(Misc) for the year-2023 (as on 01-01-2024).


In pursuance of promotion order F.No. DE.3 (74)/E-III/Promotion/2024/1990- -1981, dated 01.08.2025 & F.No. DE.3 (74)/E-III/Promotion/2024/1957- -1969 dated 01-08-2025 and further posting Order No. DE.3 (24)/E-III/Promotion/2024/548-554 dated 11-04-2025 & posting Order No. DE.3 (24)/E-III/Promotion/2024/542-547 dated 11-04-2025, the District Level Screening Committee has been constituted by The DDE, District North West B-II for checking/ verification of original documents of the promoted Assistant Teachers who are promoted from Government Schools of District North West B-II and promoted from MCD as well and Posted in the Government Schools of District North West B-II. The list of Necessary Documents required at the time of verification as per check list is attached here with as **Annexure-B**.

Accordingly, such teachers posted in District North West B- II as per list attached as **Annexure-A**, are hereby directed to report for the verification of their respective documents as per schedule given below in **Room No. 14 ,Office of the DDE, District North West B-I/II, F.U.Block ,Pitampura, Delhi-34**
(Location https://maps.app.goo.gl/9jgRAEH9QDUZFhS8?g_st=com.google.maps.preview.copy):

S.NO	Date of Verification	Time	Serial No. of the candidate shown in Annexure-A	Remarks
1	08-08-2025 and 11/08/2025 (reserve day for the left out cases)	11:00 AM to 04:00 PM	Serial No. 01 to 09 from MCD & 01 to 03 from DoE.	Only Promoted Teachers in person will be entertained. No Substitute will be allowed.

The Earlier Circular No. F.1/DEW/ADMIN/Promotion/2025/3626-31 dated 05/08/2025 issued by The DDE, District North West B-II may be treated as withdrawn due to administrative reasons.

Encl: As above


Dr. RAKESH RAHI
DEPUTY DIRECTOR OF EDUCATION
DISTRICT NORTH WEST B-II

F.1/ DNWB/ADMIN/Promotion/2025/ 3651-57

Dated:- 06/08/2025

Copy to

1. PS to Principal Secretary Education, Directorate of Education, Delhi-54.
2. PS to Director Education, Directorate of Education, Delhi-54.
3. Commissioner, Education, MCD, Delhi
4. Addl. DE/RDE (North),
5. DDE (E-III), Directorate of Education, Delhi-54.
6. OS (IT) with the request to upload the same in the Public Circular and Circular on MIS Module.
7. Guard File.


Dr. RAKESH RAHI
DEPUTY DIRECTOR OF EDUCATION
DISTRICT NORTH WEST B-II

Annexure-A

List of Promoted from Assistant Teachers to TGT in DoE, Delhi From MCD.

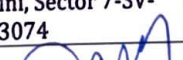
Reference : promotion order F.No. DE.3 (74)/E-III/Promotion/2024/1990- -1981, dated 01.08.2025

S.No	S.No. As Per List	Employee Name & ID	New Post	Category	NEW POSTING SCHOOL ID
1	11	ANIL KUMAR JAIN -20250645	TGT MATH	GEN	ROHINI,SECTOR-3-SV-143002
2	35	ATUL KUMAR-20250751	TGT S.SC.	SC	ROHINI,SECTOR-2,G(CO-ED)-SV-1413006
3	70	INDU GUPTA - 20250619	TGT MATH	GEN	ROHINI,SECTOR-7-SV--1413074
4	74	JAIPAL- 20250558	TGT HINDI	GEN	BEGUMPUR-GBSS-1413077
5	125	NEHA SOOD- 20250629	TGT MATH	GEN	ROHINI,SECTOR-9 -SV(SHAHEED CAPT.SANJEEV DAHIYA)--1413010
6	136	PRAVEEN WADHWA - 20250514	TGT ENG	GEN	ROHINI,SECTOR-7-SV--1413074
7	149	RAJESH KUMARI -20250723	TGT S.Sc.	GEN	ROHINI,SECTOR-3-SV-143002
8	184	SAVITA SETH -20250727	TGT S.SC	GEN	ROHINI,SECTOR-6-SV-143004
9	214	SUNITA RANI-20250731	TGTS.SC	GEN	ROHINI,SECTOR-15,G(CO-ED)-SSS-1413071

List of Promoted Assistant Teachers to TGT from Govt. Schools of District North West B-II.

Reference : F.No. DE.3 (74)/E-III/Promotion/2024/1957-1969, dated 01-08-2025

S.No	S.No.As Per List	Employee Name & ID	New Post	CURRENT SCHOOL ID	NEW POSTING SCHOOL ID
1	02	Anuja -20072652	TGT Eng	GHEVRA-SV-1413003	SAWADA (GHEVERA) COLONY -BLOCK-H-SV-1413267
2	06	Rashmi Bhardwaj-20041081	TGT Eng	Rohini, Sector 9-SV (shaheed capt. Sanjeev Dahiya)-1413010	Shahabad Dairy-GGSSS1310025
3.	12	Ashvani Bhardwaj-20090848	TGT Hindi	Rohini, Sector 7-SV-1413074	Pooth Kalan-SBV-1412007



Annexure-B

**Check list for Document verification of recently
Promoted Asstt. Teachers from MCD/DOE to TGT (District NWB-II)**

S.No	Documents	PAGE No.
1	Personal Details/Verification Proforma as attached	
2	Certificate regarding Educational Qualification duly attested by HOS (Copy Attached)	
3	No RDA/No penalty Certificate/VSR from MCD (Latest)	
4	Certificate regarding dies Non/Suspension /break-in -service	
5	Vigilance Clearance Status Report DOE (Latest)	
6	Caste Certificate (if applicable)	
7	Copy of Mark-Sheet & Degree/Provisional certificate of Diploma (JBT/NIT/D.Ed/Equivalent Course (Duly Signed by concern HOS)	
8	Copy of Mark-Sheet & Degree/Provisional certificate of Graduation (B.A/B.Sc./B.Com./Equivalent Course (Duly Signed by concern HOS)	
9	Copy of Mark-Sheet Provisional certificate of Bachelor of Education (Duly Signed by concern HOS)	
10	Copy of Mark-Sheet Secondary Level Only (Duly Signed by concern HOS)	
11	Copy of permission of getting higher Educational Qualification from concern Department (Duly Signed by concern HOS)	
12	Copy of Service Book 1 st Page (Personal Details) and copy of page having entries of requisite Educational Qualifications	

Note : The concern teachers is hereby directed to bring all the above mentioned Documents In Original at time of verification (Except for Service Book)



DIRECTORATE OF EDUCATION GOVT OF NCT, DELHI

DISTRICT NORTH WEST B-II, F.U. BLOCK PITAM PURA, DELHI-34

Personal detail verification PROFORMA FOR PROMOTED TEACHERS FROM Asstt.Tr/Pry/Nur.MCD/DOE to TGT

Promotion order No:-

Serial no:-

1 NAME OF OFFICIAL (IN CAPITAL LETTER).....

2 EMPLOYEE ID (DOE).....

3 POST HELD.....

4 DATE OF BIRTH.....CATEGORY.....

5 ZONE.....

6 PRESENT SCHOOL IN (MCD/DOE).....

7 ALLOTTED SCHOOL WITH ID NAME.....

8 DETAIL OF APPOINTMENT AS TGT IN DIRECTORATE OF EDUCATION.....

9 DATE OF JOINING Asst Tr./Primary//Nursery.....

10 Detail of Educational Qualifications as per Service Book Record:-

S.No.	Course	Name of University/Board	Month & Year Acquiring Qualification	Subject
1	Secondary/Sr. Secondary Level Degree/Mark-Sheet			
2	Diploma Course (JBT/D.ED/Equivalent Course)			
3	B.Ed.			
4	Graduation Course			
5	Master Degree in Subject (if any)			

I.....S/o/D/o/W/o.....hereby declare that the information given above is to and correct to the best of my knowledge and belief. I have read and understood all the provisions of the Promotion Circular in this regard. In case any information is found false or incorrect on verification the Promotion may be cancelled and I will be liable for the action to taken against me as per law.

Date:-

Signature of official

CERTIFICATE

This is Certified that:-

1. The above particulars have been carefully verified from the service book and other records of the officials and found correct.
2. There is no departmental proceeding/Vigilance case pending against official concerned.

Date:-

Signature with stamp of HOS

Name of the School:

School Code :

NO PENALTY CERTIFICATE

Certified that there is No Penalty in Operation as on date in r/o Sh./Smt./Ms.
..... working in the school since as
(Designation) I.D. No.D.O.B.....under Rule 14 or 16
of CCS (CCA) Rules 1965. It is also certified that no minor/major penalty has been
imposed on him/her in the last ten years

Head of School

Date :

Promotion order no;-

S.No.

Name of the School:

School Code :

CERTIFICATE REGARDING DIES-NON/SUSPENSION/ BREAK-IN-SERVICE

As per his/her service records available in the school, it is certified that there was no break in service in respect of _____, Employee I.D who is working in this school as (Designation) and his/her service has never been treated as Dies-Non. And also certified that period of posting as Asst. Teacher Primary /Nursery category teachers counts towards duty

Head of School

Date:

Promotion order no;-

S.No.

Name of the School:

School Code :

CERTIFICATE REGARDING QUALIFICATION

Certified that Mr./Mrs./Ms _____ is working in this school since _____
as _____ I.D. No. _____ Date of Birth _____ has possessed the
prescribed educational qualification as per Recruitment Rules for promotion to the post as
TGT..... (subject name) _ for the vacancy year 2023 anticipated vacancy for the
year 2023 and also certify that the recognition of the University/Institutions and
authenticity & validity of Degree/Course from which essential qualification has been
acquired is as per Recruitment Rules.

Dated _____

Head of School

Note: attach copy of Degree/Provision and Mark-sheet of master degree course only of the subject of
promotion dully attested by HOS concern with this Performa.

Promotion order no;- _____