GOVERNMENT OF NATIONAL CAPITAL TERRITORY DELHI
DIRECTORATE OF EDUCATION: SCHOOL BRANCH
OLD SECRETARIAT: DELHI-110054

DE.23 (28)/Sch.Br./2025/ 487   Dated: 29-05-2025

CIRCULAR

Sub.: Revised Guidelines for Parents of Children Seeking Admission in Govt. Schools through Online Module in Class XI under NON-PLAN ADMISSIONS for the Academic Session 2025-26.

All the applicants residing in Delhi and seeking admission to class XI in Govt. Schools under Directorate of Education are informed that for the Academic Session 2025-26 process of online Registration for admission to class XI is going to commence from 02-06-2025

Students who have passed class X during the Academic Session 2024-25 from Govt. / Govt. Aided Schools under Directorate of Education are not eligible to apply for registration. They shall approach their last attended school for further assistance if transfer is required to another Govt. school.

The schedule for admission to class XI is as under:

Activity	Cycle-I	Cycle-II	Cycle-III
Online Registration of Candidates	02-06-25 to 12-06-25 (05:00 PM)	01-07-25 (12:00 Noon onwards) to 10-07-25 (05:00 PM)	01-08-25 (12:00 Noon onwards) to 11-08-25 (05:00 PM)
Display of Allotted Schools to Registered Candidates	20-06-25	21-07-25	20-08-25
Submission / Verification of Documents for Admission in Allotted Schools	21-06-25 to 30-06-25	22-07-25 to 31-07-25	21-08-25 to 30-08-25

i).   The Link for submission of online Registration Form is available on the Home page of Department's website www.edudel.nic.in at **"Govt. School Admissions"**. Applicant can register himself/herself as per above mentioned schedule.

ii).   The online form has been designed in simple format. It can be filled using normal smart phone also. However, if any parent requires support in filling it, they can approach the Help desk at nearest school. The desk will also assist the parents in filling and submitting online form.

iii). **Academic Criteria for Non Plan Admissions:** Students declared passed in the Secondary School Examination will be considered for admission in any stream of Class XI subject to the following eligibility criteria:-

Stream	Aggregate pass %	Subjects/Grades required (minimum %)		
Science (with Maths)	55%	English-50%	Standard Maths/ Basic Maths/ Maths -50%	Science-50%
Science (without Maths)	55%	English-50%	Standard Maths/ Basic Maths/ Maths-40%	Science-50%
Commerce (with Maths)	50%	English-45%	Standard Maths/ Basic Maths/ Maths -50%	Social Science-45%
Commerce (without Maths)	50%	English-45% or Hindi-45%	Social Science-45%	_____
Humanities	A student must have been declared Pass at the Secondary School Examination by the CBSE or its equivalent board. For opting Economics as a subject, a student must have secured at least 45% in Aggregate. For opting Mathematics as a subject, a student must have secured at least 50% in Standard Maths/ Basic Maths / Mathematics.			

All Heads of Govt. Schools are hereby informed that relaxation of 5% marks in any one of the three subjects mentioned above for admission in particular stream is to be given in respect of candidates belonging to the categories SC/ST/ Minorities/OBC(Non-Creamy Layer)/Kashmiri Migrants & those students having I/II/III position in National Games.

For Specially Abled Students, relaxation of 5% marks in all subjects mentioned for admission in particular stream is to be given.

Students who have passed their Secondary Examination (Class X) directly from NIOS with 55% marks or above in aggregate of 5 main subjects are eligible for admission in Humanities without Skill Subjects & with 50 % marks or above in aggregate of 5 main subjects are eligible for admission in Humanities with Skill Subjects.

Students who have passed class X from other boards having criteria of passing below 33% of the maximum marks, may not be able to submit application online. In such cases, applicant may apply for admission manually in any school nearer to his/her residence till 21-08-25. In such cases concerned HoS will forward the file with all relevant documents to the concerned DDE (Zone) for allotment of school.

iv). **Age Criteria:**

class	Normal age criteria (without any relaxation) as on 31-03-2025
XI	completed the age of 15 Yrs but less than 17 Yrs

However, additional age relaxation upto 1 year to students who have passed class X from any recognised board and having no gap year and age relaxation upto 6 months to other students may be provided at the level of Heads of the Schools.

Further, the regular students who have passed previous class during 2024-25 from any Recognised Unaided Schools of Directorate of Education or local bodies of Delhi and having a valid SLC & mark sheet, will be exempted from applicability of age appropriate criteria.

For Divyang applicants, age relaxation of 6 months in the lower age and 4 years in the upper age is also granted at the level of HoS.

v). *In addition to this, Director of Education at his discretion may provide relaxation in upper age to any deserving student (not covered under existing provisions) to remove the hardship on the grounds such as disruption of studies due to death of either of the parents, prolonged illness of either of the parents/child or any trauma faced by the student.* In such cases, parents of the students are required to submit an application on the attached format to the Head of the school where the admission is sought along with supporting documents related to the grounds under which relief has been sought. **Head of that school will forward the case to the concerned DDE (Zone) along with all the relevant documents including application of the candidate. If the case is found fit for age relaxation, the DDE (Zone) will forward it to the School Branch through concerned district for the approval of Director.**

vi). The applicants will provide the following details while filling the application form online:

   a). Personal details like name, father's, mother's name & residential address, details of last school attended (if any).

   b). Aadhaar Number/ UID of the child (Desirable).

   c). Bank Account Number of the child along with name of the Bank's Branch & its IFSC (Desirable).

   d). Date of Birth of Child.

   e). Subjects studied & marks obtained in the previous class.

   f). Applicants have to select the stream.

   g). Upload Mark Sheet of previous class (in pdf form with size less than 300 KB).

vii). At first, the applicant is required to select nearest Govt. school to his/her residence. Here it is pertinent to mention that purpose of asking for nearest school is to assess the location of the applicant's residence so that school nearest to his/her residence, where the seats are available, may be allotted. Therefore, applicants are directed to select the nearby school very carefully.

viii). At the first step of the registration process, applicants have to enter general information. On submitting the general information a Login ID along with Password of the applicant will be generated. **Applicants are directed to note the Login ID & Password as the same will be required for completion of the online registration in the second step of registration.**

ix). At the second step of registration process, applicants have to submit the details of the subject studied, marks obtained in the previous exam and upload the Mark Sheet of the previous class after login through the Login ID provided above.

x). Once the second step of registration process is completed, the Registration Number will be forwarded to the applicant through SMS at the registered mobile number. Applicant may also take print of the registration form for his/her record.

xi). Applicants/Parents will be solely responsible for the correctness of the Information submitted online by them in the registration form. They may take the print out of the Application Form and check the correctness of data submitted by them. If any error is noticed by them they may resubmit the registration form online till last date of registration of the concerned cycle after deletion of the previous Registration Form. For this applicants will be provided faciltiy to delete online application submitted by them through OTP verfication. The link for deletion is available below the Registration Link available at department website i.e. www.edudel.nic.in.

xii). **As Directorate has revised the eligibility condition of admission to class XI, therefore all the applicants, who have filled the registration form earlier in response to the Circular No. DE.23(28)/Sch.Br./2025/451 dated 26-05-2025 and want to update the stream are advised to resubmit the registration form online.**

xiii).**All the applicants are hereby instructed to complete the both of the steps of registration process else their application will be cancelled.**

xiv).Help Desk to address admission related queries/grievances will be made available to the applicants as per schedule given below:

    a) Morning and General Shift Schools : From 09:00 AM to 12:00 Noon

    b) Evening Shift Schools   : From 01:30 PM to 04:30 PM

xv). Once candidate is registered online his/her name will be reflected at the level of respective Zonal DDE of the school nearest to residence of the candidate (as declared by the candidate in the Registration Form).

xvi).On the basis of the availability of vacant seats, combination of the subjects opted and infrastructure in the zone, school nearer to residence of the applicant or the nearest school declared in the registration form will be alloted by the Zonal Level Admission Committee through the online module available on MIS.

xvii).Following documents are to be submitted for verification at the time of admission by the parent/student to the Head of the allotted School:-

    a) Proof of Date of Birth:
          ➤ If applicant has passed class X from recognised school:-
            Countersigned SLC of a last attended recognized school as per Rule No. 139 of DSEAR, 1973
          ➤ If applicant has passed class X directly as private candidate from any recognised Board:-
            Certificate of passing Class X / Migration certificate issued by the concerned Board

    b) Mark Sheet of the previous class passed.
    c) One passport size photograph of the child.

d) Anyone of the following documents as **Residence Proof of Delhi**:-
  - ➢ Ration Card issued in the name of parents having name of the child.
  - ➢ Domicile certificate of the child or any of the parents.
  - ➢ Voter I card of any of the parents or the child.
  - ➢ Electricity bill/MTNL telephone bill/Water bill.
  - ➢ Bank Passbook in the name of child or any of the parents.
  - ➢ Aadhaar number of the child or any of the parents.
  - ➢ Passport in the name of child or any of the parents.
e) Certificate of Caste (in case of SC/ST/ OBC).
f) Certificate of disability (in case of Divyang Student).

xviii). **The admission will be granted by the Zonal Level Admission Committee as per the availability of infrastructure, combination of subjects available in a particular Govt. School as per their residential address.**

xix). Admission to selected students through online module will be confirmed only after the physical verification of requisite documents by the concerned Govt. School.

xx). It must be noted that single application shall be submitted by an individual applicant for online admission process. Multiple applications submitted by any individual applicant shall lead to cancellation of candidature.

xxi).   Any applicant can check the status of his/her application from website by entering his Registration Number or other desired information through the Link provided at the Home page of our website on or after date of disply of allotted schools of the respective cycle. Admission related information including school allotted will also be forwarded to the registered mobile number of the applicants.

xxii).   Request regarding change of allotted school will not be entertained.

This issues with the approval of the Competent Authority.

(Dr. Sudhakar Gaikwad)
DDE (School)

All Heads of Govt. Schools under Directorate of Education through DEL-E.

DE.23 (28)/Sch.Br./2025/ 487   Dated: 29-05-2025

Copy to:-

1. Secretary to Hon'ble CM
2. Secretary to Hon'ble MoE
3. PA to Director (Education).
4. All RDEs, DDEs (District) to ensure compliance please.
5. System Analyst (MIS) for uploading on MIS.
6. Guard File.

OSD (School)