

SAMAGRA SHIKSHA-DELHI
(A Society under Education Department, Govt. of NCT of Delhi)
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Email: spd_delhi@rediffmail.com

No: -DE 29(3)/UEEM/OSD/SS 2019/ 81-86

Date: 11/04/25

Circular

Subject: Orientation Session on Eco Clubs for Mission LiFE Portal for schools –reg..

With reference to D.O. Letter No D.O.No.10-1/2024-EE.12 (Eco club) dated 09.04.2025 shared by **Department of School Education and Literacy, Ministry of Education, Delhi** regarding the subject cited above, a Demonstration of Eco Club of Mission LiFE Portal is scheduled on 16.04.2025 at 11:30A.M with all management schools. **(Copy enclosed)**

All Deputy Directors of Education (Districts) are requested to ensure Active Participation from Head of Schools of all management (Both Morning and Evening) along with their Eco-Club In-charge/Nodal Officers under their jurisdiction through Link or through Youtube mentioned below.

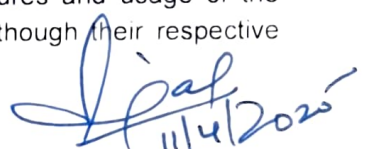
Link of the online session is as under:

<https://www.youtube.com/watch?v=W5ZJdfsr1pY>

Portal Link: <https://ecoclubs.education.gov.in/>

All DURCCs to ensure, that all management schools under their jurisdiction are well informed regarding the orientation session to get familiarize with features and usage of the Portal. DURCCs will further submit the attendance record to SS HQ through their respective DPO in prescribed excel sheet on the same day.

Encl: As above

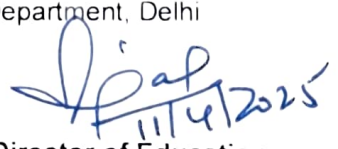

Deputy Director of Education
Samagra Shiksha-Delhi

Date: 11/04/25

No. DE.29(3)/UEEM/OSD/SS 2019/ 81-86

Copy for information to:

1. PS to State Project Director-Samagra Shiksha-Delhi
2. All DDEs (Districts)
3. All HoS of Government Schools, Government- Aided schools and Private schools
4. All DURCC
5. S.O. (IT/MIS) to upload the circular on official portal of Education Department, Delhi
6. Guard File


Deputy Director of Education
Samagra Shiksha-Delhi

Orientation Session on Eco Clubs for Mission LiFE Portal for schools –reg.

section ee12 <sectionee12@gmail.com>

Wed, Apr 9, 2025 at 4:15 PM

To: Chief Secretary Andamans <cs-andaman@nic.in>, chiefsecretary-ap@ap.gov.in, cs-assam@nic.in, adviser-chd@nic.in, csoffice.cg@gov.in, Dr Arun T IAS <secy-edu-dd@nic.in>, csdelhi@nic.in, cs-go@nic.in, chiefsecretary@gujarat.gov.in, cs@hry.nic.in, cs-hp@nic.in, cs-jharkhand@nic.in, cs@karnataka.gov.in, chiefsecy@kerala.gov.in, utl2@utl.gov.in, cs@mp.nic.in, cs@maharashtra.gov.in, cso-meg@nic.in, cs-manipur@nic.in, csnld@nic.in, csori@nic.in, cs@py.gov, cs@punjab.gov.in, pants@ias.nic.in, csraj@rajasthan.gov.in, cm-skm@nic.in, cs@tn.gov.in, cs@telangana.gov.in, cs.tripura@nic.in, csup@nic.in, cm-ua@nic.in, cs-westbengal@nic.in, cs-jandk@nic.in, dullooa@ias.nic.in, secyedn.and@gmail.com, secyedn.and@nic.in, secyedn@nic.in, secretaryeducationap@gmail.com, secy se edn <secy.se.edn@gmail.com>, konwar.narayan@nic.in, secy-edn-bih <secy-edn-bih@nic.in>, secy-edu@chd.gov.in, secy.schooledu.cg@gmail.com, Ashok Kumar <secyedu@nic.in>, cs_goa@nic.in, Ravi Dhawan IAS <Secedu-sect.goa@nic.in>, rmsa_goa@radiffmail.com, secedu-pri@gujarat.gov.in, acssehry@gmail.com, Rakesh Kanwar <secy-hedu-hp@nic.in>, "Principal Secretary SED, J&K" <pssed2020@gmail.com>, hrdjharkhand@gmail.com, prsprim-edu@karnataka.gov.in, Rani George I A S <secy.gedu@kerala.gov.in>, secygednkerala@gmail.com, secretaryedn@gmail.com, vikranth.raja@nic.in, prsecladdakh@gmail.com, Rashmi <secy.sed@mp.gov.in>, Acs schedu <acs.schedu@maharashtra.gov.in>, analeeb.razi@nic.in, gyan huiem <gyanhuiem@gmail.com>, secretarysedmiz@gmail.com, Kevileno Angami <osdplanning@gmail.com>, secysme@gmail.com, secyedn@py.gov.in, "Kamal Kishor Yadav, IAS" <psse@punjab.gov.in>, secy schooleducation <secy.schooleducation@rajasthan.gov.in>, Gyan Upadhyaya <gpupadhyaya@gmail.com>, sikkimhrdd@gmail.com, telangravi@gmail.com, schsec@tn.gov.in, secy_se@telangana.gov.in, "Prl. Secretary to Government" <prlsecyedu@telangana.gov.in>, saradindu.chaudhuri@gov.in, ps secyed <ps.secyed@gmail.com>, addl.csbasic@gmail.com, ps.basic.education.up@gmail.com, secy-edu-ua@nic.in, wbssed@gmail.com, acsup.se@gmail.com, Dinesh Prasad Saklani <director.ncert@nic.in>, Nidhi Panday <commissioner-kvs@gov.in>, Vinayak Garg <commissioner.nvs@gov.in>, Rahul Singh <chmn-cbse@nic.in>, agarwal.mukta@gov.in, "cp@nios.ac.in" <cp@nios.ac.in>, cp@ncte-india.org

Cc: jsad-moe@gov.in, sankharoy <sankha.roy@nic.in>, Surendra Kumar <surendra.kumar70@nic.in>, ruhil.tsg@gmail.com, coneat <coneat@aicte-india.org>, Junior Technical Project Manager NEAT <jr.tpmneat@aicte-india.org>

Respected Madam/Sir,

Please find enclosed herewith this Department's D.O. letter dated 09.04.2025 regarding Demonstration of Eco Clubs for Mission LiFE portal via online mode (You Tube Live) scheduled on 16.04.2025 at 11:30 a.m. Link of the online session is as under:-

<https://www.youtube.com/watch?v=W5ZJdfrs1pY>

Regards

Surendra Kumar
Under Secretary (EE.12)
Deptt. of SE&L, MOE,
Shastri Bhawan, New Delhi
Tele. 23073793
e-mail:- sectionee12@gmail.com

2 attachments

D.O. dated 09.04.2025.pdf
832K



DoSEL_Eco_Clubs_Mission_LiFE_Manual-2.pdf
2960K



Dr. Amarpreet Duggal,
Joint Secretary (Coordination & Media)
Tel No.: 23387781

D.O. No.10-1/2024-EE.12(EcoClub)

Dated:- 9th April, 2025

Respected Ma'am / Sir,

As you are aware, Eco Clubs for Mission LiFE have been constituted in schools to promote environmentally responsible behaviour among students and to enable them to take up age-appropriate and meaningful environmental activities and projects. Activities of Eco Clubs for Mission LiFE are supported under Samagra Shiksha.

2. To streamline and document the activities conducted under the Eco Clubs for Mission LiFE initiative, a dedicated portal for Eco Clubs for Mission LiFE activities (<https://ecoclubs.education.gov.in/>) has been developed. This portal aims to serve as a centralized platform for uploading and monitoring environmental activities carried out by schools across the country. I am enclosing a manual for the portal to enable step-by-step guidance for smooth adoption of the platform.

3. To ensure effective implementation and utilization of this portal, a special online training session has been scheduled on 16.04.2025 at 11:30 a.m. via online mode (YouTube Live) to familiarize school faculty and nodal officers with the features and usage of the portal. Link of the online session is as under:-

<https://www.youtube.com/watch?v=W5ZJdfrs1pY>

4. You are kindly requested to disseminate this information to all schools under your jurisdiction and ensure maximum participation of relevant stakeholders, particularly the School Principals and concerned teachers-in-charge of Eco Clubs for Mission LiFE.

5. I look forward to your continued support in strengthening environmental consciousness among school students and making Mission LiFE a collective success.

Kind regards,

Yours sincerely

Encl. as above

Amarpreet Duggal
9/4/25

(Dr.Amarpreet Duggal)

To

1. Additional Chief Secretary/Principal Secretary/Secretary Education of all States/UTs
2. Director, NCERT
3. Chairperson, CBSE
4. Commissioner, KVS
5. Commissioner, NVS
6. Director, NBB
7. Chairperson, NCTE
8. Chairperson, NIOS



Ministry of Education
Department of School Education and Literacy



ECO CLUBS For Mission LiFE

Portal Help Manual -

Eco Clubs For Mission LiFE

<https://ecoclubs.education.gov.in/>

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Eco Clubs for Mission LiFE : An overview

1. Introduction

1.1 Purpose

Eco Clubs are a significant initiative to promote environmental consciousness among students. **These Clubs have been renamed as Eco Clubs for Mission LiFE and its activities have been aligned with the 7 themes of Mission LiFE** viz; Adopt Healthy Lifestyle, Adopt Sustainable Food Practices, Reduce e-waste, Reduce Waste, Save Energy, Save Water, Say No to Single Use Plastic. It is a significant step towards sensitizing our children to environment and climate change issues and inculcating in them pro-environment attitudes and behaviours.

The NEP 2020, emphasizes integration of environmental awareness and sustainability into school curricula. It recognizes the imperative to instil environmental consciousness from an early age, integrating dedicated chapters on the environment into the National Curriculum Framework.

Department of School Education & Literacy through Samagra Shiksha Scheme, have established eco club in government schools nationwide, fostering a deep-rooted connection to nature among students and the wider community.

The National Curriculum Framework aligned with NEP 2020 also focuses on adoption and practice of eco-friendly activities in schools. Eco clubs can play a pivotal role in promoting Mission LiFE (Lifestyle for Environment) goals and mobilize individuals to become “Pro-Planet People” and schools are the best place to imbibe these skills.

1.2 Scope

The major functionalities in **Eco Clubs for Mission LiFE** (<http://ecoclubs.education.gov.in/>) are -

1. Login
2. Event creation
3. Faculty Management (Only in School login)
4. Event Assignment (Only in School login)
5. Event Management
6. Approve/Reject Event (Only in School Login)
7. Edit Event
8. Collaborate with Schools (Only in School Login)
9. View Dashboards
10. Set Language (Only in School login)
11. View Eco calendar

1.3 Definitions, Acronyms, and Abbreviations

| | |
|-------|---|
| UDISE | Unified District Information System for Education |
|-------|---|

2. Overall Description

The National Education Policy (NEP) 2020 emphasizes the critical importance of integrating environmental awareness and sustainability principles into school curricula. The vision of the Policy is to instil ‘among the learners a deep-rooted pride in being Indian... and dispositions that support responsible commitment to sustainable development and living.....’ The policy also highlights ancient Indian traditions of environmental conservation, aligning them with modern scientific understanding.

Mission LiFE is a global initiative put forth by our Hon’ble Prime Minister promoting mindful resource utilization for protection/conservation of the environment that Eco Clubs for Mission LiFE aim to propagate. The activities carried out under these clubs are aligned with seven themes of Mission LiFE.

1. **School Login (Principal Login)** - Using *UDISE ID and OTP* (received over registered email and mobile no. as per UDISE API)
2. **Faculty login** - Using *UDISE ID, registered email ID/mobile no., secret code, OTP* (received over registered email ID/mobile no.).

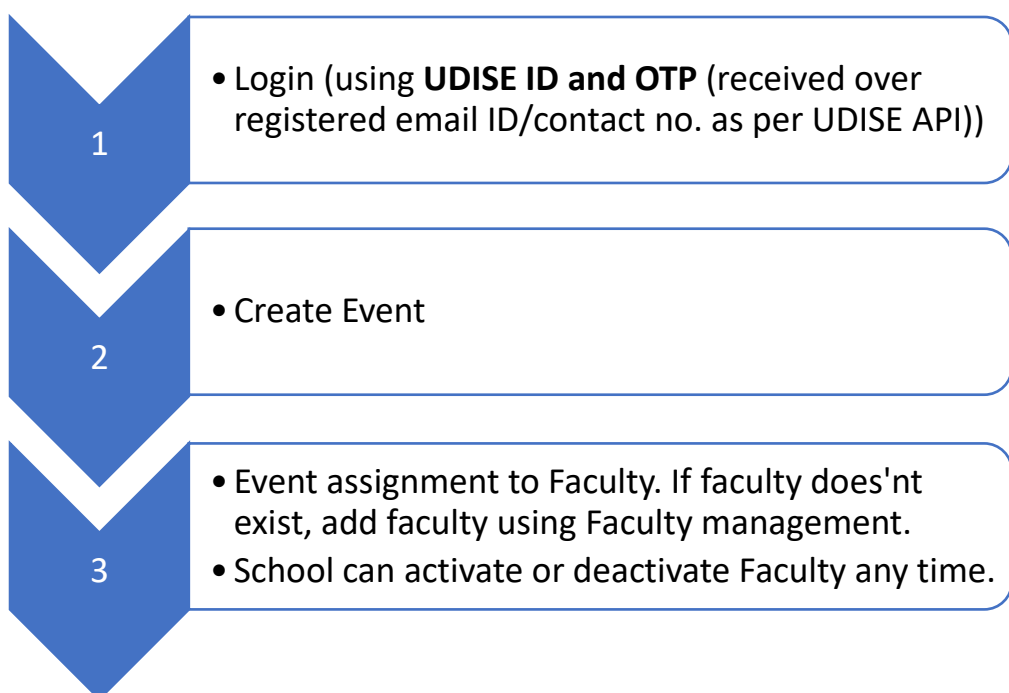
User level privileges

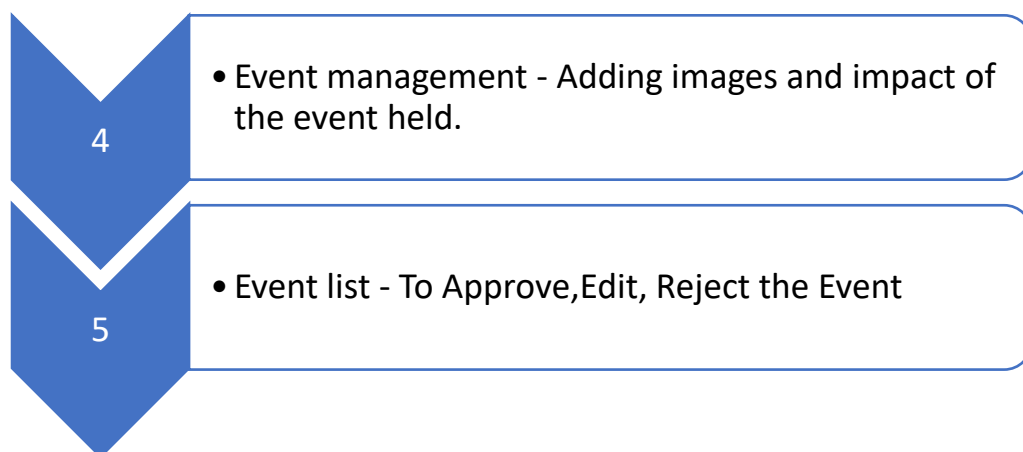
| User | Activities performed |
|--------------------------|--|
| School (Principal Login) | <ul style="list-style-type: none"> • Login • Add Faculty, activate or deactivate faculty • Create Event • Event Assignment (to Faculty) • Approves/Reject/edit event • Add images and impact to event (Event management) • View dashboard • Collaborate with another school • View Eco - Calendar • Set default Language |

| | |
|---------|---|
| Faculty | <ul style="list-style-type: none"> • Login • Create event • Add images and impact (under Event management tab) • View Dashboard • View Eco -Calendar |
|---------|---|

3. System features

3.1 School Login (Principal Login)



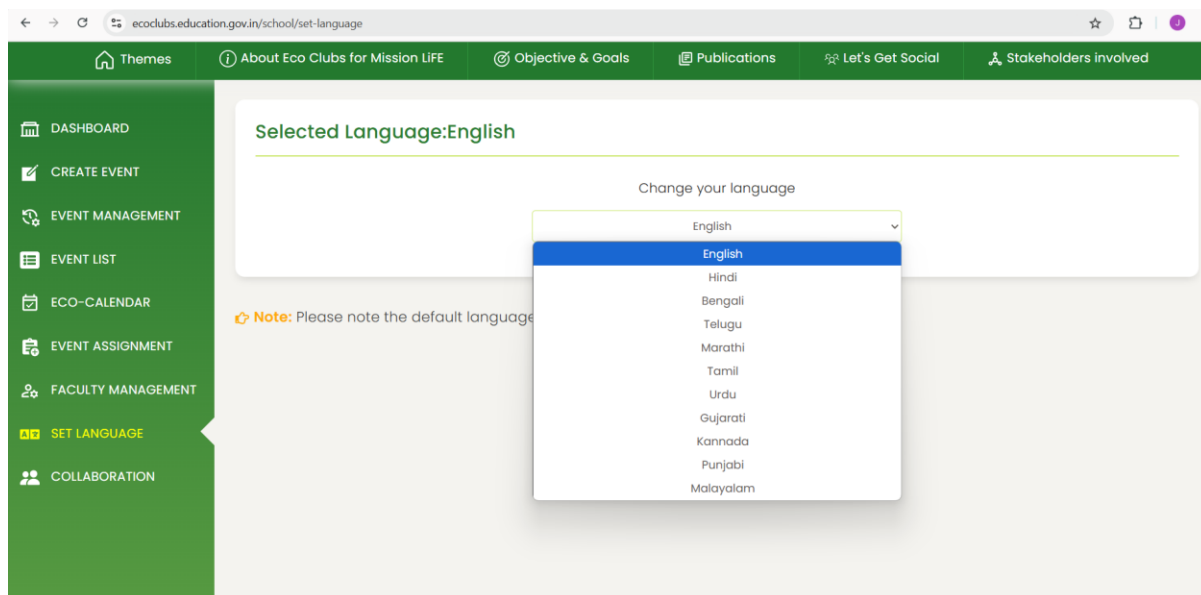


Collaboration Management:

- Schools have the ability to collaborate with other schools on events that they find relevant or beneficial.
- Upon initiating a collaboration request, the receiving school is notified through their respective login.
- Schools can effectively monitor and manage both incoming and outgoing collaboration requests via their login interface.

Default Language Configuration:

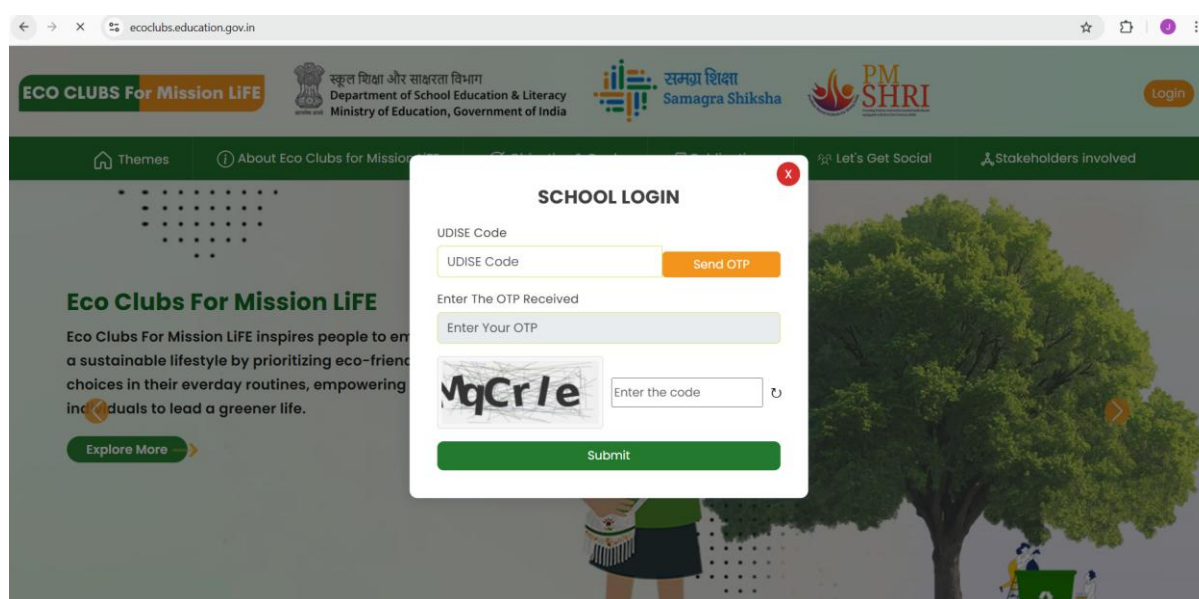
- The school login includes functionality for setting the default language to be used across the associated faculty logins.
- School login can access the '**Set Language**' option to establish and configure the preferred language settings for their faculty members.

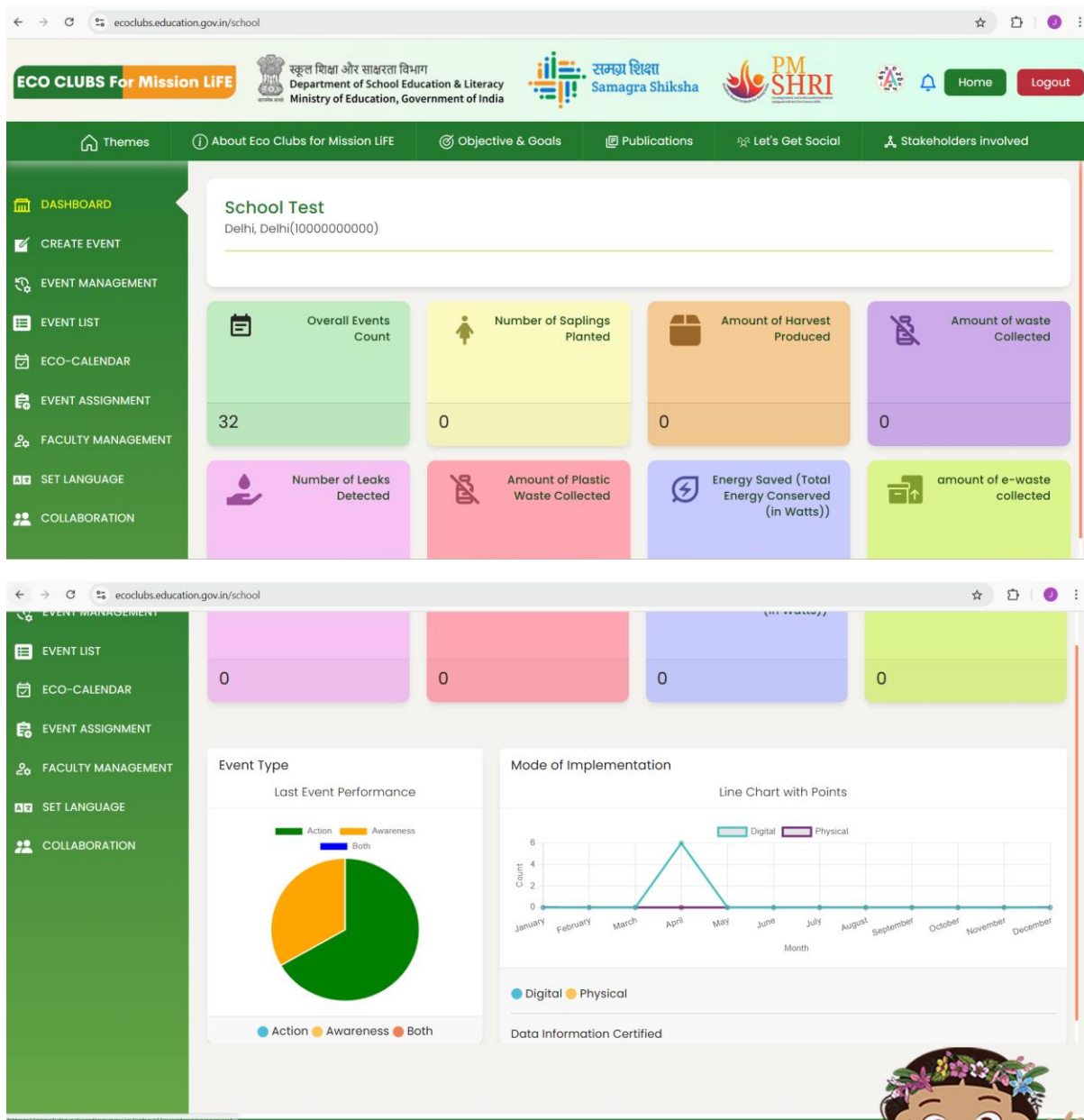


Step by Step Guide –

1. Dashboard View

After logging in using the school's **UDISE ID and OTP (sent over registered email/phone no. as per UDISE API)**, the School Dashboard serves as the central hub. It provides an overview of ongoing activities, key metrics related to the Eco Clubs initiative.





2. Create event

School Login can create events directly through the Create Event page.

Fill in mandatory details, such as:

Event Name

Mission LiFE Theme and Sub-Theme

Event Date and Time etc.

Upon submission, the event will be added to the system for further processing.

The screenshot shows the 'Create Event' page on the ecoclubs.education.gov.in website. The page has a green sidebar with navigation links: DASHBOARD, CREATE EVENT (highlighted), EVENT MANAGEMENT, EVENT LIST, ECO-CALENDAR, EVENT ASSIGNMENT, FACULTY MANAGEMENT, SET LANGUAGE, and COLLABORATION. The main content area is titled 'Create Event' and includes a 'Default Language: English' option. The form fields are as follows:

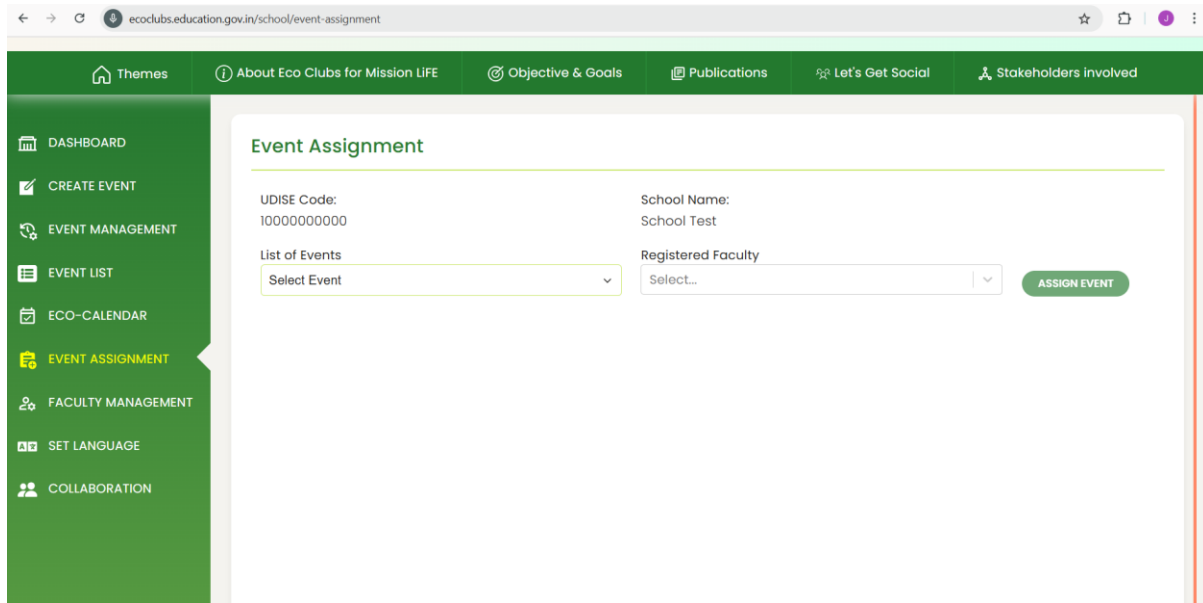
- Name of Event *** (Required): A text input field with a 'Skip' button and a microphone icon.
- Brief Description Of Event (Not More Than 50 Words) ***: A text area with a microphone icon.
- Mission LIFE Theme ***: A dropdown menu with 'Select life theme'.
- Mission LIFE Sub-Themes ***: A dropdown menu with 'Select...'.
- Mode of Implementation ***: A dropdown menu with 'Select Mode'.
- Type of event ***: A dropdown menu with 'Select Event Type'.
- Number of Events ***: A text input field with a microphone icon.
- Date and Time ***: A date and time picker with a microphone icon.
- State ***: A dropdown menu with 'Delhi'.
- District ***: A dropdown menu with 'Delhi'.
- City ***: A text input field with a microphone icon.

A green 'SUBMIT' button is located at the bottom left of the form.

3. Event assignment to Faculty

The School Principal can assign specific events to Faculty members for management.

1. Assign roles to ensure streamlined coordination.
2. Faculty will have access to manage only their assigned events.



4. Event management

School can update event details using the **Event Management** section:

- Add **images, videos, and impact values**.
- Edit event details if needed.
- Ensure all relevant information is documented for better tracking and reporting.

ecoclubs.education.gov.in/school/eventmanagement

ECO CLUBS For Mission LIFE स्कूल शिक्षा और साक्षरता विभाग
Department of School Education & Literacy
Ministry of Education, Government of India

समग्र शिक्षा
Samagra Shiksha

SHRI

Home Logout

Themes About Eco Clubs for Mission LIFE Objective & Goals Publications Let's Get Social Stakeholders Involved

Event Management Default Language: English

List of Events
checking1 - Reduce E-Waste
SELECT EVENT

Virtual Keyboard

Name of Event *
checking1

Mission LIFE Theme * Mission LIFE Sub-Themes * Mode of Implementation *

ecoclubs.education.gov.in/school/eventmanagement

CREATE EVENT

EVENT MANAGEMENT

EVENT LIST

ECO-CALENDAR

EVENT ASSIGNMENT

FACULTY MANAGEMENT

SET LANGUAGE

COLLABORATION

Name of Event *
checking1

Mission LIFE Theme *
Reduce E-Waste

Mission LIFE Sub-Themes *
Awareness sessions

Mode of Implementation *
Digital

Type of event *
Action

Number of Events *
9

Date and Time *
04/10/2025 10:39 PM

Does this Event include a technological intervention *
Select

Have All Participants Attending Event Taken The Pledge *
Select

Number of Participants

Age 3 to 8 *
Age 8 to 11 *
Age 11 to 14 *
Age 14 to 18 *
Age 18 plus *
State *
Haryana
District *
City *

Geotagged photos (Max 5 images, 1MB)

The screenshot shows the 'Event Management' form on the ecoclubs.education.gov.in website. The left sidebar contains navigation links: DASHBOARD, CREATE EVENT, EVENT MANAGEMENT (highlighted), EVENT LIST, ECO-CALENDAR, EVENT ASSIGNMENT, FACULTY MANAGEMENT, SET LANGUAGE, and COLLABORATION. The main form area contains the following fields:

- Type of event ***: Dropdown menu with 'Action' selected.
- Number of Events ***: Text input with '9'.
- Date and Time ***: Text input with '04/10/2025 10:39 PM'.
- Does this Event include a technological intervention ***: Dropdown menu with 'Select'.
- Have All Participants Attending Event Taken The Pledge ***: Dropdown menu with 'Select'.
- Number of Participants**:
 - Age 3 to 8 ***: Text input.
 - Age 8 to 11 ***: Text input.
 - Age 11 to 14 ***: Text input.
 - Age 14 to 18 ***: Text input.
 - Age 18 plus ***: Text input.
- District ***: Dropdown menu with 'Gurugram'.
- City ***: Text input with 'harayana'.
- State ***: Dropdown menu with 'Haryana'.
- Geotagged photos (Max 5 images, 1MB each)**: File upload section with 'Choose Files' and 'No file chosen' buttons.
- Photo Caption**: Text input.
- Upload Videos (Max 3 Videos, 5MB each)**: File upload section with 'Choose Files' and 'No file chosen' buttons.
- Video Caption**: Text input.
- Amount of e-waste collected (Kg)**: Text input.
- UPDATE**: Green button at the bottom.

5. Event List

The **Event List** allows the School Principal to:

- Approve or reject events submitted by Faculty.
- Edit event details if necessary.
- View all approved or rejected events for better monitoring and follow-up.

ecoclubs.education.gov.in/school/eventlist

DASHBOARD
CREATE EVENT
EVENT MANAGEMENT
EVENT LIST
ECO-CALENDAR
EVENT ASSIGNMENT
FACULTY MANAGEMENT
SET LANGUAGE
COLLABORATION

EDIT

Event Name: test

EDIT APPROVE REJECT

ecoclubs.education.gov.in/school/eventlist

DASHBOARD
CREATE EVENT
EVENT MANAGEMENT
EVENT LIST
ECO-CALENDAR
EVENT ASSIGNMENT
FACULTY MANAGEMENT
SET LANGUAGE
COLLABORATION

EDIT

Event Name: test
Theme Name: Adopt Healthy Lifestyles
Sub Theme: 1. Flora QR codes
Event Date: 09/04/2025 14:23
Mode of Implementation: Digital
Type of Event: Action
Number of Event: 3
technological intervention? Yes

EDIT APPROVE REJECT

ecoclubs.education.gov.in/school/eventlist

DASHBOARD
CREATE EVENT
EVENT MANAGEMENT
EVENT LIST
ECO-CALENDAR
EVENT ASSIGNMENT
FACULTY MANAGEMENT
SET LANGUAGE
COLLABORATION

Event List

☐ Pending ☒ Approved ☐ Rejected

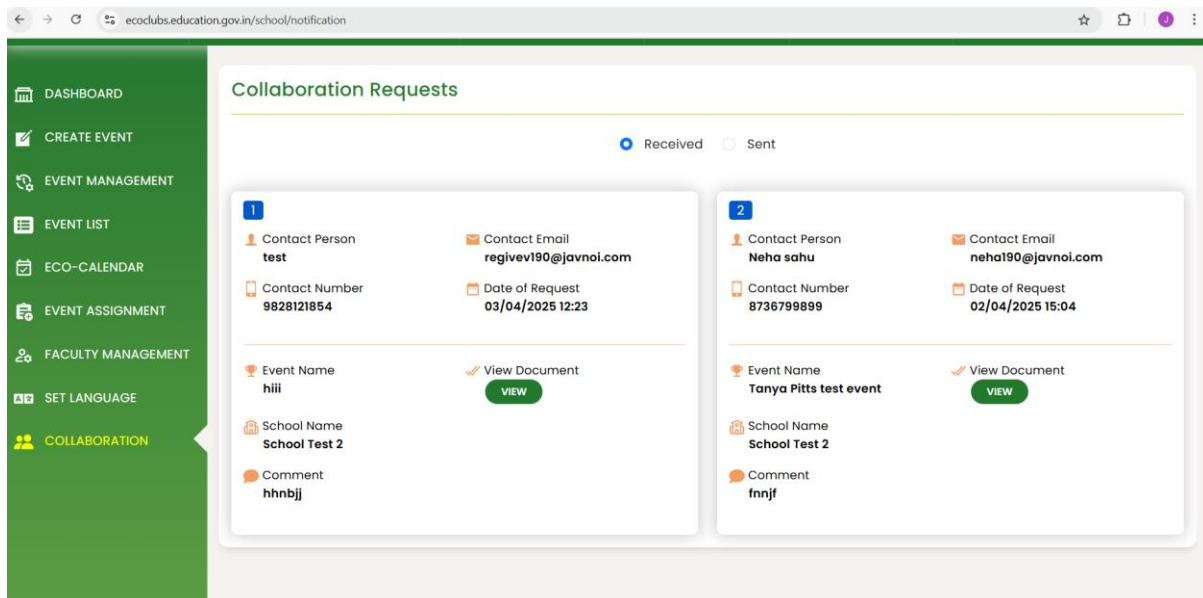
Event Name: Tanya Pitts test event

APPROVED

6. Collaborate with other schools

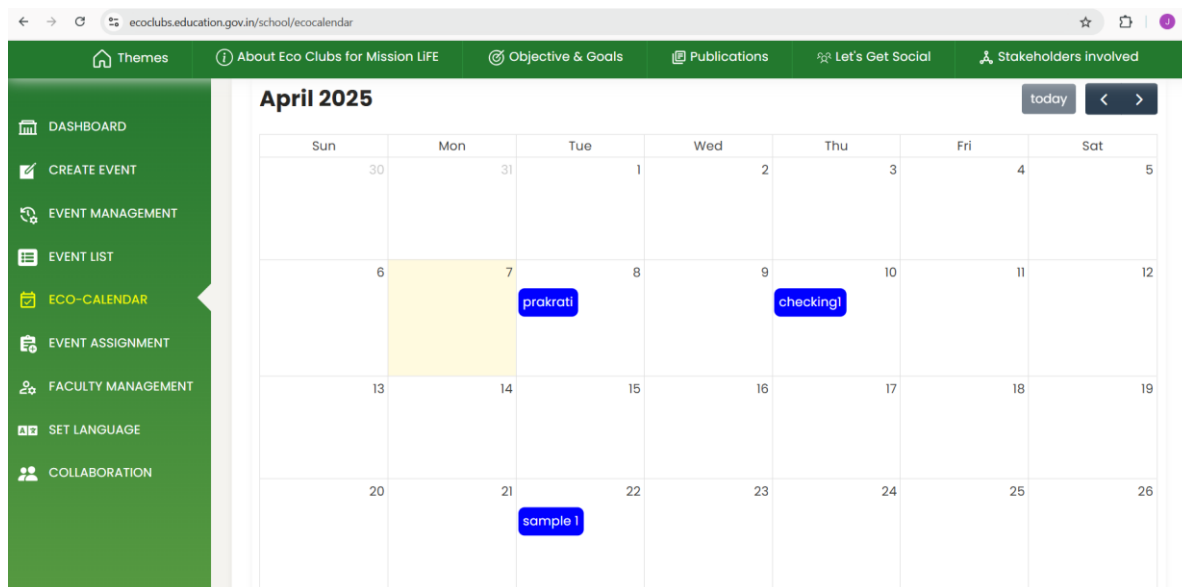
Schools can collaborate with other schools by reaching out and connecting with the host school of any event held.

1. Foster interaction and exchange of best practices.
2. Strengthen community engagement by working together on environmental initiatives.



7. Eco Calendar

School Principal can access the Eco Calendar, which displays important dates, events, and activities related to the Eco Clubs initiative. This calendar helps in planning and staying updated on upcoming environmental programs.



3.2 Faculty Login

The **School Principal** holds the authority to add Faculty members to assist in managing and coordinating various events. This process can be easily carried out using the “**Faculty Management**” and “**Event Assignment**” section available under School Login.

Within this section, the Principal can input details of the Faculty members they wish to assign for event management tasks, ensuring clarity and efficient delegation of responsibilities. By enabling this functionality, the system allows for seamless assignment and tracking of roles, contributing to smoother event planning and execution.

1. • Faculty Login (Using **UDISE ID** , **Email ID/Phone no.**, **Secret token** and **OTP** received over email and phone no.)
2. • Event Creation
3. • Add images and Impact to the assigned event, under Event Management.
4. • View events under Event List.

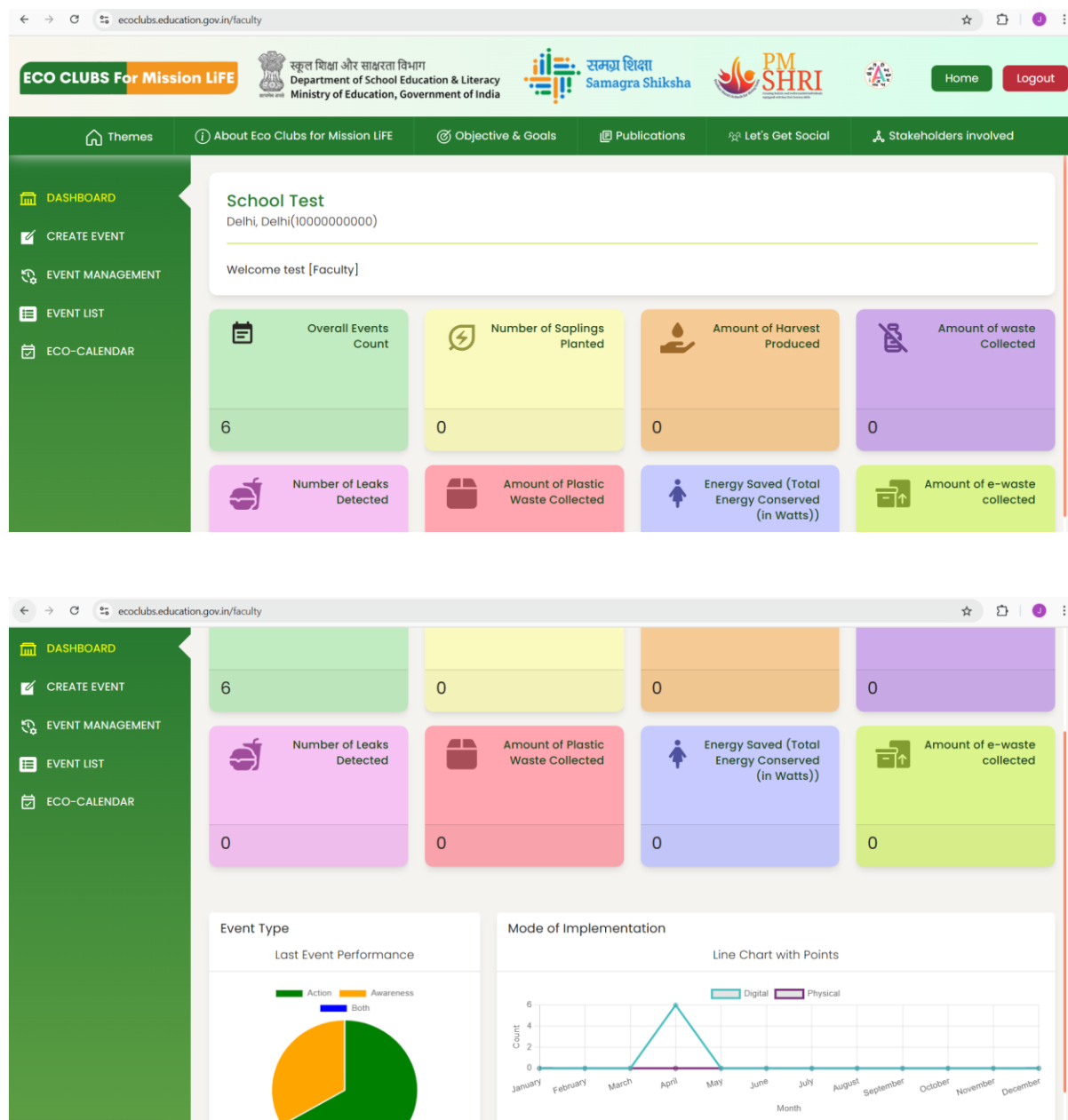
Step by Step Guide –

1. Faculty members can log in to the portal using their registered Email ID/Phone no., Secret Token, UDISE ID and OTP received over email ID/phone no. The secret token is a **secret password** generated and shared with faculty (over email), as and when a faculty is added by the School Login. This ensures secure and personalized access to the system.

The screenshot displays the 'FACULTY LOGIN' interface. At the top, there's a navigation bar with 'ECO CLUBS For Mission LIFE' and 'PM SHRI' logos. The login form includes the following elements:

- UDISE Code:** A text input field.
- Email or Mobile Number:** A text input field with a placeholder 'Enter Email or Mobile'.
- Secret Token:** A text input field with a placeholder 'Enter Secret Token'.
- Send OTP:** An orange button.
- Enter The OTP Received:** A section containing a text input field with a placeholder 'Enter Your OTP'.
- Security:** A CAPTCHA image showing the text 'fVoGjH' and a text input field with a placeholder 'Enter the code'.
- Submit:** A green button at the bottom of the form.

- Upon successful login, Faculty members will be directed to the Faculty Dashboard, which serves as their primary navigation hub. This page provides easy access to all relevant features and functionalities.



- Faculty members can create upcoming events through the Create Event Page:
Enter mandatory details such as:
 - Name of the Event
 - Mission LIFE Theme and Sub-Theme

- Date and Time etc.

Once all required fields are completed, the event is successfully created and will appear in the Event List for further management.

The screenshot shows the 'Create Event' form on the ecoclubs.education.gov.in website. The form is titled 'Create Event' and has a 'Default Language: English' option. On the left, there is a green sidebar with navigation links: DASHBOARD, CREATE EVENT (highlighted), EVENT MANAGEMENT, EVENT LIST, and ECO-CALENDAR. The form fields are as follows:

- Name of Event *** (Required): A text input field with a 'Skip ID' button and a 'Virtual Keyboard' button.
- Brief Description Of Event (Not More Than 50 Words) ***: A text area with a 'Skip ID' button and a 'Virtual Keyboard' button.
- Mission LIFE Theme ***: A dropdown menu with 'Select life theme'.
- Mission LIFE Sub-Themes ***: A dropdown menu with 'Select...'.
- Mode of Implementation ***: A dropdown menu with 'Select Mode'.
- Type of event ***: A dropdown menu with 'Select Event Type'.
- Number of Events ***: A text input field with a 'Virtual Keyboard' button.
- Date and Time ***: A date and time picker with a 'Virtual Keyboard' button.
- State ***: A dropdown menu with 'Delhi'.
- District ***: A dropdown menu with 'Delhi'.
- City ***: A text input field with a 'Virtual Keyboard' button.

A green 'SUBMIT' button is located at the bottom of the form.

4. Event Management – This section allows Faculty members to manage **assigned events**, including adding impact details and media:
 - Select the respective event from the dropdown menu.
 - Edit event details if necessary.
 - Add or update photos, videos, and impact values related to the event.

ECO CLUBS For Mission LIFE

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Department of School Education & Literacy
Ministry of Education, Government of India

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Samagra Shiksha

PM SHRI

Home Logout

Themes About Eco Clubs for Mission LIFE Objective & Goals Publications Let's Get Social Stakeholders involved

DASHBOARD
CREATE EVENT
EVENT MANAGEMENT
EVENT LIST
ECO-CALENDAR

Event Management Default Language: English

List of Events

Select Event

prakrati-Save Energy

Virtual Keyboard

ECO CLUBS For Mission LIFE

स्कूल शिक्षा और साक्षरता विभाग
Department of School Education & Literacy
Ministry of Education, Government of India

समग्र शिक्षा
Samagra Shiksha

PM SHRI

Home Logout

Themes About Eco Clubs for Mission LIFE Objective & Goals Publications Let's Get Social Stakeholders involved

DASHBOARD
CREATE EVENT
EVENT MANAGEMENT
EVENT LIST
ECO-CALENDAR

Event Management Default Language: English

List of Events

prakrati - Save Energy

SELECT EVENT

Virtual Keyboard

Edit the event (if needed) -

ecoclubs.education.gov.in/faculty/eventmanagement

ECO CLUBS For Mission LIFE स्कूल शिक्षा और साक्षरता विभाग
Department of School Education & Literacy
Ministry of Education, Government of India

समग्र शिक्षा Samagra Shiksha PM SHRI

Home Logout

Themes About Eco Clubs for Mission LIFE Objective & Goals Publications Let's Get Social Stakeholders Involved

DASHBOARD
CREATE EVENT
EVENT MANAGEMENT
EVENT LIST
ECO-CALENDAR

SELECT EVENT

Virtual Keyboard

Name of Event *
prakrati

Mission LIFE Theme: Save Energy
Mission LIFE Sub-Themes: Energy saving activities like switchin...
Competitions (Poster, banner, wall ar...
Mode of Implementation: Digital

Type of event: Action
Number of Events *: 1
Date and Time: 04/08/2025 10:37 PM

Type of event: Action
Number of Events *: 1
Date and Time: 04/08/2025 10:37 PM

Does this Event include a technological intervention: Select
Have All Participants Attending Event Taken The Pledge: Select

Number of Participants

Age 3 to 8 *:
Age 8 to 11 *:
Age 11 to 14 *:
Age 14 to 18 *:
Age 18 plus *:
District: Dang
City *: delhi
State: Gujarat
Geotagged photos(Max 5 images, 1MB each): Choose Files No file chosen
Video Caption:
Upload Videos(Max 3 Videos, 5MB each): Choose Files No file chosen
Whether solar panels established in school: Yes
UPDATE

The faculty can update Photos, videos and impact values for the event selected-

The screenshot shows the 'CREATE EVENT' form. On the left is a green sidebar with navigation links: 'CREATE EVENT', 'EVENT MANAGEMENT' (highlighted), 'EVENT LIST', and 'ECO-CALENDAR'. The main form area contains the following fields:

- Type of event:** A dropdown menu with 'Action' selected.
- Number of Events:** A text input field with the value '1'.
- Date and Time:** A date and time picker showing '04/08/2025 10:37 PM'.
- Does this Event include a technological intervention:** A dropdown menu with 'Yes' selected.
- Have All Participants Attending Event Taken The Pledge:** A dropdown menu with 'Yes' selected.
- Number of Participants:** A section with three rows:
 - Age 3 to 8:** Text input '5'.
 - Age 8 to 11:** Text input '5'.
 - Age 11 to 14:** Text input '5'.
 - Age 14 to 18:** Text input '5'.
 - Age 18 plus:** Text input '10'.
- State:** A dropdown menu with 'Gujarat' selected.
- District:** A dropdown menu with 'Dang' selected.
- City:** A text input field with 'Surat'.
- Geotagged photos:** A section for uploading photos (Max 5 images, 1MB each) with a 'Choose Files' button and a file named 'england-lo_bridge (7).jpg'.
- Photo Caption:** A text input field with 'sample'.
- Upload Videos:** A section for uploading videos (Max 3 Videos, 5MB each) with a 'Choose Files' button and 'No file chosen'.
- Video Caption:** A text input field.
- Whether solar panels established in school:** A dropdown menu with 'Yes' selected.
- Buttons:** A green 'UPDATE' button at the bottom left and a yellow 'Skip step' button next to the 'Photo Caption' field.

5. Event List – To view the list of events.

The Event List provides the Faculty with an overview of all Events and the ability to:

- View **assigned events** categorized as Approved or Rejected (by Principal Login), ensuring clarity and better event tracking.

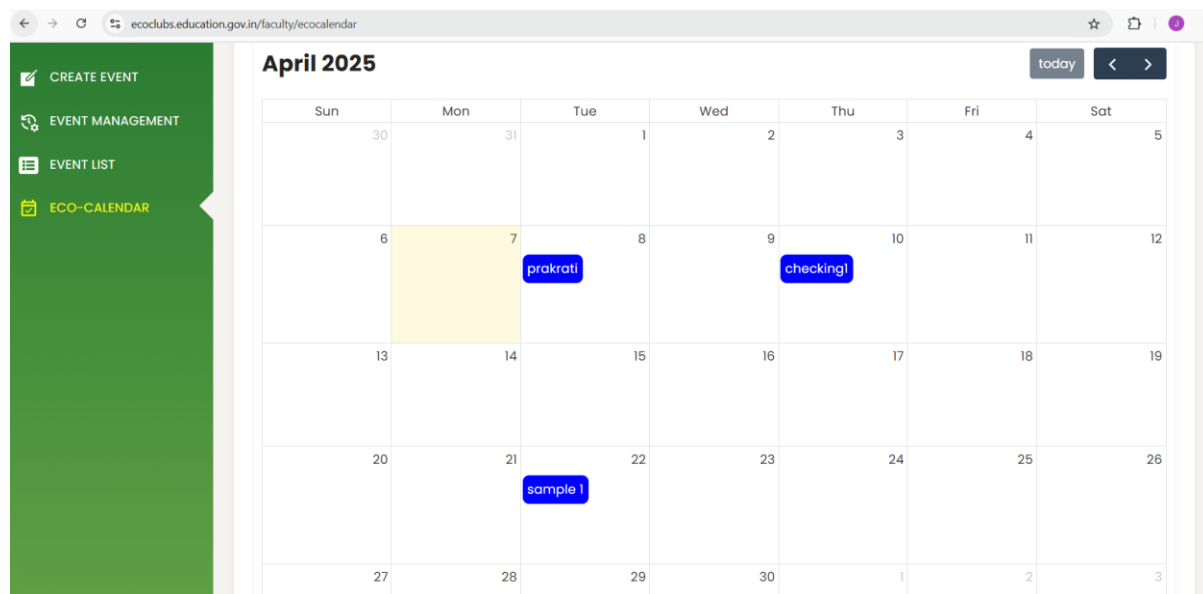
The screenshot shows the 'EVENT LIST' page. On the left is the same green sidebar as in the previous screenshot. The main content area has a filter bar at the top with three radio buttons: 'Pending' (selected), 'Approved', and 'Rejected'. Below the filter bar is a card for an event with the following details:

- Event Name:** prakrati
- Theme Name:** Save Energy
- Sub Theme:** 1. Energy saving activities like switching off tube-lights, bulbs, electronic gadgets when not in use. 2. Competitions (Poster, banner, wall art etc.)
- Event Date:** 08/04/2025 22:37
- Mode of Implementation:**

At the bottom of the card is a yellow 'EDIT' button.





6. Eco Calendar

Faculty members can access the Eco Calendar, which displays important dates, events, and activities related to the Eco Clubs initiative. This calendar helps in planning and staying updated on upcoming environmental programs.



*For any assistance, please feel free to **contact Department of School Education & Literacy, Ministry of Education.***

Please reach us at:

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