

**GOVT. OF NCT OF DELHI**  
**DIRECTORATE OF EDUCATION**  
**ESTABLISHMENT -IV BRANCH, OLD SECRETARIAT, DELHI**

Website: <http://www.edudel.nic.in>

No.: DE.4/8/23/E-IV/Lab.Asstt.(Promotion)/2023-24/318-321 Dated: 01/06/2026

**CIRCULAR**

This office had promoted 53 Group-D employees of various Department of GNCT of Delhi, to the post of Laboratory Assistant in Directorate of Education, GNCTD vide order No. DE.4/8/23/E-IV/Lab.Asstt.(Promotion)2023-24/05-10 dated 05/01/2026 vide which all employees were invited for document verification on dated 15/01/2026 and subsequently opportunity given for document verification on dated 10/02/2026 at E-IV Branch. Wherein it is found that, 02 employees found deficiencies in documents during verification and not submitted their reply till date (mentioned in Annexure-A) and 12 employees were absent in document verification (mentioned in Annexure-B) whose details mentioned below.

**(Annexure-A):-** The following promoted Laboratory Assistants have issued deficiency memo during document verification:-

Sr. no.	File No.	Name	Current Post	Department Where Working	Date of Birth (dd/mm/year)	Category (SC/ST/PH/GEN)	Deficiency
1	29	Sanjay Kumar	Sweeper	Directorate of Education	09/02/1969	SC	SC Certificate not available ID Card Not available Science with Practical not clearly mentioned
2	23	Deepak Kumar	Peon	Directorate of Education	22/09/1988	SC	Science with Practical not clearly mentioned ID Card Not available Period of joining date/initial joining not available

**(Annexure-B):-** The following promoted Laboratory Assistants were absent during document verification:-

Sr. No.	File No.	Name	Current Post	Department, Where Working	Date of Birth (dd/mm/year)	Category (SC/ST/PH/GEN)	Status
1	16	Ram Pal Sharma	MTS	PWD Delhi	10/12/1968	GEN	Absent
2	64	Guddi Rani	MTS	Trade & Tax	10/05/1973	OBC	Absent
3	66	Naveen Gandas	Record Lifter	Delhi Archives	13/01/1975	OBC	Absent
4	55	Sanjay Kumar	Attendant	Dr. Hedgewar Arogya Sansthan, Karkardooma, Delhi.	01/10/1969	SC	Absent
5	57	Kanchid Mal	Nursing Orderly	Dr. Hedgewar Arogya Sansthan, Karkardooma, Delhi.	20/12/1978	SC	Absent
6	31	Chandra Nand Singh	Nursing Orderly	Dr. BSA, Hospital, Rohini	03/01/1973	OBC	Absent
7	1	Ashok Kumar Sharma	Nursing Orderly	Dr. Hedgewar Arogya Sansthan, Karkardooma, Delhi.	10/07/1984	GEN	Absent
8	13	Mukesh Kumar	Peon	Directorate of Education	10/02/1984	SC	Absent
9	6	Poonam	Peon	Directorate of Education, DDE (NE-II)	20/02/1985	SC	Absent
10	2	Shiv Dayal	Peon	Maulana Azad Medical College, GNCTD	01/05/1970	SC	Absent
11	14	Pushpa Mishra	Peon	Directorate of Education	01/12/1970	GEN	Absent
12	59	Vishank Vatsal	Nursing Orderly	Dr. Hedgewar Arogya Sansthan, Karkardooma, Delhi.	28/07/1997	SC	Absent

The above promoted Laboratory Assistants mentioned in Annexure-A

are hereby directed to submit their reply of deficiency memo till 19/06/2026 in E-IV branch.

Further, employees mentioned in Annexure-B, who were absent during document verification, are hereby given last & final opportunity for document verification on dated 19/06/2026 (Timing 02:00 PM to 05:00 PM) at E-IV Branch, Room no.11-B, DOE, Old Secretariat, Delhi-110054.

Failing which it would be presumed that all employees mentioned in Annexure A & B are not willing for promotion and their promotion orders to the post of Laboratory Assistant shall stand cancelled without any further notice. Further HOD of the concerned departments are requested to informed the promoted employees of their department and inform the Directorate of Education, GNCTD about their current status latest by 19/06/2026.

*[Signature]*  
**Section Officer (E-IV)**

Directorate of Education  
Govt. of NCT of Delhi  
Old Secretariat, Delhi-110054

No.: DE.4/8/23/E-IV/Lab.Asstt.(Promotion)/2023-24/318-Dated 01/06/2026  
Copy to :

321

1. P.S. to Secretary (Education), Old Sectt., Delhi.
2. P.S to Director of Education, Directorate of Education, GNCTD
3. Heads of Departments Concerned, GNCTD
4. PA to Addl. DE,(Admn.) Old Sectt., Delhi.
5. OS (IT) to upload this order on the website of the Department.

*[Signature]*  
**Section Officer (E-IV)**

Section Officer (E-IV)  
Directorate of Education  
Govt. of NCT of Delhi  
Old Secretariat, Delhi-110054