

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
PRIVATE SCHOOL BRANCH: DIRECTORATE OF EDUCATION
OLD SECRETARIAT, DELHI-110054

No. F.DE. 2851-2860

Dated: 10-04-2026

ORDER

Subject: Regarding provision of free uniform, books and writing materials to EWS/DG/CWSN students and submission of annual income affidavit by EWS students of the Private Unaided Recognized Schools of Delhi.

In accordance with the provisions of Rule 8 of Delhi Right to Education Rules, 2011 and this Directorate's notification dated 30.12.2013, all the Private Unaided Recognized Schools of Delhi were directed to provide free books, uniform and writing materials to the students admitted under EWS/DG/CWSN category as per the provisions of Right to Education Act, 2009. Directorate of Education vide its circular dated 28.06.2023 reiterated that Private Unaided Recognized Schools shall not demand money from students admitted under EWS/DG category on account of providing uniform, books and writing materials to them.

On several occasions it is observed from the complaints of the parents/stakeholders of EWS/DG/CWSN category that many of the Private Unaided Recognized Schools do not provide free books, uniform and writing materials to the EWS/DG/CWSN children and demand money from parents to provide these materials which is in violation of direction issued by the Department and may result in stringent action against the school as per DSEAR Act, 1973 and RTE Act, 2009.

Further, it has come to the notice of the Directorate that certain Private Unaided Recognized Schools in Delhi are reportedly denying continuation of education to students already admitted under the EWS category by insisting upon submission of income certificate from the parents every year.

In this regard, attention is invited to Clause 6 of the Delhi School Education (Free Seats for Students belonging to Economically Weaker Sections and Disadvantaged Group) Order, 2011, issued vide Notification dated 07.01.2011, which provides that, inter-alia, income certificate, shall be considered as proof of income for admission under EWS category. The proviso to Clause 6 further provides that for continuation of admission under free seat, parents shall submit self-declaration of annual income on affidavit every year once admitted against free seat. Therefore, the clause 6 of the Order dated 2011 categorically mandates that only self-declaration is required for continuation of admission in the mentioned category and thus the schools shall not insist upon submission of fresh income certificate annually. It is further provided under the said Clause that no student shall be expelled or debarred from the school for non-submission of such document without prior approval of the Director (Education), Directorate of Education, GNCT of Delhi.

All DDE (Districts) are hereby directed to ensure the compliance of directions issued by the Department and take appropriate action on the grievances registered by EWS/DG/CWSN parents in their office. It should be ensured that Private Unaided Recognized Schools shall not demand money from students admitted under EWS/DG category on account of providing uniform, books and writing materials to them. **Further, it shall be ensured that Private Unaided Recognized Schools seek income certificate only at the time of initial admission**

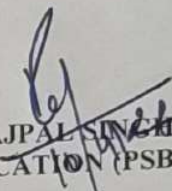
under EWS category and for continuation of EWS admission thereafter only self-declaration of annual income on affidavit shall be obtained from parents and the Schools shall not insist upon fresh income certificate every year. Further, no student admitted under EWS/DG category shall be expelled, debarred, denied classes, examinations, promotion or any facility solely on account of non-submission of income affidavit without prior approval of Director (Education).

Accordingly, a dedicated Grievance Cell is hereby constituted at the Headquarters level comprising of members (i) Ms. Rama Chauhan, DDE (PSB), (ii) Sh. Mritunjay Kumar, SO, and (iii) Sh. Veer Pratap Singh, DEO, at address - Room No. 3, Directorate of Education, Old Secretariat, Delhi-110054, Phone- 9818154069 to receive and process complaints regarding non-compliance of these directions.

Further, a similar dedicated Grievance Cell shall also be constituted in every District Office comprising (i) DDE (District), (ii) DDE (Zone) concerned and (iii) Section Officer, as members, which shall take prompt action on the complaints received from parents/stakeholders, ensure timely intervention, and forward an action taken report to Headquarters on daily basis.

Non-compliance with these directions shall be viewed seriously and defaulting schools shall be liable for action under the DSEA&R Act, 1973, RTE Act, 2009 and other applicable provisions including initiating appropriate action under BNS and BNSS against such malpractice.

This issues with the prior approval of the Competent Authority.


(RAJPAL SINGH)
DY. DIRECTOR OF EDUCATION (PSB)

To,

All HOSs/Managers

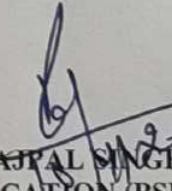
Private Unaided Recognized Schools of Delhi

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Copy to:

1. The Secretary to Hon'ble Minister of Education, Delhi.
2. PS to Secretary (Education), GNCTD, Old Secretariat, Delhi.
3. PPS to Director (Education), DoE, GNCTD, Old Secretariat, Delhi.
4. PS to Director (Education), MCD, 15th Floor, E-Block, Civic Centre, JLN Marg, New Delhi 110002.
5. All RDEs, DoE, GNCTD.
6. All DDEs (Districts) to ensure strict compliance of these directions.
7. All Zonal DDEs to ensure strict compliance of these directions.
8. SO (IT) to upload the same on DoE website.
9. Guard File


(RAJPAL SINGH)
DY. DIRECTOR OF EDUCATION (PSB)