

Manual 14
Information available in an electronic form
[Section 4(1)(b)(xiv)]

DETAILS OF INFORMATION

| S.NO. | Activities for which electronic data available | Nature of information available | Can it be shared with public | Is it available on website or is being used as back end data base. |
|-------|--|---|------------------------------|--|
| 1. | Transfer/Posting | Name, Designation, Residential Address, Academic Qualification of Assistant Teachers, Trained Graduate Teachers, Post Graduate Teachers, Vice Principals, Principals, Dy. Education Officers, Science Counsellors | No | Available in website but restricted |
| 2. | Employee Attendance | Online marking of attendance of all employees | No | Yes |
| 3. | Circulars | All circulars issued by department from time to time | Yes | Yes |
| 4. | Seniority List of Teaching staff | Seniority of all teachers | Yes | Yes |
| 5. | Tender | Various tenders issued from Caretaking branch and CEP branch | Yes | Yes |
| 6. | Telephone Directory | Directory of Name and Address of all officers | Yes | Yes |
| 7. | Vacancy Position | Vacancy of various posts in all schools | No | Restricted |